

Minutes of the Human Services Board of Director's meeting of November 18, 2015.

**1. Roll Call**

Present: Kitty Nelson, Joan Campbell, Rev. Duetzmann, Donna Nunno and Sue Stango.

Absent: Karen Barnett, Alan Chapin and Scott Moulton.

Also Present: Christie Roche and Beth Simpson.

Nelson called the meeting to order at 5:30 p.m.

**2. Public Comments**

None.

**3. Minutes**

A motion was made by Nunno, seconded by Campbell to accept the minutes of the October meeting as presented. The motion carried unanimously.

**4. Staff Report**

**Youth and Family Services:**

- 166 clients are being treated with therapy services and 540 clients are in prevention based programs.
- Christie and Mindy attended the CT Youth Services Association on 10/2/15. Nunno asked about the conference. Christie stated that most cities have their own Youth Services and one conference attended was on social media; they are now working on creating a Facebook page.
- Family Fun Night began on 10/01. The budget was not fully restored and that grant ended up being cut by \$429. This group will be going to the Shubert on the 28<sup>th</sup> to see A Christmas Carol. There are presently 9 families participating with children aged 4 – 16 years old.
- Satellite therapy groups began this month at Pumpkin Delight, Orchard Hills and The Academy. In addition, a new MFT Pilot Program with Milford Public Schools officially began in October. One of the therapists is now stationed at JLHS several hours per week to provide on site therapeutic services. Campbell questioned what type of therapy groups. Christie stated that based on a meeting with school staff groups were created; friendship/social skills, grief and divorce. The Academy has a yoga therapy group which is very well received.
- Two programs will be offered at the Boys and Girls Club this fall.
- Staff participated in Family Place again this year at the Milford Public Library.

**Human Services:**

- Beth has scheduled 480 Energy Assistance appointments.
- A total of \$4,745.46 from United Way, Salvation Army, St. Mary's and Human Services monies have been distributed for a variety of social service needs; food, hotels, etc.
- A total of 398 Milford residents have been provided with Energy Assistance, Renter's Rebate, Food Referrals and general Case Management. This year TEAM has stricter requirements and appointments are much lengthier.
- Human Services has coordinated with Boy Scouts, local churches, businesses and civic organizations to provide 299 families (807 individuals) in need a Thanksgiving meal. Efforts will continue to assist beyond the holidays.
- Outreach to donors and coordination with families for the Adopt A Family Program have begun.
- The Milford Bank Foundation grant has been submitted requesting additional funds for Energy Assistance. Rev. Duetzmann stated that the church offering will be coming for the Energy Program.

**Department:**

- Staff participated in the 2<sup>nd</sup> Annual Health and Wellness Fair put on by the City on 10/15/15.
- The FY 16/17 budget has been submitted and a meeting is scheduled with the Mayor for 12/7/15.
- The new phone system was installed on 11/9/15.
- A thank you letter was received from the Pulmonary Hypertension Association regarding the donation on Kelli Goularts' behalf.
- It has been a smooth transition for Christie into the Interim Director position and everyone has been stepping up while there has been reduced staffing.

**5. Fiscal Report**

Beth reviewed the financial report and what grants have been received. A motion was made by Rev. Duetzmann, seconded by Nunno to accept the report as presented and carried unanimously.

There being no further business to discuss, a motion was made by Campbell, seconded by Nunno to adjourn at 5:55 p.m.

Respectfully submitted,

Lisa Streit,

Joan Campbell,  
Recording Secretary