

**MILFORD GOVERNMENT ACCESS TELEVISION (MGAT)**  
**Regular Meeting**  
**January 23, 2024**

**Members Present**

Kara Flannery  
Laurence Smith  
Nicole Servas  
Erik Smith  
Nija Phelps

**Also Present**

Lindsey Nwaohuocha  
Blessing Nwaohuocha  
Ald. Scott Marlow

The MGAT Committee held its regular meeting via Zoom, on Tuesday January 23, 2024. Acting Chairwoman Flannery called the meeting to order at 7:37 p.m.

II. Election of Officers

Ms. Flannery stated she would entertain a motion for the election of Chair.

Nicole Servas and Nija Phelps made and seconded a motion to elect Kara Flannery to serve as Chair.

Acting Chairwoman Flannery asked if there were any other nominations. There being none, nominations for Chair were closed.

Motion carried unanimously.

Chairwoman Flannery asked for nomination for Vice Chair.

Nija Phelps and Kara Flannery made and seconded a motion to elect Nicole Servas to serve as Vice Chair.

Chairwoman Flannery asked if there were any other nominations. There being none, Ms. Flannery closed nominations for Vice Chair.

Motion carried unanimously.

Chairwoman Flannery asked if there were any nominations for Treasurer. She explained the role of the treasurer is not extensive with basically six (6) accounts. She stated each month the treasurer receives a printout from the Mayor's Office for an update on each of the accounts. Chairwoman Flannery stated it really is a once a month task with the treasurer reporting to the committee. Erik Smith stated he would be willing to serve as treasurer.

Kara Flannery and Larry Smith made and seconded a motion to elect Erik Smith to serve as Treasurer.

There being no further nominations, Chairwoman Flannery closed the nominations for Treasurer.

Motion carried unanimously.

III. Public Comment – None

IV. Consideration of Minutes of December 26, 2023

Chairwoman Flannery reported she sent the minutes to the Committee members.

Larry Smith and Nina Phelps made and seconded a motion to accept the minutes of the December 26, 2023 meeting as presented. Motion carried unanimously.

V. Treasurer's Report

Chairwoman Flannery shared her screen to show the current budget line items. She went on to explain each line item and what each account is used for. Chairwoman Flannery stated the "donations" line item is the only account that can be carried over year to year as they are strictly from public donations. She continued with an explanation of the report.

VI. Producer's Report

Chairwoman Flannery stated at the last meeting the Committee talked about Goals and Priorities. Chairwoman Flannery stated Lindsey Nwaohuocha, the Committee's managing programmer produced an inventory report.

Blessing Nwaohuocha asked to share the screen to provide a rundown of the inventory items they received from the grant funds. He stated they are preparing for tomorrow evening's Law/Foran basketball game that will be student-run. Mr. Nwaohuocha went on to explain each of the items in the inventory. A brief discussion ensued regarding the Sling system that became obsolete as a result of the COVID pandemic. He stated things would start picking up with budget season coming up. He also stated he looked forward to meeting in-person to show the new members the equipment and studios.

VII. Chairman's Report

Chairwoman Flannery stated she had no formal report since it would be contained under Unfinished Business and New Business. She talked about the students who would be working the sports programming. Chairwoman Flannery stated they have a number of students excited to come on board and do color commentary. She stated it's a great opportunity for community service hours and experience. She also stated

budget season is coming sometime in February with the Board of Finance and then later with the Board of Aldermen. She stated she did not have meeting dates yet.

#### VIII. Unfinished Business

a) PEGPETIA Grant - Chairwoman Flannery stated the grant is due February 22, 2024. She explained the maximum cap on each grant is \$150,00, so she is working with both Blessing and Lindsey to see what upgrades are needed in the studios. Chairwoman Flannery reported she e-mailed Ald. Marlow and Arciuolo for suggestions for other possible studios. She also stated she would like to have a special meeting to talk through the grant and what would go into the grant.

#### IX. New Business

- a) Program Schedule – Chairwoman Flannery stated the funding is where they were pre-pandemic. She stated the committee would continue to accept requests, however they needed to be mindful of the budget. Important to keep a balance of meetings and community events.
- b) Meeting Schedule for 2024 – Chairwoman Flannery explained they file a meeting schedule with the city clerk. A brief discussion ensued regarding meeting dates, explaining they historically meet the fourth Tuesday of the month. Chairwoman Flannery stated the fourth Tuesday in December falls on the 24th, so she suggested the week before on December 17, 2024. She also stated historically they do not meet the month of August which they would continue this year.

The Committee discussed dates for a special meeting in February. They agreed on Thursday, February 8, 2024 at 7:30 p.m. in the Board of Education meeting room for a special meeting.

Chairwoman Flannery asked if the Committee members would introduce themselves and provide background as to how they landed on the MGAT Committee.

There being no further business to discuss, Larry Smith and Nija Phelps made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:29 p.m.

Recorded by Kara Flannery.

