



Fire Marshal Division

Schedule of Inspection & Permit Fees

I Purpose & Scope

Effective July 01, 2023, the Milford Fire Department, Fire Marshal Division, has revised/updated the fee schedule that was implemented on January 01, 2018. The implemented fee schedule is for the purpose of collecting fees associated with the various statutory requirements and responsibilities assigned to the Fire Marshal. These responsibilities include, but are not limited to, plan review, fire code inspection, and permitting.

II Plan Review Fee Schedule

When required by the State of Connecticut to submit Building Construction Documents for review for Compliance with the Connecticut State Fire Safety Code and other standards, the following fees are to be applied:

GENERAL BUILDING PLAN REVIEW FEES	
Base Fee	\$75.00
Twenty-Five (25) Percent of Building Permit Fee	25%
General building plan review fees shall be 25% of the Building Department’s assessed fee, or \$75, whichever is greater.	
Site Plan (General)	\$135.00
Site Plan (Amendment)	\$40.00
Site Plans shall be considered “General” for “new” buildings or developments. Site Plans shall be considered “Amendments” where the buildings or developments are “existing” but are being repurposed for a new use or function.	

FIRE ALARM SYSTEM PLAN REVIEW FEES	
4,999 ft ² or less	\$100.00
5,000 – 9,999 ft ²	\$150.00
10,000 – 49,999 ft ²	\$275.00
50,000 ft ² or larger	\$575.00



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FIRE SPRINKLER SYSTEM PLAN REVIEW FEES	
4,999 ft² or less	\$100.00
5,000 – 9,999 ft²	\$150.00
10,000 – 49,999 ft²	\$275.00
50,000 ft² or larger	\$575.00

HOOD AND DUCT SYSTEMS	
Kitchen Suppression (wet chemical suppression)	\$125.00
Hood and Duct (Mechanicals)	\$125.00
Special Suppression	\$125.00

Note: Fees for initial inspections required as part of the permitting and construction process are included in the plan review fee. Re-inspections required for failed or missed inspections shall be subject to fees in accordance with Section IV.



III Fire Code Inspection Fees

When the Fire Marshal Division performs an inspection for official licensing or certification, or for specific compliance with CGS 29-305, a fee shall be collected for such inspection prior to issuing a license or certification. Please note that these fees do NOT exempt an occupancy from any other required inspections and regulations as stated in the Connecticut State Fire Safety Code.

OCCUPANCY TYPE	INSPECTION FEE
AMBULATORY HC FACILITIES	\$125.00
APARTMENT BUILDINGS (less than 10 Units)	\$100.00
APARTMENT BUILDINGS (10 or more Units)	\$150.00
ASSEMBLY (Theaters) (A-1, A-4, or A-5)	\$250.00
ASSEMBLY (A-2 or A-3)	\$125.00
BUSINESS OCCUPANCY (4,999 ft ² or less)	\$85.00
BUSINESS OCCUPANCY (5,000 ft ² or larger)	\$150.00
DAY CARE (I-4) FACILITIES	\$125.00
EDUCATIONAL FACILITIES	\$85.00
FACTORY/STORAGE FACILITIES	\$150.00
HEALTHCARE (I-2) FACILITIES (>3 stories)	\$500.00
HEALTHCARE (I-2) FACILITIES (3 stories or less)	\$300.00
HIGH HAZARD OCCUPANCY	\$500.00
HOTEL/MOTEL FACILITIES (up to 25 Units)	\$125.00
HOTEL/MOTEL FACILITIES (26 or more Units)	\$175.00
LIQUOR LICENSE	\$125.00
MERCANTILE OCCUPANCY (4,999 ft ² or less)	\$85.00
MERCANTILE OCCUPANCY (5,000 ft ² or larger)	\$150.00
RESIDENTIAL BOARD & CARE FACILITIES	\$85.00
ROOMING & LODGING HOMES	\$100.00
STATE LICENSE FACILITY (Other)	\$100.00
UTILITY & MISCELLANEOUS OCCUPANCY	\$100.00



IV Special Permit & Inspection Fees (includes any associated plan reviews)

The Fire Marshal Division, by ordinance, has established a fee schedule for special permits, certificates, notices, approvals, or orders pertaining to fire control and fire hazards. Applications for special permits shall be submitted to the Fire Marshal Division for review and subsequent Inspections. The Fire Marshal Division has the authority to require an Inspection prior to the issuance of any permit or certificate.

PERMIT TYPE	FEE
BLASTING/ EXPLOSIVE/FIREWORKS STORAGE (CGS 29-349e)	\$60.00
CARNIVAL / CIRCUS / SPECIAL AMUSEMENT*	\$150.00
CONSUMER FIREWORKS TENT (CT Legal Sparklers & Fountains)	\$100.00
FIREWORKS/SPECIAL EFFECTS* (Professional Displays)	\$150.00
FOOD/OUTDOOR EVENT/VENDORS*	\$100.00
FOOD TRUCK ANNUAL PERMIT*	\$35.00
MISSED (NO SHOW) INSPECTION FEE	50% of Base Fee
OPEN-BURNING CERTIFICATE	\$35.00
RE-INSPECTION FOR FAILED INSPECTION (New Construction & Fire Protection Systems Only)	\$35.00
SPRAY BOOTHS (Flammable Finishes) ANNUAL	\$100.00
TEMPORARY LIQUOR LICENSE	\$35.00
TEMPORARY TENT*	\$100.00
UNDERGROUND TANK REMOVAL – COMMERCIAL (UP TO 999 Gallons)	\$100.00 (each)
UNDERGROUND TANK REMOVAL – COMMERCIAL (1,000 Gallons or larger)	\$150.00 (each)

*Fee does not include on-site personnel on the day of event



V Report Requests and License Application Fees

TYPE	FEE
AUTOMOBILE DEALER LICENSE (K-7 DMV Form)	\$70.00
DUPLICATION	\$0.50 per page
EMS REPORT - Copy	\$0.50 per page
FALSE ALARM (City Ordinance) 4	\$50.00
FALSE ALARM (City Ordinance) 5	\$75.00
FALSE ALARM (City Ordinance) 6	\$90.00
FALSE ALARM (City Ordinance) Each Offense After 6	\$90.00
FIRE INVESTIGATION REPORT – Copy	\$0.50 per page
FIRE INVESTIGATION PHOTO – CD Copy	\$20.00
LIQUOR LICENSE APPLICATION	\$125.00

VI Billing & Enforcement

- a) No permit, license, certificate, or approval shall be issued to any party prior to the collection of such fee(s) required by this schedule.
- b) The City of Milford may take all enforcement action necessary to secure payment of the delinquent bill of costs, including authorization of the City Attorney to bring action for payment in a court of law.
- c) All fees shall be payable by CHECK, made out to "City of Milford", or by a major credit card.