

**VETERANS, CEREMONY AND PARADE COMMISSION**  
**REGULAR MEETING**  
**JULY 14, 2014**

The Veterans, Ceremony and Parade Commission held their Regular Meeting on Monday, July 14, 2014 in the Fowler Memorial Building, 45 New Haven Avenue, Milford. Chairman T. Flowers called the meeting to order at 7:01PM and asked those present to stand for the reciting of the Pledge of Allegiance.

I. Roll Call

MEMBERS PRESENT

Thomas Flowers, Chairman  
Christine Smith, Vice Chairman  
Christopher Roberts  
Gregory Smith  
John Jansen  
Russell Edwards

ABSENT/EXCUSED

Pattie Deer

GUESTS PRESENT

Wayne Carson  
Pete Smith – 375<sup>th</sup> Committee  
Dan Worroll – 375<sup>th</sup> Committee

Presentation / Discussion with Members of the 375<sup>th</sup> Committee - Regular business was temporarily suspended in order to hear from members of the 375<sup>th</sup> Committee regarding Veterans Day activities. Pete Smith discussed last month's anniversary celebration. Attendance, vendors, fireworks, etc. were a success. The 375<sup>th</sup> Committee is looking to wrap up the year with a celebration and think that Veterans Day would be ideal. They discussed having events on Saturday, November 8<sup>th</sup>, in conjunction with, and leading up to, the Veterans Day Parade on Sunday, November 9<sup>th</sup>. They are looking for ideas and input from VCPC; hoping events will build off of one another. Dan Worroll stated that there will be fireworks on Saturday night. Food trucks and possibly a band will be down at Lisman Landing. The Elks will be holding activities in their parking lot and collecting items for veterans. T. Flowers to discuss the needs of veterans with the Chief of Volunteer Services at the VA and will provide a list of requested items to the 375<sup>th</sup>, Elks, VCPC, others. Collection planned for Saturday and Sunday; exact logistics TBD. VCPC is grateful for the opportunity to work together with the 375<sup>th</sup> Committee on weekend events.

II. Consideration of Minutes

Minutes from May 12, 2014 and June 9, 2014 reviewed and accepted as distributed.

III. Public Comment/Questions

None.

IV. Chairman's Report

- a) Johnson Museum - Artifacts were transferred to the West Haven Military Museum and Learning Center on July 2. Legal Agreement prepared by the Milford City Attorney was executed.
- b) Notification Procedures for Parades – Chairman Flowers would like to review notification procedures for parades, to ensure the proper people are being invited, with C. Smith.

- c) Veterans Day Parade – G. Smith volunteered to create a Facebook event page for VCPC, or in conjunction with the 375<sup>th</sup> Committee/City of Milford to get the word out.

V. Unfinished Business

- a) VCPC Ordinance – Chairman Flowers to ask the Mayor to ask the Chairman of the Board of Aldermen to amend the ordinance that created the VCPC Commission to give the VCPC Commission responsibility for the oversight and maintenance of the Veterans Monuments. Motion made by T. Flowers, seconded by G. Smith. All in favor; motion carried.
- b) Founders Walk – Meeting scheduled for Wednesday, July 16 to select architectural contractor.
- c) Building
  - i. Building maintenance has been notified by T. Flowers that the air conditioning is not working.
  - ii. T. Flowers going to research the cost of replacing conference tables.

VI. New Business

- a) Issues to be reviewed/discussed for possible consideration:
  - i. Building not open to the public
  - ii. No Gulf War Memorial
  - iii. Markers on monuments and memorials
    - a) Determine a fitting way to recognize Corporal Jordan.
    - b) As time permits, VCPC will review the Hall of Honor in the Memorial Auditorium and Monuments on the Green. Suggestions welcome.

VII. Announcements / Good of the Order

- a) C. Roberts to obtain a template from Arlington as to the proper placement of flags at headstones.
- b) Coordinate with the 375<sup>th</sup> Committee to enhance VCPC Veterans Day Parade. Motion by T. Flowers; seconded by C. Smith. All in favor; motion carried.

VIII. Possible Agenda Topics

Chairman Flowers to send out at a later date.

IX. Announcements

None.

Chairman Flowers adjourned the meeting at 8:45PM.

Next meeting will be August 11, 2014 at 7PM.

Respectfully submitted,

Patricia Durner  
Recording Secretary