

**DOWNTOWN RIVER-HIGH STREET DEVELOPMENT COMMITTEE
REGULAR MEETING
MAY 6, 2016**

I. Call to Order

The Downtown River-High Street Development Commission held its Regular Meeting on Friday, May 6, 2016 at the Parsons Government Center, 70 West River Street, Conference Room B, Milford, CT. Chairman Knuff called the meeting to order at 8:55 a.m.

Committee Members Present

Peter Smith, Chairman
John Knuff, Vice Chairman
Joseph M. Agro, Jr.
Raymond Vitali

Also Present

Julie Nash, Director Community Development
Toni Weeks, Law Department Paralegal
David Hernandez, Downtown Merchant
Henry Jadach, Transit District
David Sulkis, City Planner

Absent

Brian Anderson
Richard F. Jagoe, Jr.
Amanda L. Root

II. Approval of Minutes

NONE.

III. Chairman's Report/Introductory Comments

NONE

IV. Public Comment

NONE

V. Organizational Discussion

NONE

VI. Project Discussion

NONE

VI. TOD Planning Grant

Responses to the Request for Qualifications (RFQ) we distributed. Chairman Smith briefly discussed the RFQ. Julie Nash discussed the criteria outlined in the RFQ. Discussion ensued on the various ways to review the responses and determine those firms that would be invited to an interview. Chairman Smith suggested that in order to provide time for all members to review the responses the meeting be recessed until Friday, May 13, 2016, at 8:30 when the meeting would reconvene for review and discussion.

Meeting recessed at 9:30 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Toni Jo Weeks".

Toni Jo Weeks
Recording Secretary