



9 JEPSON DRIVE, MILFORD, CT 06460
TEL: 203-877-5131

April 2, 2024

Board of Directors
Milford Council on Aging
City of Milford

Dear Board Members:

The following is the Agenda for the monthly meeting of the Board of Directors scheduled for **Monday, April 8, 2024 at 5:30 p.m.**

The April meeting will be conducted at the Milford Senior Center, 9 Jepson Drive Milford, CT.

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| 1. Roll Call | 5:30 PM |
| 2. Approval of Agenda | |
| 3. Approval of Minutes for the January 8th meeting. | |
| 4. Chairman's Report and Correspondence | |
| 5. Treasurer's Reports | 5:40 PM |
| 6. Committee Reports | |
| a. Finance meeting | |
| b. Personnel meeting | |
| 7. Old Business | |
| a. Employee Handbook | |
| b. Newsletter - Correction: Directors and positions | |
| c. Mental Health First Aid Training | |
| 8. Executive Director's Report (see attached) | |
| 9. New Business | |
| 10. Executive Session - Personnel Matter | 6:00 PM |
| 11. Adjournment | 6:15 PM |

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in Executive Session. A two-thirds (2/3) vote of those present and voting is required to go into Executive Session.

The Chairman shall announce, in public session, those items to be covered in the Executive Session and call for a vote to enter the Executive Session. If a two-thirds (2/3) vote, to enter Executive Session, is obtained, the room shall be cleared, and Executive Session declared.

Lillian A. Holmes
Chairman, Board of Directors
Milford Council on Aging