

**BOARD OF ALDERMEN  
REGULAR MEETING  
NOVEMBER 13, 2023**

The Board of Aldermen of the City of Milford held their regular meeting on Monday, November 13, 2023, in the Aldermanic Chambers at City Hall. Chairman Vetro called the meeting to order at 7:30 p.m. Chairman Vetro asked those present to join in saluting our flag and reciting the Pledge of Allegiance.

1. Roll Call

Board Members

M. Arciuolo  
E. Beatty  
M. Casey  
D. German  
A. Giannattasio  
S. Marlow  
J. Moffitt  
H. Mulrenan  
M. Parente  
P. Vetro  
R. Vitali  
W. Willis

Also Present

Mayor Richard M. Smith  
J. Berchem, City Attorney  
K. Fortunati, City Clerk  
J. Rosen, Chief of Staff

Excused:

B. Broesder  
C. Moore  
R. Pacelli

2. Public Statements

Public statements are limited to the legislative function of the Board of Aldermen. He stated only residents; taxpayers or electors may address the Board. The time limit granted to each speaker shall be three (3) minutes. He asked each speaker to adhere to the three-minute limit.

J. Drapp, 41 Jackson Drive, thanked the Board for their service. He thanked Mayor Smith for his work as interim mayor and Mayor-Elect Giannattasio for his services as an Alderman.

3. Consideration of the Minutes of the Regular Meeting of the Board Aldermen held on October 2, 2023.

Ald. Beatty and Ald. Arciuolo made and seconded a motion to approve the minutes of the Regular Meeting of the Board Aldermen held on October 2, 2023. Motion carried unanimously.

4. Consideration of the Minutes of the Special Organizational Meeting.

None.

5. Chairman's Report and Communications

Chairman Vetro thanked all that participated in the Veterans' parade.

6. Mayor's Report and Recommendations

Mayor Smith stated Milford turned out in large numbers to recognize veterans. He discussed the Board and Commissions open house and commented that it was well attended. He suggested having an open house for the non-profit organizations sometime in the Spring. Mayor Smith announced that Linda Michel, Mayor's administrative assistant is retiring the end of the year and Emma Johnson has been promoted to the position. He provided a report concerning opioid settlement monies and stated discussions are beginning on how to disburse to agencies dealing with drug intervention. Mayor Smith stated he submitted a letter to Department of Transportation requesting abandonment of East Broadway from Seaside Avenue to Silver Sands. He recognized former Mayor Ben Blake for his service as Mayor for 11 ½ years and on behalf of the City he extends his thanks and gratitude. He thanked the Board for their selfless work and stated it has been his honor to work alongside the Board. Mayors announced the appointment of (D) Jennifer M. DeBlasio, 85 Viscount Drive, Unit 12A, 06460, as a member of the Conservation Commission, term to expire 12/31/2024.

7. Unfinished Business

None.

8. New Business (from Mayor's Report Items 8a-8o)

(8a) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve the appointment of (U) Raymond Swift, 65 Deerwood Avenue 06460 as a Union Representative of Local Union 2018 for the Pension and Retirement Board, term to expire 12/31/24. Motion carried unanimously.

(8b) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve the appointment of (U) Laurence J. Smith, 214 Pond Point Ave., 06460, as a member of Milford's Government Access Television (MGAT) Committee, term to expire 12/31/24. Motion carried unanimously.

(8c) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve the appointment of (D) Bryan Anderson, 49 Ingersol Road, 06460, as a member of the Planning & Zoning Board to fill the present vacancy, term to expire 12/31/25.

Ald. Arciuolo, Ald. Parente, Giannattasio, Ald. Beatty and Ald. Vetro spoke in favor of Mr. Anderson's appointment and that he will be a valuable contribution.

Motion carried unanimously.

(8d) Ald. Beatty and Ald. Arciuolo made and seconded a motion to approve pursuant to the recommendation of the Planning & Zoning Board pursuant to CGS §8-24 for a Lease Agreement between the City of Milford and Boys & Girls Club of Milford Incorporated for the City-owned property located at 1 Tudor Road and to authorize the Mayor and City Attorney a to take all steps necessary, including signing all documents, to effectuate said Agreement.

Ald. Casey stated he will be recusing himself as he has served on the Board for the Boys & Girls Club. Ald. Vitali asked for a status of the grant funding for the project. Ald. Marlow provided an update on the project. He stated ARPA funds have been received and HUD funds are still outstanding. Ald. Vitali asked if the HUD funding is guaranteed. Justin Rosen confirmed it is approved and is a matter of receiving the funding.

Motion carried 11 in favor (Arciuolo, Beatty, German, Giannattasio, Marlow, Moffitt, Mulrenan, Parente, Vetro, Vitali, Willis) and 1 recusal (Casey).

(8e) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve a Resolution Re: Milford Board of Education – Concerning HVAC Indoor Air Quality Grant for HVAC Improvements at the Academy.

Ald. Parente asked for a summary. Mayor Smith stated this is for work completed in 2021 and the criteria for applying for reimbursement has changed. He stated the Board of Education has applied for reimbursement which will result in approximately \$330,000.

Motion carried unanimously.

(8f) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve a Resolution Re: Milford Board of Education – Concerning HVAC Indoor Air Quality Grant for HVAC Improvements at Joseph A. Foran High School. Motion carried unanimously.

(8g) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve a bid waiver for the purchase of a Flygt Dry-pit Submersible Pump Model 10"NT3301.185 in accordance with the proposal.

Ald. Arciuolo asked how warranty repairs are done through the contract. Lindsay King, Wastewater stated it is usually a one-year warranty and the City has not had to use it. He stated the life the equipment is approximately 10 to 15 years.

Motion carried unanimously.

(8h) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve a bid waiver for the purchase of a Flygt Dry-pit Submersible Pump Model 6"NT3202.185 in accordance with the proposal. Motion carried unanimously.

(8i) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve a bid waiver for the purchase of three (3) Blowers GM10S in accordance with the proposal. Motion carried unanimously.

(8j) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve a bid waiver for the purchase of an Aeren Positive Displacement Blower GM35S in accordance with the proposal. Motion carried unanimously.

(8k) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve a bid waiver for the purchase of a Drive Assembly, H40A-HT, CW, 0.03 PM in accordance with the attached proposal. Motion carried unanimously.

(8l) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve for the acceptance of the 2022 Fire Prevention & Safety (FPS) Grant from the US Department of Homeland Security, and to authorize the Mayor, City Attorney and Fire Chief to take all steps necessary to effectuate said grant, including signing all documents.

Ald. Parente asked for information concerning the grant. Chief Fabrizi provided a brief summary of the grant. He stated the grant involves the lockbox system on commercial buildings to allow emergency access after hours without causing damage to the building. Chief Fabrizi stated the current system is outdated and the grant allows the opportunity to upgrade the lock boxes and key system with new technology. Battalion Chief Murphy discussed grant funding and the City's portion. Ald. Arciuolo asked if there is an expense on the part of the property owner. Chief Fabrizi stated all costs will be through the grant and there will be no cost to the property owners. Ald. Vitali asked expected turnaround time. Battalion Chief Murphy stated the vendor takes 4 to 6 weeks to deliver and approximately 4 to 6 weeks for installation. Ald. Marlow asked if this will be the new standard for new projects. Chief Fabrizi stated in the case of a new project it will be recommended the property owner purchase and install. Ald. Marlow asked if there is other equipment required for the system. Chief Fabrizi stated there is no additional equipment. Ald. Giannattasio asked if the department responds to an alarm does lockbox system allow access for the department to inspect the building. Chief Fabrizi stated the key provides access to the structure and once the scene is cleared the key will be returned to the lockbox. Ald. Giannattasio asked if false fire alarms are common. Chief Fabrizi stated it is very common. Ald. Giannattasio asked who is responsible should a door or window need to be breached in order to enter. Chief Fabrizi stated that would be the property owner's responsibility. Ald. Giannattasio asked if there is a waiver by the property owner regarding the lockbox. Chief Fabrizi stated the property owner does sign documents and is responsible for securing the lockbox on the property. Chairman Vetro asked if the key provides access to all doors. Chief Fabrizi stated a master key is requested, but there are some properties where there are multiple keys that are labeled.

Motion carried unanimously.

(8m) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve the proposed short sale of 75 Cricklewood Road as set forth in the attached letter from Attorney Joseph Dey dated November 3, 2023.

Ald. Parente asked for summary regarding the request. Jonathan Berchem, City Attorney, stated the property owner passed away and was the recipient of a CDBG loan in the amount of approximately \$26,000. He provided a summary of the loan and stated it is a zero-interest loan and is forgivable after a number of years. Attorney Berchem discussed the loan program. Ald. Parente asked if there were negotiations by the City. Attorney Berchem explained if the short sale is not approved, and a foreclosure were to take place the City would receive nothing as its mortgage is subordinate to the first mortgage.

Motion carried unanimously.

(8n) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve allocation Transfer No. 3 (Unallocated Contingency and Vehicles & Equipment-Fire). Motion carried unanimously.

(8o) Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve allocation Transfer No. 4 (Fund Balance Unreserved and Maintenance & Repair-Workboat). Motion carried unanimously.

9. New Business not on the Agenda that may be introduced by a two-thirds (2/3) vote of those present and voting.

None

10. Budget Memo Transfers.

None.

11. Refunds

11a. Ald. Beatty and Ald. Arciuolo made and seconded a motion to approve refunds in the amount of \$69,865.10. Motion carried unanimously.

11b. Ald. Beatty and Ald. Giannattasio made and seconded a motion to approve suspense list in the amount of \$274,375.46. Motion carried unanimously.

12. Report of Standing Committees

a. Ordinance Committee – Ald. Parente stated the Ordinance Committee met earlier this evening and voted to forward to the full Board for Consideration an Ordinance Amending an Ordinance Establishing Compensation of City Officials and Employees in the Service of the City of Milford, Article II, Public Safety Employees, Schedule R.

Ald. Parente and Ald. Giannattasio made and second a motion to approve an Ordinance Amending an Ordinance Establishing Compensation of City Officials and Employees in the Service of the City of Milford, Article II, Public Safety Employees, Schedule R. Motion carried unanimously.

- b. Public Safety and Welfare Committee – no report
- c. Public Works Committee – no report
- d. Claims Committee - no report.
- e. Rules Committee - no report.
- f. Personnel Committee - no report.

13. Report of Special Committees.

- a. Liaison Sub-Committee – Board of Education – no report.
- b. Liaison Sub-Committee – Flood & Erosion – no report.
- c. Liaison Sub-Committee – Park, Beach & Recreation Comm. – no report.
- d. Liaison Sub-Committee – Planning & Zoning Board – no report.
- e. Liaison Sub-Committee – Sewer Commission – no report.
- f. Liaison Sub-Committee – Harbor Management Commission – no report.
- g. Liaison – Council on Aging – no report.
- h. Liaison Sub-Committee – Library Board – no report.
- i. Liaison Sub-Committee – Veterans Ceremony & Parade Commission – no report
- j. Liaison Sub-Committee – Fine Arts – no report
- k. Liaison Sub-Committee – Milford Redevelopment & Housing Partnership – Ald. Mulrenan stated she reached out to the Chair concerning the overgrowth on Jepson Drive. He indicated the were aware an it has since been cleared.
- l. Liaison – Golf Course Commission – no report.
- m. Liaison – Inland Wetlands Agency – no report.
- n. Liaison – Board of Health – no report.
- o. Liaison – Human Services Commission – no report.
- p. Liaison Sub-Committee – Pension & Retirement Board – no report
- q. Liaison Sub-Committee – Milford Government Access Television (MGAT) – no report.
- r. Liaison – Economic Development Commission – no report.
- s. Liaison Sub-Committee – Milford Arts Council – no report.
- t. Liaison Sub-Committee – Milford Progress, Inc. – no report.
- u. Liaison Sub-Committee – Fire Commission – no
- v. Liaison Sub-Committee – Police Commission – no report.
- w. Permanent School Facilities Building Committee – no report.

14. Executive Session. A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

Chairman Vetro requested a motion to enter executive session to consider items 14(a) through 14(e).

Ald. Vitali and Ald. Giannattasio made and seconded a motion to adjourn to Executive Session. Motion carried unanimously.

Chairman Vetro announced those entering Executive Session for item 14(a) through 14(d) would be the full Board of Aldermen, Mayor Smith, City Attorney, Jonathan Berchem, and Assessor Marcus Irrek. He stated for item 14(e) the full board would be joined by Mayor Smith, City Attorney Jonathan Berchem, Assistant City Attorney Debra Kelly and Tania Barnes, Human Resources Director.

The Board adjourned to Executive Session at 8:39 p.m.

Ald. Vitali and Ald. German made and seconded a motion for the Board to return to public session. Motion carried unanimously.

The Board reconvened at 9:36 p.m.

14a. Ald. Beatty and Ald. Mulrenan and seconded a motion to approve the settlement of Robert Treat Associates, LLC, et al v. City of Milford Re: 0 Robert Treat Drive, 1 Robert Treat Drive, 81-91 Robert Treat Drive, 80 East Broadway, 0 Robert Treat Drive, 0 East Broadway, 0 East Broadway as discussed in executive session. Motion carried unanimously.

14b. Ald. Beatty and Ald. Arciuolo and seconded a motion to approve the settlement of Sanford Realty, LLC v. City of Milford, Re: 655 Bridgeport Avenue. Motion carried unanimously.

14c. Ald. Beatty and Ald. Arciuolo and seconded a motion to approve the settlement of Milford Boat Works Incorporated v. City of Milford, Re: 1 High Street. Motion carried unanimously.

14d. Ald. Beatty and Ald. Mulrenan and seconded a motion to approve the settlement of Milford Boat Works, Inc, et al v. City of Milford, Re: 2 High Street. Motion carried unanimously.

14e. Ald. Beatty and Ald. Arciuolo and seconded a motion to approve the Collective Bargaining Agreement between the City of Milford and United Public Service Employees Union Local 424, Unit 97 Milford Supervisors. Motion carried unanimously.

Being no further business to discuss, Ald. Beatty and Ald. Giannattasio made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 9:42 p.m.

Respectfully submitted,



Toni Jo Weeks  
Recording Secretary