

Milford Board of Education

Business Meeting Minutes
February 13, 2017

Board members present:

Claire Casey
Michael DeGrego
Suzanne DiBiase
Susan Glennon, Chair
Dr. Jess Gregory
Walter Hagedorn
Tom Jagodzinski
Susan Krushinsky
Earl Whiskeyman

Administration present:

Dr. Elizabeth Feser
Jeffrey Burt
James Richetelli
Carole Swift
Wendy Kopazna

Board Members absent:

Jennifer Federico (sick)

I. CALL TO ORDER

Ms. Glennon called the business meeting to order at 7:03 p.m. with the reciting of the Pledge of Allegiance. She noted for the record Mrs. Federico would not be in attendance due to being ill.

II. STUDENT/STAFF RECOGNITION

Dr. Feser recognized two students for their placement in the Daughters of the Revolution essay contests. Azra Bana, grade five student at Meadowside was recognized for an honorable mention she received in the annual essay contest. She wrote an essay about Yellowstone National Park. Also recognized was John Lickteig for taking first place. John, a senior at Foran, wrote about Technology's Impact on the Voyage of Christopher Columbus. Jillian Bendlak, a senior at Law, received a Good Citizen Award for her outstanding qualities of being a good citizen.

Each year, grades four and five make fire prevention posters in the month of October, Fire Prevention Week. The posters are then entered into a contest for the annual Fire Department Calendar. Winners not only take home bragging rights, but also receive an official visit to the firehouse with a catered pizza party. This year's winners are: Fourth graders, Yahvi Johri (2nd place), Allison Stefan (1st place), and fifth graders, Jakob Ressler (3rd place), Ellen Pan (2nd place) and Mackenzie Posey (1st place).

Dr. Feser then recognized a courageous 12th grader at Foran High School, Hope Burrows. Hope began a crusade against opioid abuse after losing her sister to a heroin overdose. Hope led fundraisers for the cause and is working with the Milford Prevention Council. Hope most recently was the recipient of the Chamber of Commerce's Community Future Award.

Dr. Feser congratulated all of the recipients.

III. STUDENT REPORTS

Jillian Bendlak and Tyler Chavez presented the student report for Jonathan Law. Bailey Garfield presented the student report for Joseph A. Foran.

IV. PUBLIC COMMENT

None.

V. CHAIR'S REPORT

Ms. Glennon updated the Board on some upcoming dates, as well as her participation on Commissioner Wenzell's webinar, which centered on the Governor's budget.

Ms. Glennon called for the liaison reports.

Mrs. Krushinsky reported on the recent Permanent Schools Building Facilities meeting. The West Shore renovation program has been awarded, and should be complete by the start of the 2018-19 school year. Four more elementary roof projects are going out to bid.

Mr. Whiskeyman reported on the recent ACES informational meeting regarding budget reductions and stability.

Ms. Glennon reported on the recent PTA Council meeting. Mary Edo was named the recipient of the Lifetime Achievement Award at the meeting. In addition, an update on safe food handling at PTA sponsored events was given.

VI. SUPERINTENDENT'S REPORT

Milford Education Foundation

Mr. Faruolo, President of Milford Education Foundation, spoke briefly about the foundation. The mission of the foundation is to promote excellence, innovation and creativity in education for children and the community. The foundation, which is a 501c3, has distributed over \$35,000 in mini grants, as well as hosted innovative workshops, community enrichment events and fundraisers.

Instructional Highlight: CyberSurgeons: West Shore Emergency Medical Simulation

Mrs. Spaziano, along with teachers Ms. Vaccino, Ms. Torres and nurse, Mrs. Riley, and some eighth grade students from West Shore Middle School gave a presentation on an emergency simulation the students took part in.

Students and teachers at West Shore Middle School participated in a live simulation of a medical mission to South America. The simulation required students to diagnose and handle a variety of medical cases based on real world experiences of medical teams traveling the world. The students used computers, the Internet, and a video conference connection or webcam to interact with a Chief Medical Officer at the Challenger Learning Center in Bethesda, Maryland. The simulation gave students an authentic learning experience solving real world problems and learning human body diseases. This program was used as a pilot at West Shore and will hopefully be expanded next school year.

The presentation on the Crisis Management Security Update has been deferred to the March Business meeting due to the presenter being ill.

Change in 2017-18 Academic Calendar Conference Dates

Dr. Feser and Mr. Burt shared the parent teacher conference dates with the Board. The fall dates have been pushed out two weeks to allow more time for teachers to review assessment data, and get to know their students. In addition, the first semester at middle and high school level will be complete.

Change in Weather Related Delayed Opening Start Time

Dr. Feser explained the rationale behind her decision to move the delayed start time for schools from 90 minutes to two hours. Safety was the primary reason. The extra 30 minutes will allow the city and the school maintenance team to prepare the sidewalks, roads and parking lots. Communication will go out to give the community enough planning.

Mr. Jagodzinski still has concerns about the amount of time on task.

Policies for Second Reading and Approval

Dr. Feser reviewed the changes that were recommended to Policy 5114 “Suspension and Expulsion/Due Process from the January Business meeting. Legal advice was sought for the word usage of “facsimile.” The word facsimile is used in the law. She referred to the state statute which determines three members constitute a quorum in an expulsion hearing. Where the policy references the Board, “or a hearing officer” was added.

The Board asked that the definition be added to the policy.

Being no further questions, Ms. Glennon asked for a motion.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5114 Suspension and Expulsion/Due Process as amended to include the definition of a facsimile. Mr. Hagedorn seconded. The motion passed unanimously.

Dr. Feser presented Policy 5131.6 Alcohol Use, Drugs and Tobacco to the Board. As previously requested, she consulted with an attorney for the usage of CO2 cartridge, who in turn said the intent is to put students on notice. However, the Board requested the CO2 be struck from the definitions section of the policy.

Being no further questions, Ms. Glennon asked for a motion.

Ms. DiBiase made a motion that the Milford Board of Education approves the Policy 5131.6 Alcohol Use, Drugs and Tobacco as amended. Dr. Jess Gregory seconded. The motion passed unanimously.

Dr. Feser presented Policy 5145.12 Search and Seizure to the Board for approval. No changes were made from the first reading.

Being no further questions, Ms. Glennon asked for a motion.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5145.12 Search and Seizure as presented. Mrs. Casey seconded. The motion passed unanimously.

Dr. Feser noted the changes made to the administrative regulation 5131.111 Video Surveillance. Following the concerns raised by the Board, the attorney struck the paragraph in question and replaced it with new language.

Being no further questions, Ms. Glennon asked for a motion.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5131.111 Video Surveillance with the recommended changes. Mrs. Krushinsky seconded. The motion passed unanimously.

Dr. Feser presented Policy 5145 Police in Schools to the Board. After conferring with the attorney, it was recommended to strike the language in question if the district has a memorandum of understanding with the Police Department. The district currently has an MOU, thus the paragraph was struck from the recommended policy. Also, a principal or his/her designee is to be present if a police officer is to question a student.

Being no further questions, Ms. Glennon asked for a motion.

Ms. DiBiase made a motion that the Milford Board of Education approves Policy 5145.11 Police in Schools with the recommended changes. Mrs. Casey seconded. The motion passed unanimously.

Human Resources Report

Mrs. Kopazna delivered the human resources report for the month of January. She re-confirmed that only essential positions will be filled at this time.

Disbursement Report

Mr. Richetelli shared the Disbursement Report for January, 2017. The report contains expenditures over \$1,500.

Ms. Glennon called for a motion on the consent agenda items.

VII. CONSENT AGENDA ITEMS

Ms. DiBiase made a motion that the Milford Board of Education accepts the Roof Replacement project at Mathewson Elementary School (State Project # TMP-084-BPCJ RR) as 100% complete. Mrs. Casey seconded. The motion passed unanimously.

Ms. DiBiase made a motion that the Milford Board of Education accepts the Roof Replacement project at Calf Pen Elementary School (State Project # 084-0190 RR) as 100% complete. Mrs. Casey seconded. The motion passed unanimously.

Ms. DiBiase made a motion that the Milford Board of Education accepts the Roof Replacement project at Orchard Hills Elementary School (State Project # 084-0193 RR) as 100% complete. Mrs. Casey seconded. The motion passed unanimously.

Ms. DiBiase made a motion that the Milford Board of Education approves Consent Agenda Item #4. Consideration of Minutes.

- a. January 9, 2017 Business Meeting
- b. January 11, 2017 Budget Workshop
- c. January 18, 2017 Budget Workshop
- d. January 23, 2017 Special Meeting
- e. February 6, 2017 Special Meeting

Mrs. Casey seconded. The motion passed unanimously.

VIII. NEW BUSINESS

Proposed Revision to GP17 – Officers

At the request of a Board member, Ms. Glennon brought forth to the Board, for review, two revisions of Board Governance Policy 17 – Officers. The current policy does not outline the process for the selection of board officers in the event the Board is evenly divided after an election. She reminded the Board the policy revision is being presented as a first reading. The Board then discussed the two different options.

The policy will be added to the next Business agenda as a second reading.

IX. BOARD COMMENT

Mr. DeGrego told the Board he gave a fingerprinting demo to a law enforcement class at Law High School.

Mrs. Krushinsky is working on an architecture unit with the WAVE afterschool program at West Shore.

Mr. Whiskeyman gave a shout out to Milford Hospital for assisting the West Shore students with scrubs for their emergency medical simulation.

Being no further Board Comment, Ms. Glennon called for a motion to adjourn.

X. ADJOURN

Ms. DiBiase made a motion to adjourn. Dr. Gregory seconded. The motion passed unanimously.

The meeting adjourned at 9:37 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Ms. Suzanne DiBiase