

# Milford School Readiness Council

## PUBLIC NOTICE & AGENDA

June 16, 2021 - 5:30 PM via Zoom

**Membership:** **Lesley Darling**, Co-Chair and Mayor's Designee; **Sheri Flanagan**, Co-chair and RtL Teacher, **Suzanne Thomas**, Milford Public Library, **Joan Campbell**, Milford Health Department; **Gary Johnson**, United Way; **Amy Fedigan**, Assistant Superintendent and Superintendent Designee, **Lindsay Doyle**, Teacher; **Nicole Flanagan**, Teacher, **Tammy Satterlee**, Parent of former RtL student, Early Childhood and Parent Educator, Milford Kid's Count; **Ann Mundy**, Family Resource Center employee and Ready to Learn Teaching Assistant; **Kathy Aspinwall**, Family Resource Center Employee and Ready to Learn Teaching Assistant; **Liz Gaffney**, Program Director; **Andrea Giannattasio**, McKinney Vento Liaison designee and Special Education Supervisor; **Christine Kennedy**, Retired Guidance Counselor and Special Education Supervisor; **Carole Swift**, Retired Director of Pupil Personnel Services and current School Readiness Liaison; **Amy Donegan**, Milford Parent and owner of Child Care Center

**There will be a virtual Special meeting of the Milford School Readiness Council on Wednesday, June 16, 2021, at 5:30 pm. via Zoom as follows:**

Topic: Readiness Council Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/98885973360?pwd=TUNZeEJ4TGm1SVYrRStCTFdwSWZvQT09>

Meeting ID: 988 8597 3360

Passcode: 933065

One tap mobile

+13017158592,,98885973360#,,,,\*933065# US (Washington DC)

+13126266799,,98885973360#,,,,\*933065# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 988 8597 3360

Passcode: 933065

Find your local number: <https://zoom.us/u/acnYUjbQXs>

### Agenda

- Call to Order
- Roll Call
- Review and approval of May 2021 School Readiness Minutes (to be approved)
- Program Director update: This year and next year enrollment
- Liaison Update:
- Early Dismissal Time Change for 2021-2022
- New Business 5th Classroom
- Meeting Adjournment

In attendance:

Missed by all:

Minutes respectfully recorded and submitted by:

# Milford School Readiness Council

## PUBLIC NOTICE & AGENDA - SPECIAL MEETING

May 12, 2021 - 5:30 PM via Zoom

**Membership:** Lesley Darling, Co-Chair and Mayor's Designee; Sheri Flanagan, Co-chair and RtL Teacher, Suzanne Thomas, Milford Public Library, Joan Campbell, Milford Health Department; Gary Johnson, United Way; Amy Fedigan, Assistant Superintendent and Superintendent Designee, Lindsay Doyle, Teacher; Nicole Flanagan, Teacher, Tammy Satterlee, Parent of former RtL student, Early Childhood and Parent Educator, Milford Kid's Count; Ann Mundy, Family Resource Center employee and Ready to Learn Teaching Assistant; Kathy Aspinwall, Family Resource Center Employee and Ready to Learn Teaching Assistant; Liz Gaffney, Program Director; Andrea Giannattasio, McKinney Vento Liaison designee and Special Education Supervisor; Christine Kennedy, Retired Guidance Counselor and Special Education Supervisor; Carole Swift, Retired Director of Pupil Personnel Services and current School Readiness Liaison; Amy Donegan, Milford Parent and owner of Child Care Center

**There will be a virtual Special meeting of the Milford School Readiness Council on Wednesday, May 12, 2021, at 5:30 pm. via Zoom as follows:**

### Join Zoom Meeting

<https://zoom.us/j/99109984384?pwd=cG9uOHpKNTZuRVZ0eUEeR3pML3VSUT09>

Meeting ID: 991 0998 4384

Passcode: 991478

One tap mobile

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Find your local number: <https://zoom.us/u/aw4a3ZIA7>

### Agenda

- Call to Order at 5:32
- Roll Call
- Review and approval of March meeting minutes Motion to approve by Gary Johnson; Sheri Flanagan seconded. Lesley Darling asked for discussion. No discussion. Roll call vote: unanimous approval
- Program Director update: This year and next year enrollment; Professional Learning update
  - 2020-2021: currently enrolled 71
    - 99% average daily attendance
  - 2021-2022: 4 openings in the 4 classrooms
    - 14 children that fall below 75% are needed to make the grant requirements
    - 5 children that meet criteria for <75% are awaiting placement
- Approval of the attached 2021-2022 Fee Schedule (action requested) Motion to approve by Sheri Flanagan; Gary Johnson seconded. Lesley Darling asked for discussion. No discussion. Roll call vote: unanimous approval
- Liaison Update: Grant (action requested)
  - Adoption of the RFP: Motion to approve by Gary Johnson; Kathy Aspinwall seconded. Lesley Darling asked for discussion. No discussion. Roll call vote: unanimous approval

- Adoption of Statement of Intentions and Fee Structure for the 2021-2022 Program Year (action requested) Motion to approve by Nicole Flanagan; seconded. Kathy Aspinwall seconded. Lesley Darling asked for discussion. No discussion. Roll call vote: unanimous approval
- Adoption of ByLaws, Policies and Procedures (action requested) Motion to approve by Ann Mundy; Amy Donegan seconded. Lesley Darling asked for discussion. No discussion. Roll call vote: unanimous approval
- New Business (none)
- Meeting Adjournment: Motion to adjourn by Sheri Flanagan; Gary Johnson seconded. Roll call vote: unanimous motion approved 5:52 pm

December Minutes

March Minutes

In attendance: Lesley Darling, Sheri Flanagan, Suzanne Thomas, Gary Johnson, Amy Fedigan, Tammy Satterlee, Ann Mundy, Kathy Aspinwall, Liz Gaffney, Andrea Giannattasio, Christine Kennedy, Carole Swift, Amy Donegan, Nicole Flanagan

Missed by all: Joan Campbell, Lindsay Doyle

Minutes respectfully recorded and submitted by: Carole Swift and Liz Gaffney