**Veterans, Ceremony and Parade Commission Regular Meeting**

**October 12, 2023 7pm Fowler Building**

**Meeting Minutes**

**Opening:** The Veterans, Ceremony and Parade Commission held their regular Meeting on Thursday October 12, 2023 in the Fowler Memorial Building, 45 New Haven Avenue, Tom Jackson called the meeting to order at 7:00pm and asked those present to stand for the Pledge of Allegiance.

**Roll Call:**

**Members Present:**

Donald Moore

Chris Attardo,

Tom Jackson

Emily Sopchak

Jack Jansen

Frank Rodriquez

**Guests:**

Bill Kates -

Cathy Gorman Rose – Recording Secy –

Senior Vice Commander from DAV – Bob Graham

**Agenda**

**Consideration of Minutes:** Review of September Minutes

Emily made motion, to accept minutes, Don seconded all in favor, motion approved

**Old Business:**

**Veterans Day:** November 12, 2023

* Wreath laying at Dough Boy Monument: 11/11/11 - 11/11 at 11am – 10:45am arrival
* Put flags at monuments on Green
* Parade: 11/12, step off at 2pm, gather at Fowler at 1pm
* Grand Marshall suggestions: Marine Colonel Adele Hodges,
* Wayne Siegmund, Special Office Senior Chief Petty Officer, Retired
* Invitations sent 9/26- will send again on 10/14/23
* Bill to check on wreaths

Travis Deere needs to be sworn in

Tom emailed Justin and requested more support as a liaison

We only have 6 commissioners, and we are supposed to have 7 (one is from DAR, but we’ve ever had a rep from them).

Fowler Building: can be used for groups outside of VCPC however VCPC reserves the right to deny or revoke. All decisions to be in best interest of facility, the VCPC and the city of Milford. Requires someone to open doors and lock doors. Tom will talk to Larry at Public Works.

Commander of DAV (Bob Graham) donated furniture, asked Larry to clean up building, and property

Tom will talk to Larry, ref by Bob Graham

Wreath laying: dough boy, 11/11/11

1 wreath only

**Attendees:**

Kennedy

Gettinger

Lou Eden from Post 196 to handle music and benediction

Bill Kates will narrate “In Flanders Fields”

Pastor Jim Loomer will do benediction at the gazebo,

**Parade:**

* Meet at Parsons
* Don, Jack , Bob and Bill to coordinate parsons as Tom is having knee replacement surgery and is not sure of his physical abilities
* Police
* Fire
* Dignitaries
* VSO’s
* Foran Band
* Law Band
* Honor Guard
* Talk about Jeeps
* Finalizing permits
* Public works to set up pa, stand, garbage, barricades etc.

Next meeting is November 9th, right before the parade

**New Business:**

* Travis needs to be sworn in

**For the good of the group**

Emily made motion to adjourn, seconded by Jack, all in favor, meeting adjourned

Meetingadjourned at 7:50pm

*Respectfully submitted by Cathy (Gorman) Rose, Recording Secretary*