

Milford Council of Aging Board Minutes
December 9th, 2013

Attendance: Terri Amann, Vicki Battle, Phillip Caporusso, Cynthia DeLuca, Richard Dowin
Lillian Holmes, Mike Petrucelli, Shirley Serrano and Judge Beverly Streit-
Kefalas.

Aldermanic Liasons: Bryan Anderson **Absent:** Paula Smith

The meeting was called to order at 5:06 P.M. by Chairperson Lillian Holmes

The Chairperson made a motion to approve the Agenda and to move item #9 (New Business) to #3 (Approval of minutes). The motion prevailed.

New Business:

An audit presentation was given by Michael Solakian CPA. Michael presented the financial statements for years ending June 30, 2013 and 2012. Although revenue was down there were no sufficient difficiencies. He spoke about the \$100k negative change from 2012 to 2013. As a footnote disclosure Michael and the board discussed the need to obtain other funds due to the negative cash flow.

The Chair entertained a motion to approve the minutes and the motion was approved.

Chairmans Report:

The Chairperson wanted it to be known that the information contained in the packets are read and that the board appreciates the work that they do. The new aldermanic liason Dora Kubek was announced and also that the board would need a new member and secretary because Vicki Battle would be leaving.

Correspondence:

Janice Jackson shared information regarding the United Way of Milford campaign for donations. Janice read a letter concerning a client that attended the Ahrens program and sent letters to stores requesting donations. A \$100.00 gift card was received from Stop & Shop. Janice spoke to our Insurance Agent Michael Albacherli and requested that Michael send an email of all the insurance companies that he received insurance rates for Senior Centers. According to Michael, Markel Insurance had the best insurance rates for the Milford Senior Center.

Treasurers Report:

Presented by Mike Petrucelli. He discussed with the board that with no community block grant and less general donations and member dues leaves the Center \$4000.00 less than last month. After some discussion about whether line items 3073 and 3074 were one in the same, the Chair made a motion to refer the report to the finance committee. The motion prevailed.

Personnel Committee: No meeting.

Finance Committee: No meeting. However, Chairman Phil Caporusso left a message with the Mayor to discuss our recent audit.

Old Business:

The board discussed class donations. Judge Beverly Streit-Kefalas asked about grants and if a strategic planning session would be needed to consider other ways of funding the Center. The Board discussed charges, researching other revenue grants, etc. It was decided that the Board would refer the discussion to the finance committee to research instructor/member pay donations.

Executive Directors Report:

Janice Jackson attended the monthly Social Service Network meetings, the Veterans day luncheon. Dawn Waldron, the Veterans Service Officer for Milford discussed veterans benefits. She also shared how the Centers staff had been trained regarding the use of the new Kyocera leased copier. Janice also shared with the Board information obtained at the United Way Council of Executives meeting including a letter regarding how clients benefit from the Ahrens program. She spoke of the employee donations to United Way totaling \$1,895.00. Board members also discussed monetary contributions, appropriate pledges, and fund raising efforts to benefit the United Way of Milford. It was agreed that the subject would be tabled to the January meeting. Janice also spoke about how well the Center's consignment is doing.

Other Business:

Vicki Battle thanked the Board for allowing her to contribute and take part as an Executive Board Member and Secretary and wished the entire Board good will, good blessings and good health.

With no further discussion or questions, the motion to adjourn was made and prevailed at 5:55 P.M.

Respectfully submitted,

Vicki Battle, Secretary
Milford Council of Aging