

**Milford Public Library
Board of Directors
Regular Meeting
July 5, 2017**

Board President, Mrs. Linda Wanosky called the regular meeting of the Board of Directors to order at 7:30 p.m., July 5, 2017.

Present	Excused	Absent
----------------	----------------	---------------

Mrs. Wanosky	Doctor diFate	
Mrs. Creedon	Alderman Smith	
Ms. D'Anna	Alderman Grant	
Mr. Barnett		
Mrs. Gaynor		
Mrs. Oliver		
Mrs. Zabinski		
Mrs. Piselli		
Ms. Angeli		

Public Presentation: None.

Disposition of Minutes: Motion to accept, as printed, the minutes from June 7, 2017. Moved and seconded by Mrs. Creedon, Mrs. Gaynor. Motion passed.

Secretary's Report: None.

Treasurer's Report: Ms. D'Anna read the following transfers:

- **From** Periodicals **to** Computer \$1300
- **From** Cooperative Membership **to** Information Services \$100
- **From** Book Supplies **to** Printing and Binding \$6500

Ms. Angeli announced that we are planning to purchase a new camera for the Passport office, due to a decrease in photo quality of our prints.

President's Report: Mrs. Wanosky distributed copies of Library Board Basics, dated 11/7/11. As a result of meetings with FOML and President Anne Bolin, Mrs. Wanosky suggested that Board members become FOML members, show support by participating in events and volunteer to attend their board meetings. A discussion ensued. A proposal was made to share minutes (Library Board - FOML Board) and invite them to our meetings as well. Additionally, Mrs. Wanosky thought it would be a good idea to create an orientation packet for new Board members. The donor wall discussion was tabled.

Technology Sub-Committee: Ms. Angeli announced that TBNG Consulting has done some work in the library and the new computers are onsite, waiting to be installed. Also, the new lap top cart was delivered and we are looking to have wireless printing capability, hopefully this year.

Policy Committee: Mrs. Oliver distributed copies of the revised Computer and Internet Use Policy with one revision addressing the public comment from our June meeting. Motion made and seconded, Mr. Barnett, Ms. D'Anna, to accept the policy as revised. Motion carried. The second handout is a "road map" of policy revision dates. Feedback is welcomed.

Space Utilization Committee: Ms. Angeli reported that the CDBG grant is moving forward for the bathroom renovations. A discussion ensued on other building projects (new roof, boiler, solar panels, etc.).

Donor Wall Committee: Mrs. Wanosky proposed scheduling another meeting with FOML. Also, she received a great picture of Mr. Peter Vita. Everyone agreed to use this photograph (size 12x18) for the memorial. A motion was made and seconded, by Mrs. Creedon, Mr. Barnett, to allocate up to \$150.00 from fines and fees for expenses. Vote was unanimous.

Strategic Planning Committee: Ms. Angeli stated we received responses to our RFP. We have additional questions and some follow up to discuss at our August meeting. The next **Strategic Planning Committee meeting will be held on Wednesday, August 2 at 6:30 p.m.**

Director's Report: Ms. Angeli presented her report submitted 7/5/17 and added:

- The ordinance committee of the city met on June 6 with changes to benefits for non-representative employees. The Board of Alderman voted (10-5) to increase vacation to 3 weeks, as of July 1

Mr. Barnett suggested we modify the statistics report to reflect month-to-month statistics. Ms. Angeli will research the best way to compose this information for future reports.

Old Business: Mr. Barnett mentioned a previous discussion with Deirdre Thomas regarding our meeting recordings. The office supply of recording tapes is depleted. This is an opportune time to explore options to upgrade to a digital audio recorder and speech recognition software. Ms. Angeli agreed and noted that we are currently researching recorders.

New Business: None.

Motion to adjourn: 8:40 p.m., Motion passed unanimously.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board