

Approved

**Milford Board of Education**

**Business Meeting and Live Streamed on YouTube**

**Meeting Minutes**

July 10, 2023

**Board members present:**

Adam De Young  
Katherine Alling  
Meghan Doyle  
Andrew Fowler  
Susan Glennon (Board Chair)  
Tracey Irby  
Emily McDonough Souza (Virtual)  
Gary Peluchette  
Cindy Wolfe Boynton

**Administration present:**

Dr. Anna Cutaia  
Sean Brennan  
Louis Giancola  
Wendy Kopazna  
Jennifer Stewart

**Board members absent:**

Una Petroske (excused)

**I. CALL TO ORDER**

Ms. Glennon called the board meeting to order at 7:01 p.m. in Parsons's Board of Education room. By a roll call, nine (9) Board members were present.

**II. PUBLIC COMMENT**

None.

**III. CHAIR'S REPORT**

Ms. Glennon asked to remove the June 12, 2023, business meeting minutes from the consent agenda for corrections. The Board is on the summer schedule, therefore, there will not be a committee of the whole meeting in July or August. The next Board meeting will be on August 28, 2023.

**IV. APPROVAL OF THE WORKING AGREEMENT BETWEEN THE MILFORD BOARD OF EDUCATION AND THE MILFORD PARAEDUCATORS UNION**

Mr. Brennan shared that on June 27, 2023, a settlement agreement was reached with the paraeducator's union that will commence on September 1, 2023, through August 31, 2026 (inclusive).

Mr. Fowler motioned that the Milford Board of Education approves the settlement agreement between the Milford Federation of Paraeducators and the Milford Board of Education for the period commencing September 1, 2023, and ending through August 31, 2026. Mr. De Young seconded. By a roll call vote, the motion passed unanimously.

**V. SUPERINTENDENT'S REPORT**

**Instructional Highlight: Superintendent’s Year in Review**

Dr. Cutaiia presented a slide show that included an overview of the work that was accomplished throughout the year (presentation on file).

**Board Policies**

Dr. Cutaiia presented four policies for a first reading. Those policies are 3520.13 Student Data Protection and Privacy/Cloud-Based Issues, 6163.32 Service Animals in the Classroom (New), 6164.12 Exemption from AIDS Instruction (New), and 6174 Summer School.

The Board discussed the policies. All four policies will be presented for approval at the next board meeting.

**2022-23 Proposed Budget Transfers**

Mr. Brennan presented the budget transfers to the Board. The administration is recommending that transfers in the amount of \$255,345.38, be taken to balance the budget. He noted that this is the final transfer to balance the 2022-23 budget.

Mr. Fowler made a motion that the Milford Board of Education approves the Administration’s recommended 2022-2023 final budget transfers as presented. Mr. Peluchette seconded. By a roll call vote, the motion passed unanimously.

**Final Quarterly Budget Report**

Mr. Brennan reviewed the Quarterly Budget Report with the Board pointing out the shortfalls and the resolutions. The report is the final report for the 2022-23 operations budget.

**Human Resources**

Ms. Kopazna presented the Human Resources Report for June. The report included personnel changes, job postings, retirements, resignations/terminations, and stipend appointments. She noted there were eleven retirements for the year.

**Disbursements Report**

Mr. Brennan presented the Disbursement Report for June.

**VI. CONSENT AGENDA ITEMS**

Mr. Fowler made a motion that the Milford Board of Education approves the Consent Agenda Item:

Consideration of Minutes:  
June 26, 2023, Special Meeting

Mr. Peluchette seconded the motion. By a roll call vote, the motion passed unanimously.

**VII. NEW BUSINESS**

Mr. Fowler made a motion that the Milford Board of Education approves the June 12, 2023 business meeting minutes as corrected. Mr. Peluchette seconded. By a roll call vote, the motion passed unanimously.

**VIII. BOARD COMMENT**

None.

**IX. ADJOURNMENT**

Approved

Mr. Fowler made a motion to adjourn. Mr. De Young seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 8:18 p.m.

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mr. Andrew Fowler