

Approved

Milford Board of Education

Business Meeting Minutes

November 13, 2017

Board members present:

Claire Casey
Michael DeGrego
Suzanne DiBiase
Jennifer Federico
Susan Glennon, Chair
Dr. Jess Gregory
Walter Hagedorn
Tom Jagodzinski
Susan Krushinsky
Earl Whiskeyman

Administration present:

Dr. Elizabeth Feser
Jeffrey Burt
James Richetelli
Wendy Kopazna
Carole Swift

I. CALL TO ORDER

Ms. Glennon called the business meeting to order at 7:00 p.m. in the Board of Education Room. She asked everyone to join in the reciting of the Pledge of Allegiance.

II. STAFF RECOGNITION

Dr. Feser recognized V.J. Sarullo for receiving the Connecticut Association of Athletic Directors' Distinguished Service Award. The award is presented annually to an athletic administrator who has made significant contributions at the local, league and state levels.

Ms. Glennon recognized the outgoing Board members and offered her gratitude to them.

Dr. Feser thanked the outgoing members, as well. She expressed her gratitude for their dedication and the hours of volunteering to make the Milford Public Schools better.

III. STUDENT REPORTS

Shawna Winters and Michael McCarvill presented the report for Jonathan Law. Khadija Ashfaq presented the student report for Foran.

IV. PUBLIC COMMENT

None.

V. CHAIR'S REPORT

Ms. Glennon called for the liaison reports.

Mr. Jagodzinski reported on the recent Board of Health meeting noting Narcan is housed in all schools in Milford.

Mr. Whiskeyman informed the Board of the 2018-19 tuition rates that were approved at the last ACES Board of Directors meeting. He provided those rates to the Administration.

Mrs. Federico reported on the recent Permanent School Facilities Building Committee meeting. Work continues on the West Shore project. Summer projects, Harborside windows and school roofs should be closed out by November.

Dr. Gregory told the Board the Milford Education Foundation has opened the teacher mini grant application process.

Ms. Glennon reported she attended the Veterans Day Wreath Laying Ceremony. Many veterans noted the extent to which Milford Public Schools goes in recognizing Veterans. She informed the Board that the Chair of the Foran NEASC committee offered kudos, noting that not one board member mentioned his party affiliation when introducing himself at the panel discussion. He said that is unusual. Ms. Glennon concluded her report by thanking the outgoing Board members, again, for their leadership and support over the years.

Ms. Glennon turned the meeting over to Dr. Feser for the Superintendent's Report.

VI. SUPERINTENDENT'S REPORT

Instructional Highlight

Mr. Burt provided the Board with the synopsis of the five-curriculum review cycle. The district has moved away from independent subject area curriculum review to a district-wide curriculum review plan, which is based on a five-year cycle. The cycle begins with review/research, then writing, revision and recommendation, and finally the implementation process. This change will allow for more accurate budget forecasting for both curriculum writing and any associated instructional materials. It also allows for a clear review of a scope and sequence of courses on a regular basis as well as ensures that curricula reflect current instructional research and current standards. Some courses within a subject area are currently not on the same cycle. The projection to have all departments maintaining the district-wide five-year cycle is by the end of the 2019-20 school year.

Update of Summer Projects

Mr. Bradbury narrated a pictorial PowerPoint presentation (on file) that summarized the work that was done to the buildings and grounds over the summer.

Athletic Program Annual Financial Report 2016-17

Mr. Richetelli presented the athletic program financial report for the 2016-17 fiscal year. The district continues to run 24 sports, sanctioned by CIAC. Unified Sports, Powder Puff and Fencing Club are also offered, and included in the athletic financials report. Mr. Richetelli provided a breakdown of the funds, by sport, noting the funds are split between two accounts. The general funds account covers the cost of coaches' salaries, transportation, trainers, insurance, equipment and supplies and uniforms. The athletic activities account covers game-day costs of officials, referees, and part-time staff such as ticket takers,

announcers, police officers and security. Hockey is offered through a coop program and continues to be the only sport that requires a student participation fee.

There was discussion of the out of pocket costs for the girl's hockey vs the boy's hockey. The imbalance comes from Platt Tech contributing \$600 per player. To date, girl's hockey players pay approximately \$700 more than the boys do. The Board could increase its contribution to girl's hockey to offset the difference.

Ms. Glennon said that it could be discussed during budget workshops.

Policies for Second Reading

Dr. Feser reviewed the changes made to the four policies being presented.

Policy 5111 School Age Entrance

The Board requested to change "person in control" to "guardian."

Dr. Feser confirmed the city would support families of children unable to cover the cost of immunizations.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5111 School Age Entrance as presented. Mrs. Federico seconded. The motion passed unanimously.

Policy 5113 Attendance

Dr. Feser presented the policy with some language changes to be aligned to the Truancy policy.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5113 Attendance as presented. Mrs. Federico seconded. The motion passed unanimously.

Policy 5113.2 Truancy

The revisions made to the policy were made to be in alignment with the Attendance policy.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5113.2 Truancy as presented. Mrs. Federico seconded. The motion passed unanimously.

Policy 5123 Retention

Minor changes were made to the first sentence of the policy.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5123 Retention as presented. Mrs. Federico seconded. The motion passed unanimously.

Disbursement Report

Mr. Richetelli shared the Disbursement Report for October 2017. The report contains expenditures over \$1,500.

Human Resources Report

Mrs. Kopazna delivered the human resources report for the month.

Annual Human Resources Report

Mrs. Kopazna provided the Board with the annual summary of human resources activity from October 2016 through October 2017. The report included staffing, employee benefits, labor/employee relations, employee services, record keeping, research and reporting.

Ms. Glennon called for a motion on the consent agenda items.

VII. CONSENT AGENDA ITEMS

Ms. DiBiase made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes

- a. October 9, 2017 Business Meeting
- b. October 23, 2017 Committee of the Whole

Mrs. Federico seconded. The motion passed unanimously.

VIII. NEW BUSINESS

Mr. Burt reviewed the stipend changes that have been created and agreed upon by the Board during contract negotiations. The stipends will be determined by a tiered system based on the level and time needed for the position. The Board will approve the Memorandum of Understanding that will implement the new dollars for stipends.

Ms. DiBiase made a motion that the Milford Board of Education approves the MEA Stipend Memorandum of Understanding and direct the Superintendent to execute it. Mrs. Federico seconded. The motion passed unanimously.

IX. BOARD COMMENT

Mr. DeGrego shared his experience of visiting Calf Pen Meadow for the Veterans Day festivities.

X. ADJOURNMENT

Ms. DiBiase made a motion to adjourn. Mr. Hagedorn seconded. The motion passed unanimously.

The meeting adjourned at 8:40 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Ms. Suzanne DiBiase