

**Golf Commission  
Regular Meeting  
December 13, 2023**

The Golf Commission held its regular meeting on Wednesday, December 13, 2023, at the Orchard Golf Course, in the clubhouse. Chairman Amato called the meeting to order 5:30 p.m.

**Roll Call**

**Members Present:**

G. Amato  
W. Healey  
K. Hurley  
R. Mayo  
J. O'Connell  
N. Veccharelli

**Also Present:**

R. McNeil, NE Golf  
H. Mulrenan, Alderman Liaison  
R. Vitali, Aldermen Liaison

**Excused:**

D. Worroll

**Public Comment**

None.

**Consideration of minutes of November 8, 2023**

Commissioners O'Connell and Veccharelli made and seconded a motion to approve the minutes of the regular meeting held on November 8, 2023, as presented. Motion carried unanimously.

**Chairman's Report**

Chairman Amato shared that Commissioner Worroll is absent this meeting but that the financial information has been distributed. He also reported that the course is running smoothly into the winter months.

**Committee Reports**

a. Building and Grounds –

Commissioner Healey shared that he had a list of information to share with the Commission to start talking about to prepare for the spring. He reported that Onofreo Systems has inspected the four total systems, and the \$478 cleaning and service bill has been submitted for payment. Conversation continued about the furnaces and HVAC systems. He also shared that D. Snyder of NE Golf has Bogan's Tree take care of some services around the course, totaling \$3,835. Discussion ensued about the trees around

the practice net and behind the maintenance building. Commissioner Healey mentioned getting the carpets and tiles cleaned in the two buildings, possibly while the course is closed in January.

Commissioners Healey and O'Connell made and seconded a motion to accept an annual contract with Onofreo for the HVAC systems not to exceed \$1,000.00. Motion carried unanimously.

Commissioners Healey and O'Connell made and seconded a motion to approve payment for Bogan's of \$3,835 for the emergency tree services. Motion carried unanimously.

Commissioners Healey and Veccharelli made and seconded a motion to find a contractor to clean the carpets and tiles not to exceed \$1,200. Motion carried unanimously.

Commissioner Healey introduced the topic of beginning to accept quotes for painting the exterior of the maintenance building, exterior of the cart shed, and interior and exterior of the clubhouse. Discussion ensued about painting the buildings, Commissioner Healey will report back with quotes. Commissioner Healey also is going to begin obtaining quotes for the removal / cleanup of plantings that are overgrown around the grounds. Commissioner Healey alerted the Commission that the telephone line between the maintenance building and clubhouse needs to be repaired due to a possible break. He will report back with quotes for this project.

Commissioner Healey re-introduced the topic of looking into purchasing two electric golf carts. He spoke with R. McNeil about storing new carts in the maintenance building, as they continue to discuss leasing and buying options.

Commissioners Veccharelli and O'Connell made and seconded a motion too get two electric golf carts, new or used, to store in the maintenance area. Motion carried unanimously.

Lastly, Commissioner Healey is looking to appoint a group to replace the irrigation system that is about twenty years old. R. McNeil presented estimates for this project and believes this will save money in the long run. They discussed that based on the age of the system and wear and tear it is time for an update.

b. Financial Report.

Commissioner Worroll was absent but reported the following updated account balances:

Repair and Maintenance: \$9,657

Water: \$11,505

Secretarial: \$69

Projects: \$9,526

Open Space: \$258,749

Golf Fund 18: \$255,362

Commissioner Healey reported that Commissioner Worroll is working on the budget for next year for approval.

**Unfinished Business**

Commissioner Veccharelli inquired about the reshaping of the fairway at hole #4. He also discussed the trees with overhanging branches through the course where players have trouble hitting the green. Discussion ensued among the Commission on these two topics.

**Management Report**

Report on Rounds – R. McNeil reported that November was a good month for the golf course, as they surpassed last year's November data, despite the numerous rained out weekends over the last month. He shared that The Orchards will close down Monday 12/18/23 – Monday 1/8/24 for the holidays. He reported that the course is in excellent condition, and they are finishing up the final cleaning of leaves and such around the course.

**New Business**

None.

Being no further business, Commissioners O'Connell and Veccharelli made and seconded a motion to adjourn. Motion carried unanimously.

Meeting adjourned at 6:23 p.m.

Respectfully submitted,



Brooke Carlson  
Recording Secretary