

**DOWNTOWN RIVER-HIGH STREET DEVELOPMENT COMMITTEE  
REGULAR MEETING  
MAY 13, 2016**

**I. Call to Order**

The Downtown River-High Street Development Commission reconvened its Regular Meeting on Friday, May 13, 2016 at the Parsons Government Center, 70 West River Street, Conference Room B, Milford, CT. Chairman Smith called the meeting to order at 8:35 a.m.

Committee Members Present

Peter Smith, Chairman  
John Knuff, Vice Chairman  
Joseph M. Agro, Jr.  
Brian Anderson  
Richard F. Jagoe, Jr.  
Amanda L. Root  
Raymond Vitale

Also Present

Julie Nash, Director Community Development  
Toni Weeks, Law Department Paralegal  
Henry Jadach, Transit District  
David Hernandez, Downtown Merchan  
David Sulkis, City Planner

Absent

**II. Approval of Minutes**

NONE.

**III. Chairman's Report/Introductory Comments**

NONE.

**IV. Public Comment**

NONE.

**V. Organizational Discussion**

NONE

**VI. Project Discussion**

NONE.

**VI. TOD Planning Grant**


Mr. Agro discussed the property survey provided by the City Engineer. Chairman Smith suggested all members list their 3 to 4 top picks and then 2 evening meetings would be scheduled for interviews. Discussion ensued concerning top picks and qualifications. Mr. Sulkis commented that he believe all are qualified and it's hard to make a determination until. He suggested that the Committee meet with all or at least those who were top picks. Discussion ensued and it was determined that to picks of each Committee member would be interviewed. Chairman Smith suggested the dates of June 13, 15 and 16 at 6:00 p.m. for interviews. Mr. Anderson asked if the Committee members would form questions and submit to Julie Nash to put together a uniform question sheet. It was determined that each member would submit 2 questions to Ms. Nash.

Richard Jagoe and Raymond Vitale made and second a motion to amend scope of services to add 2.L. parking analysis for both properties and existing uses.

Motion carried unanimously.

Being no further business, Richard Jagoe and Joseph Agro made and seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 9:40 a.m.

Respectfully submitted,

  
Toni Jo Weeks  
Recording Secretary