

VETERANS, CEREMONY, AND PARADE COMMISSION REGULAR MEETING
FEBRUARY 13, 2017

The Veterans, Ceremony and Parade Commission held their Regular Meeting on Monday, February 13, 2017 in the Fowler Memorial Building, 45 New Haven Avenue, Milford. Chairman T. Flowers called the meeting to order at 7PM and asked those present to stand for the reciting of the Pledge of Allegiance.

I. Roll Call

MEMBERS PRESENT

Thomas Flowers, Chairman
Christine Smith, Vice Chairman
Russell Edwards
John Jansen
Niles MacKenzie
Gregory Smith

ABSENT/EXCUSED

Pattie Deer

GUESTS PRESENT

Ed Monroe

Prior to addressing agenda items, G. Smith made a motion to nominate Tom Flowers as VCPC Chairman for the following term. Chairman Flowers indicated that he is running for Senior Vice Commander of the American Legion. If elected, it would not occur until July 2017. The Committee was unanimously in favor of Chairman Flowers continuing in his current role until at least July 2017.

Chairman Flowers made a motion to nominate Christine Smith as Vice Chairman for the following term. Seconded by N. Mackenzie; all in favor.

- I. Consideration of Minutes – Motion made by N. Mackenzie to accept the January Minutes as distributed. Seconded by R. Edwards; all in favor.
- II. Public Comment/Questions – None.
- III. Chairman's Report
 - a. Chairman Flowers spoke with Mayor Blake about events at the Veterans Memorial Auditorium, concession stands in the foyer and maintaining the integrity of the plaques. Discussion ensued about the placement of concession stands in the Hall of Honor to ensure the safety of the plaques. T. Flowers will speak with Steve Fournier regarding the use of the Hall of Honor during theatrical events.
 - b. The Milford Garden Club will further discuss the Blue Star Memorial dedication ceremony at VCPC's March meeting.
- IV. Unfinished Business
 - a. Founders Walk: Chairman Flowers has met with the architect, the Mayor and others. The project is progressing nicely.
 - b. Fowler Building Signs: Public Works Department has the exact wording for the building signs. Location of new sign to be determined.

- c. Conklin Field: Meeting will be held with J. Jansen, Public Works and representative of Milford Junior - Major League in the spring with regards to replacing the flagpole and relocating the plaque.
- d. Korean and Vietnam Memorial Statues (on the Green): Milford Monument contacted Chairman Flowers with regards to correcting the dates; will have further discussion with them within the next month. Chairman Flowers spoke with Steve Johnson, Open Space Manager, and discussed the issue of overgrown hedges. He is going to check it out and report back.

V. New Business

- a. Veterans Memorial Auditorium Plaques
 - i. G. Smith visited the City Clerk and Assessor's Office to discuss how to identify those Milford veterans who served from 1975 to present.
 - ii. Assessor's Office can give a snapshot as of today; they do not maintain a list of people who have dropped off. List to be provided to VCPC.
 - iii. Information exists at the City Clerk's office; individual DD 214 forms are filed in multiple volumes in the Archive Room. Obtaining the information will be a large manual effort and must be done in an organized way.
 - iv. Discussion ensued as to the parameters of information we want to gather from the DD 214s. Discussion to be continued.
 - v. G. Smith is going to return to the Archive Room and review the volumes more closely. Will discuss his findings at the March meeting.
- b. Memorial Day Activities
 - i. Wreath laying – Saturday, May 27.
 - ii. Parade – Sunday, May 28. Discussion as to Grand Marshall / Guest Speaker underway.
 - iii. Blue Star Memorial Dedication Ceremony – Monday, May 29.

VI. Good of the Order

- DAV Chapter 15 is going to Rocky Hill for a Christmas in February celebration on Wednesday, February 15.

VII. Possible Agenda Topics - None.

VIII. Announcements - None.

Being no further business to discuss, C. Smith made a motion to adjourn. Seconded by N. MacKenzie; all in favor. The meeting adjourned at 8:34PM.

Next meeting will be held on March 13, 2017 at 7PM.

Respectfully submitted,

Patricia Durner
Recording Secretary