

Approved

Milford Board of Education

Business Meeting and Live Streamed on YouTube

Meeting Minutes

December 11, 2023

Board members present:

Meghan Doyle
Scott Firmender
Susan Glennon (Board Chair)
Tracey Irby
Thomas Koba
Loren Mahler
Una Petroske
Christina Prete
Michael Smith
Cindy Wolfe Boynton

Administration present:

Dr. Anna Cutaia
Steven Autieri
Sean Brennan
Louis Giancola
Wendy Kopazna
Jennifer Stewart

I. CALL TO ORDER

Ms. Glennon called the board meeting to order at 7:01 p.m. in Parsons's Board of Education room. By a roll call, ten (10) Board members were present.

II. STUDENT REPORTS

Jocelyn Gonzalez updated the Board on activities at Foran. Ike Opayemi updated the Board on the activities at Jonathan Law.

III. PUBLIC COMMENT

None.

IV. CHAIR'S REPORT

Ms. Glennon reminded the Board that there is not a committee of the whole meeting December. The Board meeting schedule for 2024 will be presented at the meeting tonight. The schedule will be sent to the city clerk upon approval to be compliant with state statutes. The meetings in January will be dedicated to the budget. The budget will be presented on January 8, 2024. Budget workshops will be held on January 10, 11 and 17 (approval date). The Board is also asked to hold January 18th in the event it is needed. There is a committee of the whole scheduled for January 22nd, however, it may be cancelled. Dr. Cutaia shared the facilities study with the Board of Aldermen on December 4th.

Ms. Glennon concluded her report encouraging the Board to attend a winter concert. On behalf of the Board, she wished everyone happy holidays.

V. SUPERINTENDENT'S REPORT

Instructional Highlight: Literacy

Mr. Autieri introduced the following presenters to give the presentation on literacy. They are instructional supervisors, Ms. Bethany Mauro (humanities k-5), Ms. Sarah Breuer (humanities 6-12), coordinator of equity and engagement, Ms. Marissa Acampora and Foran teacher, Ms. Lauren O’Keefe.

The team shared an update on the district’s work across the literacy continuum and how the department is aligning its curriculum work to the six shifts of the science of reading. The shifts are: Rethinking How Reading Comprehension Begins, Recommitting to Phonemic Awareness Instruction, Reimagining the Way We Teach Phonics, Revising High-Frequency Word Instruction, Reinventing the Ways We Use MSV (3 Cueing Systems) and, Reconsidering Texts for Beginning Readers. The team shared a snapshot of how literacy has changed over the past five years and provided the future work for the department.

Board of Education Schedule of Meetings

Dr. Cutaia presented the 2024 Board of Education Schedule of Meetings. The meetings will be held on the second and fourth Monday of the month. However, in May, the second meeting will be held on a Tuesday due to the Memorial Day holiday. In addition, June, July, August and December will have only one meeting. The meeting in August will be held on the fourth Monday of the month.

Ms. Petroske made a motion that the Milford Board of Education approves the Milford Board of Education Schedule of Meetings in 2024. Ms. Doyle seconded. The motion carried unanimously.

Academic Calendar

Dr. Cutaia presented the 2024-25 Academic Calendar. The first day of school will be on August 28, 2024. The school year will run for 181 days with four dedicated professional learning days for certified staff.

Following the review of the calendar, the Board asked that the parent conference early dismissals be noted with the corresponding symbol. The calendar will be presented for approval at the January business meeting.

Overview of Summer Projects

Mr. Bradbury shared a presentation highlighting the work done at the schools over the summer.

Mr. Brennan thanked Mr. Bradbury and his team for the work done at the school buildings.

Disbursements Report

Mr. Brennan presented the Disbursement Report for November.

Talent Management and Development Annual Report

Ms. Kopazna shared the annual report for the Talent Management and Development department.

Dr. Cutaia thanked Ms. Kopazna for her leadership of the department.

Talent Management and Development Report

Ms. Kopazna presented the Talent Management and Development Report for November. The report includes personnel changes, job postings, retirements, resignations/terminations, and stipend appointments.

VI. NEW BUSINESS

Approval of Various School Building Projects

Mr. Brennan told the Board that two security projects, hardened entranceways at Calf Pen Meadow and Live Oaks have been completed. The Board is required to approve the projects as complete for the city to be reimbursed by the state.

Ms. Petroske made a motion that the Milford Board of Education accepts the Security Upgrade Project – Hardened Entranceway at Calf Pen Meadow Elementary School (State Project #084-0215-A) as 100% complete. Mr. Firmender seconded. The motion carried unanimously.

Ms. Petroske made a motion that the Milford Board of Education accepts the Security Upgrade Project - Hardened Entranceway at Live Oaks Elementary School (State Project #084-0214-A) as 100% complete. Mr. Smith seconded. The motion carried unanimously.

VII. CONSENT AGENDA ITEMS

Ms. Petroske made a motion that the Milford Board of Education approve the Consent Agenda Items:
Consideration of Minutes:

- November 13, 2023 Business Meeting
- November 27, 2023 Organizational Meeting
- November 27, 2023 Special Meeting

Mr. Firmender seconded the motion. The motion passed unanimously.

VIII. BOARD COMMENT

Ms. Irby attended the Foran/Lauralton Hall girls basketball game.

Ms. Doyle attended the Thanksgiving Day football game.

Ms. Glennon attended the Thanksgiving Day football game.

Ms. Petroske thanked Dr. Cutaia, Mr. Autieri and Mr. Brennan for attending the Keeping Milford Warm fundraiser.

IX. ADJOURNMENT TO EXECUTIVE SESSION FOR SUPERINTENDENT’S MID-YEAR UPDATE

Ms. Petroske made a motion to adjourn to Executive Session for the Superintendent’s Mid-Year Update. Dr. Cutaia is invited into the session. Mr. Firmender seconded. The motion carried unanimously. (9:20 p.m.)

X. RECONVENE

Ms. Glennon called the meeting back to order at 11:02 p.m.

XI. ADJOURNMENT

Ms. Petroske made a motion to adjourn. Ms. Prete seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 11:02 p.m.

Approved

Recording Secretary:

Mrs. Pam Griffin

Corresponding Secretary:

Mrs. Una Petroske