

## **THE MILFORD TREE COMMISSION**

### ***Minutes of the November 14, 2016 Meeting***

#### **A. ROLL CALL**

Commission Members:

Bryan Mancini - Chairman  
Kate Orecchio - Vice Chairman  
Jim Malaney - Co -Vice Chairman  
David Skirkanich  
Seny Ricardi

Recording Secretary:

Annie Mecca

Absent:

Seny Ricardi  
Kate Orecchio

#### **B. CALL TO ORDER**

Bryan Mancini called the meeting to order at 7:12p.m.

#### **C. CONSIDERATION OF MINUTES**

- Jim Malaney made a motion to accept the minutes to the meeting on October 11, 2016. David Skirkanich seconded the motion. The minutes from the October 11, 2016 meeting were unanimously approved with corrections.

#### **D. ADMINISTRATIVE MATTERS**

- Financial Report – As of October 31, 2016, the Financial Report is as follows: \$375.00 for Secretarial Fees, \$1,000 for Trees and Shrubs, \$1 for Travel, \$5.00 for postage, \$5.00 for Duplication, \$5.00 for Office Supplies and \$5.00 for Printing and Binding.
- Budget Preparation – The Milford Tree Commission will request for Budget 2017 \$600.00 for Secretarial Fees, \$1,000 for Trees and Shrubs, \$1 for Travel, \$5.00 for postage, \$5.00 for Duplication, \$5.00 for Office Supplies and \$5.00 for Printing and Binding.
- 2017 Meeting Dates – January 8, February 12, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 10 (Tuesday), November 13 and December 11. Note: All other meeting dates fall on the 2<sup>nd</sup> Monday of the month.

#### **E. TREE WARDEN REPORT / STREET TREE MATTERS**

- There is no report at this time.

#### **F. ARBORETUM**

- There is no report at this time.

#### **G. TREE NURSERY**

- There is no report at this time.

## **H. STREET TREE REPLACEMENTS/TREE REQUESTS**

- There is no report at this time.

## **I. OPEN GRANTS & GRANT APPLICATIONS**

- America the Beautiful Grant – The paperwork is currently at the State and we are now just awaiting the check.

## **J. EDUCATIONAL OUTREACH**

- None at this time.

## **K. INTER-AGENCY REVIEW MATTERS**

- The Boys and Girls Village has rescinded their request and will re-submit at a later date.

## **L. ADJOURNMENT**

- Jim Malaney made a motion to adjourn the meeting, David Skirkanich seconded the motion, the committee voted and the motion was carried unanimously. The November 14, 2016 meeting of The Milford Tree Commission was adjourned at 7:27pm.

The minutes of the meeting of The Milford Tree Commission held November 14, 2016 are respectfully submitted,

By: \_\_\_\_\_  
Annie Mecca  
Recording Secretary