

**Golf Commission
Regular Meeting
March 13, 2024**

The Golf Commission held its regular meeting on Wednesday, March 13, 2024, at the Orchard Golf Course, in the clubhouse. Chairman Amato called the meeting to order 5:30 p.m.

Roll Call

Members Present:

G. Amato
W. Healey
K. Hurley
R. Mayo
J. O'Connell
D. Worroll

Also Present:

R. McNeil, NE Golf
H. Mulrenan, Alderman Liaison

Excused:

N. Veccharelli

Public Comment

None.

Consideration of minutes of February 14, 2024

Commissioners O'Connell and Healey made and seconded a motion to approve the minutes of the regular meeting held on February 14, 2024, with only the amendment that Chairman Amato called the meeting to order. Motion carried unanimously.

Chairman's Report

Chairman Amato reported that the Commission's project transfer request was approved by the Board of Aldermen with the agenda of upcoming work that Commissioner Healey had presented last meeting.

Commissioners Healey and Worroll made and seconded a motion to cancel the Regular Schedule June 12th meeting due to an event at the golf course and hold a Special Meeting on Wednesday, June 19, 2024. Motion carried unanimously.

Committee Reports

a. Building and Grounds –

Commissioner Healey reported that Bio Clean will clean the carpets and tile floors this week at the clubhouse. Commissioner Healey also shared that the interior painting has been completed.

b. Financial Report.

Commissioner Worroll reported the following account balances:

Repair and Maintenance: \$3,668

Water: \$11,505

Secretarial: \$635

Projects: \$8,726

Projects – Transfer: \$50,204

Open Space: \$305,909

Golf Fund 18: \$242,930

Commissioner Worroll noted that there is a new account listed, the Project Transfer account. Commissioner Worroll shared that he has a bill from New England Golf for \$4,284.81 for golf cart repairs.

Unfinished Business

a. Painting

Commissioner Healey shared that Pala & Sons Painting has completed the interior painting and the bill for \$3,750 was received. He shared that there is \$5,500 remaining on billing for the rest of the paint job, for a total of \$9,250.

b. Golf Carts

Commissioners Healey and Worroll shared that a quote from New England Golf would be \$15,390 for two new electric Yamaha golf carts. They compared this to the \$18,000 amount the Commission had budgeted for carts.

Commissioners O'Connell and Hurley made and seconded a motion for the Commission to move forward with this golf cart quote from New England Golf. Motion carried unanimously.

c. Landscaping

Commissioner Healey presented two quotes from landscapers he met with, noting they had similar plant types listed. He shared the quote from Cody Ober Landscaping is \$18,500. He shared that Michael Arata Landscaping presented two quotes with design details, both options including labor and materials: option A for

\$15,475 and option B for \$15,875. Commissioner Healey also reported that Arata gave a \$2,000 estimate for an irrigation system.

Commissioner Hurley asked if the drip irrigation system is included in both quotes. Commissioner Healey said the irrigation system is not included in either quote, that the estimate would be an addition. Commissioner Worroll suggested going with option B from Arata Landscaping and considering the new irrigation.

Commissioners O'Connell and Hurley made and seconded a motion to move forward with the \$15,875 quote from Arata Landscaping and adding on the drip irrigation system for a total not to exceed \$18,000. Motion carried unanimously.

d. Phone Line Repair

Commissioner Healey reported that he met with Tricom Systems and spoke about the issue. This company will fix the issue and add preventative measures to protect the line in the future. Commissioner Healey shared that there is a \$2,400 estimated price to get the phone line repaired.

Commissioners O'Connell and Hurley made and seconded a motion to move forward with the phone line repair based on the estimate from Tricom Systems. Motion carried unanimously.

Management Report

Report on Rounds – R. McNeil shared that the course was open throughout January and February, and that they are open for good now. He reported that they are using temporary tees currently and will transition to permanent tees later in the spring. R. McNeil shared that the course is in great shape after the winter, and all equipment is serviced and ready for the season.

New Business

Commissioner Healey presented a quote from Power Wash Guys for \$1,430 for roof and fence washing. He shared this project should be done before the exterior painting.

Commissioner Healey presented a quote from Certified Turf Services for \$1,750 for balls for the tees and baskets at each ball marker. The Commissioners recommended ordering thirty tee markers. Commissioner Healey also shared an estimate for \$500 for a mailbox for score cards.

Commissioners O'Connell and Hurley made and seconded a motion to move forward with the Power Wash Guys quote for \$1,430. Motion carried unanimously.

Commissioners O'Connell and Hurley made and seconded a motion to move forward with both the tee markers and the score box, not to exceed \$2,000. Motion carried unanimously.

Commissioners and R. McNeil discussed design of the golf course.

Commissioners Healey and Worroll made and seconded a motion for Northeast Golf to contact Hunter Irrigation to draw up a design for the course. Motion carried unanimously.

Being no further business, Commissioners O'Connell and Hurley made and seconded a motion to adjourn. Motion carried unanimously.

Meeting adjourned at 6:30 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Brooke Carlson". The signature is written in a cursive, flowing style.

Brooke Carlson
Recording Secretary