City of Milford Assessor's Office 70 West River Street Milford, CT 06460-3317

Address Service Requested

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Milford, Connecticut 2015 Declaration of Personal Property

Filing Requirement – This declaration must be filed with the Assessor of the town where the personal property is located. Declarations of personal property shall be made annually.

If you no longer own the above noted business or personal property assessed in your name last year, you do not need to complete this declaration. You must, however, return this declaration to the Assessor and provide information related to the name of the new owner of the property or the date your business ceased or to where you moved the business (see Affidavit below). Otherwise, the Assessor must assume that you are still operating the business and still own and have failed to declare your taxable personal property.

ou are our op	ordarig and backness and sail on	in dila nave lailea to det	saro your taxabio porcenai proporty.
	AFFIDAVIT OF BUSINESS TI	ERMINATION OR MOV	E OR SALE OF BUSINESS OR PROPERTY
	of		at
siness or proper	ty owners name	Business Name (if applic	cable) Street location
ith regards to s	said business or property I do so c	ertify that on	Said business or property was (indicate which one by circling):
		Date	
OLD TO:			
	Name		Address
OVED TO:			
	City/Town and State to where business	or property was moved	Address
ERMINATED:	Attach Bill of Sale or Let	ter of dissolution to this	form and return it with this affidavit to the Assessor's office
The sig	ner is made aware that the penalt	y for making a false affida	avit is a \$500.00 fine or imprisonment for one year or both.
3	,	, ,	•
onature			Print name
	siness or proper th regards to s DLD TO: OVED TO: ERMINATED:	AFFIDAVIT OF BUSINESS TO Of Siness or property owners name the regards to said business or property I do so concluded by the said business or property I do so	Siness or property owners name th regards to said business or property I do so certify that on Date Date DID TO: Name OVED TO: City/Town and State to where business or property was moved ERMINATED: Attach Bill of Sale or Letter of dissolution to this The signer is made aware that the penalty for making a false affida

Penalty for late filing – Failure to file timely will result in a penalty equal to 25% of the assessment of the personal property. This declaration must be filed or postmarked (as defined in C.G.S. Sec 1-2a & as referenced in Sec. 12-41(d)) no later than:

Monday, November 2, 2015 Milford Assessor's Office Closes at 5:00 P.M.

This form must be completed in its entirety. Attach a detailed asset listing where applicable.

INSTRUCTIONS

As per CGS 12-63, the Assessor must determine the "present true and actual value" and in determining such value may use the accepted methods of comparable sales, cost less depreciation and income capitalization.

Not all sections are applicable to every business. Please read the following instructions and complete all relevant sections.

Who Should File --

All owners of taxable personal property.

Declaration -

- 1. Owners of:
 - a. Non-Connecticut registered motor vehicles
 - b. Horses, ponies and thoroughbreds
 - c. Mobile manufactured home -not assessed as real estate
- 2. Businesses, occupations, farmers, and professionals need to complete: (Commercial and cost information is not open to public inspection)
 - · Business Data (page 3).
 - · Lessee's Listing Report (page 4).
 - Disposal, Sale or Transfer of Property Report (page 4)
 - Taxable Property Information (pages 5-7).
 - Sign the Declaration of Personal Property Affidavit on page 8.
- Lessors need to complete: (Commercial and cost information is not open to public inspection)
 - · Business Data (page 3).
 - · Lessor's Listing Report (page 3)
 - Disposal, Sale or Transfer of Property Report (page 4)
 - Taxable Property Information (pages 5-7).
 - Sign the Declaration of Personal Property Affidavit on page 8.

Filing Requirements -

- The Personal Property Declaration must be filed annually on or before November 1 (or the Monday following if November 1 falls on Saturday or Sunday) (CGS §12-42).
 A Personal Property Declaration not filed will result in a value
- A Personal Property Declaration not filed will result in a value determined by the Assessor from the best available information (CGS §12-53b).
- Declarations filed with "same as last year" are INSUFFICIENT and shall be considered an incomplete declaration.
- Manufacturing machinery and equipment or biotechnology machinery and equipment eligible for exemption under CGS 12-81 (72) & (76) were previously declared under Codes 13 & 15. Those items are declared under Code 13 for all years.

Penalty of 25% is Applied -

- When no declaration is filed or a declaration is not signed, a 25% penalty is applied to the assessment. [See 2. under Filing Requirements.]
- When declarations are submitted after November 1 [See 1. under Filing Requirements] and an extension has NOT been granted (see Extensions) a 25% penalty is applied to the assessment. Returns mailed in must have a postmark (as

- defined in C.G.S. Sec 1-2a) of November 1 [See 1. under Filing Requirements.] or before.
- When an extension is granted (see Extensions) and the declaration is not filed by the extension deadline, a 25% penalty is applied to the assessment.
- 4. When omitted property is discovered, the 25% penalty is applied to the difference in the assessed value as determined by the results of the discovery and the assessment as determined by the originally filed declaration.

Exemptions-

- On page 7, check the box adjacent to the exemption you are claiming.
- Note that several exemptions require an additional application in order to receive that exemption. Please request the form number noted from the Assessor's Office. The Manufacturers Machinery & Equipment Exemption Claim form & its itemized lists for Code 13 property may be requested if not included with this declaration.
- 3. The extension to file the Personal Property Declaration, if granted, may not apply to all required exemption applications and may require a late filing fee. Check with the Assessor.

Signature Required -

- 1. The owners shall sign the declaration (page 8).
- 2. The owner's agent may sign the declaration. In which case the declaration must be duly sworn to or notarized.
- Corporate officers signing for their corporations must have the returns properly sworn to or notarized; or provide the Assessor with a statement bearing the corporate seal and signed by the corporate secretary setting out the office held by the signer of the declaration and dates office held.

Extension -

The Assessor may grant a filing extension *for good cause* (CGS §12-42 &12-81K). If a request for an extension is needed, you need to contact the Assessor in writing by the required filing date [See 1. under Filing Requirements].

Audit -

The Assessor is authorized to audit declarations, within 3 years of the date of the required filing. Substantial penalties are applicable if such an audit reveals property not declared as required by law (CGS §12-53).

Before Filing
Make Copies of Completed Declaration
for Your Records

Example of how to complete the tables on pages 5 and 6

How should the following be declared?

June 2013, you bought a desk for \$300 and a chair for \$80. In October 2013 you buy a display rack for \$400. You have a filing cabinet you bought 10 years ago for \$100 that is being used in your business. A friend gave you a used bookcase, in February 2015, which you believe, is worth \$50.

See the table to the right for the answer.

#16 - Fur	niture, fixtures and equi	pment	
Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value
10-1-15	50	95%	48
10-1-14	400	90%	360
10-1-13	380	80%	304
10-1-12		70%	
10-1-11		60%	
10-1-10		50%	
10-1-09		40%	
Prior Yrs	100	30%	30
Total	930	Total	742

Assessor's Use Only

#16

2015 PERSONAL PROPERTY DECLARATION Commercial and financial information is not open to public inspection

		Dogwinod	essment date Oct return date Nover		
DBA:					
Location (street & number)			· · · · · · · · · · · · · · · · · · ·	-1-	
BUSINESS DATA For businesses, occupa				re.	
1. Direct questions	concerning return to -	2. Location of accounting r	ecoras -		
Name					
Address					
City/State/Zip			1 /		
Phone / Fax ()	/(
3. Description of Business					
4. How many employees work in yo			<u> </u>		
5. Date your business began in this	town?			— I.a	.000 🗆
	r firm occupy at your location(s) in th	is town?		/n □ Le	ase 📋
7. Type of ownership: Corpora	ation 🗌 Partnership 🔲 LLC 🛭	Sole proprietor Uther-Describ	e		
• •	acturer Wholesale Service	Profession Retail/Mercantile	e [] Fradesman [j Lesso	ſ
☐ Other-D	Describe	IRS Business Activity	y Code	Yes	No
9. In the last 12 months was any of	the property included in this declara	ition located in another Connecticut t	town		
for at least 3 months? If yes, ide	ntify by specific months, code, cost,	and location(s).			
		Li di		-	
10. Are there any other business op If yes give name and mailing ad-	erations that are operating from you dress.	r address nere in this town?			
44 Do you own tangible personal n	roperty that is leased or consigned to	o others in this town?		-	
If you complete Lecent's Listin	na Renort (helow)				
Did you have in your possession If yes, complete Lessee's Listin	n on October 1 st any borrowed, cons ng Report <i>(page 4)</i>	igned, stored or rented property?			
			e fallowing must be se	mpleted l	
Lesson's Listing Report in	n order to avoid duplication of assessmen der conditional sales agreements must be	its related to leased personal property the ereported by the lessor.) Computerized t	filings are acceptable a	as long as	s all
information is reported in prescribed for	mat.		Lessee		M
	Lessee #1	Lessee #2	Lessee	#3	~
Name of Lessee					
Lessee's address					
Physical location of equipment					
Full equipment description	N D N D	Yes □ No □	Yes □ N	10 🗌	
Is equipment self manufactured?	Yes ☐ No ☐	Yes No No	103 🗀 1		
Acquisition date					
Current commercial list price new			V [] N	·- []	
Has this lease ever been purchased, assumed or assigned?	Yes No C	Yes ☐ No ☐	Yes ☐ N	40 🔲	
If yes, specify from whom					un
Date of such purchase, etc.					
If original asset cost was changed by this transaction, give details.					
Type of lease	☐Operating ☐Capital ☐Conditional Sale	☐Operating ☐Capital ☐Conditional Sale	☐Operating ☐Capital	☐Conditio	onal Sale
Lease Term – Begin and end dates					
Monthly contract rent					
Monthly maintenance costs if included					
in monthly payment above Is equipment declared on the Lessor's or the Lessee's manufacturing exemption application?	Yes Lessor Lessee	Yes ☐ Lessor ☐ Lessee ☐	Yes ☐ Lessor ☐		see 🗌

List or Account#:				Assessment d	ate October 1, 2015
Owner's Name:				Required return date	November 2, 2015
herein prescribed, sh possession and mus	by you but it hall result in at be reporte	n your possession as of the assessment da the presumption of ownership and subseq ed includes (but is not limited to) dumpsters	quent tax liability plus penalties. Pr s, gas/propane tanks, vending mad	Failure to declare, in the for roperty you do not lease th	rm and manner as at may be in your
yes, ent	er à descrip	any leased items that were in your possession of the property and the date of disposi-	ition in the space to the right.		
_ ☐ ☐ If yes, ir	ndicate prev	y of the leased items that were in your post rious lessor, item(s) and date(s) acquired in	the space to the right.		
□ □ Is the co	ost of any or he 'Acquisit	f the equipment listed below declared anyw tion Cost' row.	where else on this declaration? If y	es, note year in the 'Year	included' row and list
		Lease #1	Lease #2	L	ease #3
Name of Lessor					
Lessor's address					
Phone Number					
Lease Number					
Item description / Model #					
Serial#					
Year of manufacture					
Capital Lease		Yes ☐ No ☐	Yes ☐ No ☐	Yes	No 🗌
Lease Term - Beginning/End					
Monthly rent					
Acquisition Cost					
Year Included					
Disposal, sale or tran Listing Of Disposed A to complete this declar	nsfer of prop Assets Repo aration. Yo BUSINESS	ANSFER OF PROPERTY REPORT perty – If you disposed of, sold, or transferrent And Reconciliation Of Fixed Assets on pure must, however, return to the Assessor the found in this return. DO NOT INCLUDE DEVAILED LISTING OF DISPOSED ASSETS	page 6. If you no longer own the b is declaration along with the comp ISPOSALS IN TAXABLE PROPEI	ousiness noted on the cover lete Affidavit of Busines RTY REPORTING SECTION	r sheet you do not need SS CLOSING OR MOVE OF
Date Removed	Code#	Description o		Date Acquired	Acquisition Cost
Bato Homerod			. 100111		
			••		· · · · · · · · · · · · · · · · · · ·

TAXABLE PROPERTY INFORMATION

- 1) All data reported should be:
 - Actual acquisition costs including any additional charges for transportation and installation by year for each type of property described. These costs, less the standard depreciation as shown on the form will determine the net depreciated value.
 - b) Include all assets that may have been fully depreciated, written off, or charged to expense but are still owned. Do not include disposed assets.
- Reports are to be filed on an assessment year basis of October 1.
 Acquisitions between October 2 and December 31 apply to the new year. (i.e. acquisition made October 30, 2014 is reported in the year ending October 1, 2015).
- Computerized filings are acceptable as long as all information is reported in prescribed format.
- Do not include disposed assets. Disposals are used to reconcile last year's reporting with this year's reporting.

10-1-10

10-1-09

Prior Yrs

Total

50%

40%

30%

Total

50%

40%

30%

Total

10-1-09

Prior Yrs

Total

#17

#18

List or A	\ccount#:								toper 1, 2015
Owner's	s Name:						Required return of	date Nove	mber 2, 2015
#19 – Me	chanics Tools			# 20 Ele	ectronic data processing	g equipm	ent		
Year	Original cost, trans-	%		In	accordance with Se	ction 16	8 IRS Codes		
Ending	portation & installation	Good	Depreciated Value	"	Compute				
10-1-15		95%		\ <u>\</u>		-			
10-1-14 10-1-13		90% 80%		Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value		
10-1-13		70%		10-1-15		95%	Boprociatoa raido		
10-1-12		60%		10-1-14		80%			
10-1-10		50%		10-1-13		60%			
10-1-09		40%		10-1-12		40%			
Prior Yrs		30%		Prior Yrs		20%		#19	
Total		Total		Total		Total		#20	
#21a Tel	ecommunication com	pany eq	uipment not techno-	#21b Tele	communication compa	ny equip	ment technologically		
logically	advanced –include pr	eviously	coded #21c property	advanced	-include previously cod	ded #21d	property with #21b		
with #21a	1	ا مر ا		V	0.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	l ₀ ,			
Year Ending	Original cost, trans- portation & installation	% Good	Dames slate d Value	Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value		
10-1-15	portation & installation	95%	Depreciated Value	10-1-15	p.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	95%	Debrecialed value		
10-1-13	4,,,4,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	90%		10-1-14	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	80%			
10-1-13		80%		10-1-13		60%		1	
10-1-12		70%		10-1-12		40%		1	
10-1-11		60%		Prior Yrs		20%			
10-1-10		50%	***************************************	Total		Total] [
10-1-09		40%		-					
Prior Yrs		30%							
Total		Total			21a and 21b	Total		#21	
#22 – Ca	bles, conduits, pipes,	etc		# 23 - Ex	pensed Supplies				
Year	Original cost, trans-	%		The avera	age is the total amount	expende	d on supplies since		
Ending	portation & installation	Good	Denreciated Value		, 2014 divided by the n	umber o	f months in business		
10-1-15				since Oct	ober 1, 2014.				
10-1-14				Year	Total Expended	# of	Average Monthly		
10-1-13				Ending		Months			
10-1-12		<u> </u>		10-1-15					
10-1-11									
10-1-10									
10-1-09 Prior Yrs									
Total		Total						#22	
TOtal	Check here if a DF	,	ulated utility					#23	
#245 0	Other Goods - includin			#24h R	ental Entertainment Me	edium		i	
Year	ŧ	9 leaser %		Year	Original cost, trans-	%	1		
Ending	Original cost, trans- portation & installation	1	Depreciated Value	Ending	portation & installation	Good	Depreciated Value		
10-1-15		95%	Deniedated value	10-1-15		95%]	
10-1-14		90%		10-1-14		80%]	
10-1-13		80%		10-1-13		60%			
10-1-12		70%		10-1-12		40%]	
10-1-11		60%		Prior Yrs		20%		1 1	
10-1-10		50%		Total		Total			
10-1-09		40%		· · ·	# of video tapes		# of DVD movies		
Prior Yrs		30%			# of music CD's		# of video games		
Total		Total			24a and 24b	<u>Total</u>		#24	
Ass * Ass Ass	RECONCILIATION PROPERTY OF THE PROPERTY OF T	ng of Dis	xED ASSETS posed Assets –page 4						
Exp	pensed equipment las oitalization Threshold	t year							

2015 PERSONAL PROPERTY DECLARATION - SUMMARY SHEET

Commercial and financial information is not open to public inspection.

List or Account#:	Red	Assessment d uired return date		•
Owner's Name: DBA:	and de	roperty Declaration of the control o	arked 2015	by
Mailing address:	-	Milford Assesso Milford Assesso 70 West River Str		
City/State/Zip:		ilford, CT 06460-		
				Assessor's
Location (street & number)				USE ONLY
Property Code and Description		Net Depreciated Value pages 5 & 6	Code	ASSESSMENTS
#9 Motor Vehicles UNREGISTERED motor vehicles (e.g. campers, RV's, snowmobiles, trailers, trucks, tractors, off-road construction vehicles, etc.) including any vehicle garaged in Connecticut but registered in a such vehicle not registered at all. If you are a farmer eligible for the exemption under Sec. 12-91, list tractors	nother state, or any		#9	
#10 - Machinery & Equipment Industrial manufacturing machinery and equipment (e.g., tools, dies, jig Include air and water pollution control equipment.			#10	
#11 Horses And Ponies Describe your horses and ponies. A \$1,000 assessment exemption per anima are a farmer, the exemption may be 100% provided Form M-28 is filed with and approved by the Assessor.			#11	
#12 - Commercial Fishing Apparatus All fishing apparatus exclusively used by a commercial fisherm (e.g., fishing poles, nets, lobster pots, fish finders, etc.). A \$500 value exemption will be applied.			#12	
#13 -Manufacturing machinery & equipment Manufacturing machinery and equipment used in ma research or engineering devoted to manufacturing; or used for the significant servicing or overhauling of indufactory products and eligible for exemption under CGS 12-81 (76). (Formerly property Codes 13 & 15)	nufacturing; used in ustrial machinery or		#13	
#14 Mobile Manufactured Homes if not currently assessed as real estate			#14	
#16 - Furniture & Fixtures Furniture, fixtures and equipment of all commercial, industrial, manufacturing and all other businesses, occupation and professions. Examples: desks, chairs, tables, file cabinets, types copy machines, telephones (including mobile telephones), telephone answering machines, facsimile machine cash registers, moveable air conditioners, partitions, shelving display racks, refrigerators, freezers, kitchen or	writers, calculators, nes, postage meters,		#16	
#17 - Farm Machinery Farm machinery (e.g., tractors, harrows, bush hogs, hay bines, hay rakes, balers milking machines, milk tanks, coolers, chuck wagons, dozers, back hoes, hydroponic farm equipment, aqua etc.), used in the operation of a farm.			#17	
#18 - Farming Tools Farm tools, (e.g., hoes, rakes, pitch forks, shovels, hoses, brooms, etc.).			#18	
#19 - Mechanics Tools Mechanics tools (e.g., wrenches, air hammers, jacks, sockets, etc.).			#19	
#20 - Electronic Data Processing Equipment Electronic data processing equipment (e.g., computer computer equipment, and any computer based equipment acting as a computer as defined under Section 16 1986, etc.). Bundled software is taxable and must be included.			#20	
#21 - Telecommunications Equipment Excluding furniture, fixtures, and computers, #21a includes cantennae, batteries, generators or any equipment not deemed technologically advanced by the Assessor. #2 controllers, control frames, relays switching and processing equipment or other equipment deemed technologically Assessor.	21b includes		#21	
#22 - Cables, conduits, pipes, poles, towers (if not currently assessed as real estate), undergrouturbines, etc. , of gas, heating, or energy producing companies, telephone companies, water and water princlude items annexed to the ground (e.g., hydraulic car lifts, gasoline holding tanks, pumps, truck scales, e property used for the purpose of creating or furnishing a supply of water (e.g., pumping stations).	ower companies.		#22	
#23 - Expensed Supplies The average monthly quantity of supplies normally consumed in the course of stationery, post-it notes, toner, computer disks, computer paper, pens, pencils, rulers, staplers, paper clips, supplies and maintenance supplies, etc.).			#23	
#24 – Other All Other Goods, Chattels and Effects Any other taxable personal property not previously in does not appear to fit into any of the other categories. (e.g. video tapes, vending machines, pinball games, veillboards, coffee makers, water coolers, leasehold improvements .			#24	
Total Assessment – all codes #9 through #24	Subtotal >			
#25 – Penalty for failure to file as required by statute – 25% of assessment			#25	
Exemption - Check box adjacent to the exemption you are claiming: I - Mechanic's Tools - \$500 value M - Commercial Fishing Apparatus - \$500 value	ie.			
☐ I – Farming Tools - \$500 value ☐ I – Horses/ponies \$1000 assessment per anim				****
All of the following exemptions require a separate application and/or certificate to be filed with the		required return date		
☐ J – Water Pollution or Air Pollution control equipment – Connecticut DEP certificate re	quired – provide cop	у		
☐ I – Farm Machinery \$100,000 assessment - Exemption application M-28 required an				
☐ G & H - Distressed Municipality/Enterprise Zone/Enterprise Corridor Zone - Exemption	on application M-55 r	equired annually		
U – Manufacturing Machinery & Equipment - Exemption claim required annually	, pus	- د سيسير		
Total Net Assessment Assess	sor's Final Asse	essment Total >		

List or Account#: Owner's Name:		Assessment date October 1, 2015 Required return date November 2, 2015
This form mus	DECLARATION OF PERSONAL PROPERTY T BE SIGNED (AND IN SOME CASES WITNESSED) BEFORE IT MAY ENALTY — IMPROPERLY SIGNED DECLARATIONS REQ COMPLETE SECTION A OR SECTION B	BE FILED WITH THE ASSESSOR. UIRE A 25% PENALTY
completed according to the to	clare under penalty of false statement that all best of my knowledge, remembrance, and bel exation; and that I have not conveyed or ten relating to the assessment and collection of ta	lief; that it is a true statement of all my
CHECK ONE	SEE PAGE TWO (2) FOR SIGNATURE REQUIR OWNER PARTNER CORPORATE OFFICER MEMBER	REMENTS. Dated
	Signature/Title	
	Print or type name	
	nder oath that I have been duly appointed agent for the sufficient to file a proper declaration for him in accord with Agent's Signature /Title	
-	Print or type agent's name AGENT SIGNATURE MUST BE WITNESS	SED
Witness of agent's sworn statement Subscribed and sworn to before me -		Dated
Circle one: Assess	sor or staff member, Town Clerk, Justice of the Peace, Notary or Co Court	ommissioner of Superior
Direct questions concerning of Phone 203–783-3215 Hand deliver declaration to: City of Milford Assessor's Office 70 West River St. Milford, CT Notes:	leclaration to the Assessor's Office at: Fax 203–878-2609 Mail declaration to: City of Milford Assessor's Office 70 West River Street Milford, CT 06460-3317	Check Off List: Read instructions on page 2 Complete appropriate sections Complete exemption applications Sign & date as required on page 8 Make a copy for your records Return by November 2, 2015
		- Add Million of Control of Contr

This Personal Property Declaration must be signed above and delivered to the Milford Assessor or postmarked (as defined in C.G.S. Sec 1-2a & as referenced in Sec. 12-41(d)) by Monday, November 2, 2015

– a 25% Penalty required for failure to file as required.

Assessor	's Use Only
List#	
Town Code	
District Code	

2015 GRAND LIST MANUFACTURING MACHINERY AND EQUIPMENT EXEMPTION CLAIM

This exemption claim form should accompany the Personal Property Declaration filed annually in order to properly receive the exemption provided under C.G.S. §12-81(76) as amended by PA 14-183, sections 2, 3 & 4. The following definitions are applicable for purposes of Public Act 11-61 Sec. 2 and referenced in Sec. 3.

Machinery and equipment means tangible personal property which is installed in a manufacturing facility and claimed on the owner's federal income tax return as either five-year property or seven-year property, as those terms are defined in Section 168(e) of the Internal Revenue Code of 1986, or any subsequent corresponding internal revenue code of the United States, as from time to time amended, and the predominant use of which is for manufacturing, processing or fabricating; for research and development, including experimental or laboratory research and development, design or engineering directly related to manufacturing; for the significant servicing, overhauling or rebuilding of machinery and equipment for industrial use or the significant overhauling or rebuilding of other products on a factory basis; for measuring or testing or for metal finishing; or used in the production of motion pictures, video and sound recordings

This form must be <u>filed on or before November 2, 2015</u>. Claims must be filed annually with the municipal Assessor by any person seeking the exemption provided under C.G.S. §12-81(76), as amended, for manufacturing machinery and equipment and installed in a manufacturing facility. If extension to file is requested and granted, a late filing fee based on the value of the assessment is required. Contact your assessor for extension requests and fees provided under 12-81K and amended by PA 14-183, sections 2, 3, and 4.

This form is to be filed in the town in which the machinery and equipment is installed

Manufacti	urer Information: (Lessor: provide Less	ee information)	Lessor in	formation:			
Name			Name				
Business Address			Business Address				
City/ State/Zip			City/ State/Zip				
Person to	be contacted if there are any que	estions:	Required	Identificatio	n Numi	bers	
Name			Connecticu	t State Tax ID	No.		
Title			Federal Tax	xpayer ID No.			
Address			Benefits a	and Exempt	Status	Questions	Yes or No
Phone/Fax	ı			rently receiving stressed Munic		ts under CGS. §12-81 (60) Program?	
E-mail						for which you are seeking r books for IRS purposes?	
Property equipment i	Location (Number, street, and town s installed.)	n where machinery ar	1d If no, on wh	iose books are	these a	ssets depreciated?	
Check wh	ich description best applies and	complete the detail	description b	elow:			
1 ma	nufacturing, processing or fabricating	2 measuring o	or testing		3 🗀	metal finishing	
	significant overhauling or rebuilding other products on a factory basis		he production leo and sound re		6 🗀	used in connection with bi	otechnology
7 🗌 exp	earch and development, including perimental or laboratory research and velopment, design or engineering ectly related to manufacturing		nt servicing, ove f machinery and I use		9 🗌	used in connection with re defined in C.G.S. §22a-26 and installed on or after J	30, if acquired
Describe the	e business activity (in specific terms), wh	nich conforms to the ab	ove definition of	manufacturing	. Indicate	e the product manufactured:	

INSTRUCTIONS

IMPORTANT: Read the descriptions of Personal Property Code #10 and Code #13 before completing the application for exemption. To ensure that you receive the appropriate exemption, you must report the total cost of machinery and equipment (i.e., original cost, excluding sales tax, plus the cost of transportation and installation) under the appropriate category code.

Code # 10:

Machinery and equipment not eligible for exemption under CGS §12-81(76): Industrial or manufacturing machinery and equipment the owner claims or claimed on a federal income tax return as three-year property (e.g., tools, dies, jigs, patterns, etc.) or ten-year or greater property (i.e., property that has a class life of more than 16 years). Air and water pollution control equipment, regardless of its class life does not meet the predominant use criteria for exemption under CGS. §12-81(76). Machinery and equipment located in a Distressed Municipality, Enterprise Zone or Enterprise Corridor Zone (regardless of its class life) for which you are filing Form M-55 to claim the property tax exemption under CGS §12-81(60) or (70). Code 10 Machinery and equipment is reported on the annual Personal Property Declaration only.

Code # 13:

Machinery and equipment eligible for exemption under CGS §12-81(76): Manufacturing machinery and equipment acquired and installed, that is predominantly used for manufacturing or biotechnology, or used in connection with recycling (as defined in CGS §22a-260) and the owner or lessee of such machinery and equipment must claim it on a federal income tax return as five-year property or seven-year property. To obtain the exemption under CGS §12-81(76), the owner or lessee who claims such property on a federal income tax return must file the exemption application. (All property previously defined as Code 13, Code 15a and Code 15b are now combined under Code 13 and is claimed below and reported on the annual Personal Property Declaration.)

Complete this form in its entirety, including the itemized listing of manufacturing machinery and equipment by year of acquisition.

Year Ending	Original Cost Transportation & Installation	% Value	Net Depreciated Value	Assessor's Approved Total Cost	Assessor's Approved Depreciated Value
10-1-2015		95%			
10-1-2014	***************************************	90%		***************************************	
10-1-2013		80%			
10-1-2012		70%			
10-1-2011		60%			
10-1-2010		50%			
10-1-2009		40%			
Prior Yrs	***************************************	30%		****	
		Total			

I hereby certify that I am eligible for the property tax exemption provided under CGS §12-81(76). I further certify that all machinery and equipment listed herein was <u>acquired and installed</u> in the above named manufacturing facility, continues to be located there and is predominantly used for a manufacturing purpose. I agree to maintain and make available upon request to the Assessor or the Board of Assessors, supporting documentation, including, but not limited to, invoices, bills of sale, and bills of lading pertaining to the machinery and equipment for which I am claiming exempt status. I do hereby declare under penalty of false statement that the information contained herein is true and complete to the best of my knowledge, remembrance and belief, and that I am authorized to make application for this property tax exemption. I request that the cost information submitted herein be kept confidential.

Signature	Date
Print or type name of signer and title	

Failure to file this form in the manner and form, and within the time limit prescribed, shall result in the assessor not applying the exemption allowed under CGS §12-81(76).

Itemized Listing of Manufacturing Machinery And Equipment 2015 Grand List

- Print or type only. You may submit a computer printout containing all required Information In the prescribed format.

- List only manufacturing machinery and equipment eligible under CGS 12-81 (76). See definitions.

 Do Not include Sales Tax.

 Do Not include Sales Tax.

 All monetary amounts should be rounded to the nearest whole dollar.

 Lessees are to provide only their transportation and installation costs (purchase price will be obtained from lessor).

 For leased property, enter Lease ID # beneath the name and address of the lessor.

 Provide RS Classification;* Please refer to IRS Code Section 168(e). Do not provide class life

- TOTAI COST of acquisition is the price paid for the property, including the value of a 'trade-in', plus the cost of transportation and installation. (If installation required real property structural changes, the cost of such changes cannot be included.)
 The <u>purchase price</u> for self-constructed machinery and equipment is the unit cost.
 <u>Date installed for leased property</u> is the beginning date of the lease.

Inaccurate information may affect qualification for exemption.

prescribed format will not be accepted. Description of machinery and equipment should be complete and readily identifiable. Property described as "miscellaneous", "manufacturing machinery or equipment", or numeric entries The information requested on this form is essential to the exemption. Regardless of past practices, applications submitted which are incomplete or do not conform to the applicant or machinery and equipment qualifying for are not acceptable.

Property Description & Model ID #	# of	Date Acquired Mo./Day/Yr.	Date Installed Mo./Day/Yr.	IRS* Classifi- cation	Purchase Price	Transportation/ Installation Cost	Total Cost of Acquisition
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Failure to file this form in the manner and form, and within the time limit prescribed, shall result in the assessor not applying the exemption allowed under CGS §12-81(76).

Property Description & Model ID #	# of Items	Date Acquired Mo./Day/Yr.	Date Installed Mo./Day/Yr.	IRS* Classifi- cation	Purchase Price	Transportation/ Installation Cost	Total Cost of Acquisition
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City of Milford, Connecticut

- Founded 1639 -70 West River Street - Milford, CT 06460-3317 Tel 203-783-3215 FAX 203-878-2609

Office of The Assessor

Re: Personal Property Declaration and Asset Listing

Dear Taxpayer,

When completing a Business Personal Property Declaration, consider the following: filings with language such as "no assets", "zero value", or "same as last year", without explanation, are <u>unacceptable</u> and the account will be <u>subject to an estimate</u> of its assets. Items given to you or purchased for personal use shall be declared *if used by the business*.

There are many types of assets considered as personal property and the following list is a **sample** of items to be included on the personal property declaration.

Area rugs, art work, counters, cabinets, furniture, fixtures, dies, molds, machinery, equipment, equipment used at home (for business), fully depreciated items according to the IRS, gifts, idle equipment, leasehold improvements, security systems, specialty lighting, sales tax, shipping charges, supplies consumed by the business, tooling, transmission towers, underground cables, underground tanks, unregistered vehicles, vending machines, vehicle addons or enhancements that are business related, etc.

For additional assistance, consult items such as books, papers, documents, and other records such as federal tax forms relating to the acquisition and cost of fixed assets, general ledgers, balance sheets, disbursement ledgers, fixed asset and depreciation schedules, financial statements, invoices, operating expense reports, capital and operating leases, conditional sales agreements, and building or leasehold ledgers.

Please utilize the attached asset listing when filing. Attach pages as needed, or enclose a cd-rom, or you may email an asset list to ddiamond@ci.milford.ct.us,.

If you have any concerns or questions, please contact Dan Thomas, Monday through Friday 9:00 a.m to 4:30 p.m. at (203) 783-3215.

Sincerely,

Daniel K. Thomas

Daniel Thomas, CCMA II Assessor, City of Milford

Account #:	Owner Name:

CODE	DESCRIPTION	ACQUISITION DATE	ORIGINAL COST (INCLUDING TRANSPORTATION & INSTALLATION)
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