

**VETERANS, CEREMONY, AND
PARADE COMMISSION
REGULAR MEETING
NOVEMBER 4, 2013**

The Veterans, Ceremony and Parade Commission held their Regular Meeting on Monday, November 4, 2013 in the Fowler Memorial Building, 45 New Haven Avenue, Milford. Chairman W. Kates called the meeting to order at 7:05 p.m. and asked those present to stand for the reciting of the Pledge of Allegiance.

I. Roll Call

MEMBERS PRESENT

William Kates, Chairman
Christine Smith, Vice Chairman
Russell Edwards
Christopher Roberts

GUESTS PRESENT

Wayne Carson, Joseph Carvalko

Absent/Excused: Thomas Flowers - Excused, Tim Mead - Absent

II. Consideration of Minutes – October 14, 2013

Mr. Roberts corrected DAV to American Legion on Section V. entry a. Mr. Edwards and Mr. Roberts made and seconded a motion to approve the corrected minutes of the October 14, 2013 meeting. Motion carried unanimously.

III. Public Comment/Questions

None.

IV. Chairman's Report:

a) Parades/Ceremonies
See Below.

b) Building Maintenance
i. Wayne Carson cleaned up in the building, but found no evidence of rodents.
ii. Mr. Roberts will take pictures of the maintenance issues in the building, condition/lighting of the flag pole.

c) Building Usage
i. According to Wayne Carson, Building Maintenance Sly Malone reluctant to give out anymore keys to the Building. Mr. Roberts will speak to the American Legion Commander Betsy Walsh about them.
ii. The American Federation of the Blind uses the building on the second Saturday's from 2:00pm to 5:00pm and Alcoholics Anonymous uses the building every Sunday from 10:00am to 12:00pm. These must be put on the calendar.

- iii. The American Federation of the Blind the building for their Christmas Party on Saturday, December 7th from 1:30pm to 5:30pm and they will need the building heated. Chairman Kates will have them fill out the Usage Form.

V. Unfinished Business

- a) Parking Permits
 - i. No Report.
- b) Documenting Veterans Graves
 - i. No Report.
- c) Veterans Day
 - i. Chairman Kates filled out 2 permits, one for the Veterans Day Wreath Laying and police escort from the Dough Boy in front of City Hall to the Green, and one for the Veterans Day Parade with reviewing stand and PA
 - ii. Chairman Kates introduced our Key-Note Speaker and author Joseph Carvalko
 - iii. Mrs. Smith sent out another Press Release two weeks ago and will send another announcing our Key-note Speaker
 - iv. There was a Press Release in Milford Magazine and WFIF contacted Mrs. Smith for an interview about the Veterans Day Parade
 - v. Joseph Carvalko read his speech to the committee and promised to send Mrs. Smith his Bio in preparation for Bill to read at the Parade Reviewing Stand
 - vi. Mr. Roberts contacted the Military Museum, but they did not have anything we could use in the parade
 - vii. Mr. Roberts will read On Flanders Field at the Wreath Laying
- d) New VCPC Commissioner
 - i. There has been no news on the Mike Thomas nomination to the VCPC.
 - ii. VCPC Commission would like to ask Greg Smith to be a member of the VCPC.

VI. New Business

- a) No Report.

VII. Good of the Order

- a) November 8 – VFW 7788 has their annual Turkey Shoot at 7pm for \$5/pp
- b) November 11
 - i. The Academy is have a Pancake Breakfast for Veterans at 8:45am
 - ii. West Shore Middle School holding a Veterans Lunch
 - iii. Colony Dinner giving free pizza's to Veterans

VII. Announcements

- a) No Report.

Being no further business to discuss, Mr. Edwards and Mr. Roberts made and seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 8:35pm.

Next meeting will be December 9, 2013 at 7pm.

Respectfully submitted,

Christine L. Smith
Secretary Pro Tem