

VETERANS, CEREMONY AND PARADE COMMISSION
REGULAR MEETING
October 12, 2015

The Veterans, Ceremony and Parade Commission held their regular meeting on Monday, October 12, 2015 at the Fowler Memorial Building, 45 New Haven Avenue, Milford. Chairman T. Flowers called the meeting to order at 7:02PM and those present stood for the reciting of the Pledge of Allegiance.

I. Roll Call

MEMBERS PRESENT

Thomas Flowers, Chairman
Christopher Roberts
Gregory Smith
Pattie Deer
John Jansen
Russell Edwards

EXCUSED

Christine Smith, Vice Chairman

GUESTS PRESENT

William Kates
Wayne Carson
Niles MacKenzie

II. Consideration of Minutes: September 14, 2015 Minutes were reviewed. Motion made by T. Flowers that the Minutes be accepted as distributed; seconded by R. Edwards. All in favor; motion carried.

III. Public Comment/Questions: None.

IV. Chairman's Report:

- a) New roof to be installed on library; expect parking lot to be inaccessible for two weeks.
- b) Insurance certificates required from non-city/government organizations using the facility.

V. Unfinished Business:

- a) Chairman Flowers submitted a candidate's name to Home Depot for their Veterans In Need project. He will follow-up with Dave Amendola at Home Depot on status.

VI. New Business

a) Veterans Day

- i. Parade will be held on Sunday, November 8th. Form up at 1:15PM; step off at 2PM.
- ii. The West Point Black Knights are not available to participate in parade activities.
- iii. Harold Murray, Jr. to be Parade Grand Marshall and Guest Speaker. T. Flowers will obtain his bio and G. Smith will post on "Milford Celebrates Veterans Day" Facebook page.
- iv. A dedication ceremony to honor Jordan Pierson is scheduled on Sunday, November 8th at the Memorial Flagpole immediately following the parade. His parents will be in attendance, along with other invited guests, including his Commanding Officer, Mayor Blake, neighbors, colleagues, family and others. VCPC will place their wreath at the Memorial Flagpole also. Volley and taps to be played at ceremony only. G. Smith has a framed photograph of Jordan, given to him by Beverley Pierson, which will be displayed at the ceremony.

- v. Wreath-laying scheduled for November 11th at 11AM.
 - vi. Chairman Flowers spoke with Dr. Elizabeth Feser regarding the planning of veteran activities at Milford Public Schools for Veterans Day.
 - vii. The Principal of Mathewson School contacted G. Smith. They would like to have a veteran teach flag etiquette and proper flag folding to fourth and fifth grade students. He has agreed.
- b) Building Security
- i. With regards to increasing building security, changing security codes for residents, exterior door locks, interior door locks and installing cameras were discussed, along with increasing exterior lighting. W. Kates to obtain estimates on door locks and will report his findings at the November meeting.

VII. Good of the Order:

- a) The Milford Rotary has an opportunity to provide a service dog to a disabled Milford veteran. The value of the service dog is approximately \$20K. Notify G. Smith of any eligible candidates.
- b) P. Deere stated that flags should now be at full staff, however, City flags remain at half-staff.

VIII. Possible Agenda Topics: None

IX. Announcements: None.

Being no further business to discuss, J. Jansen made a motion to adjourn, seconded by R. Edwards. Motion passed unanimously. The meeting adjourned at 8:18PM.

Next meeting will be held on November 9, 2015 at 7PM.

Respectfully submitted,

Patricia Durner

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Recording Secretary