



City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317
Tel 203-783-3220 FAX 203-783-3294

Office of the
Director of Finance

AGENDA BOARD OF FINANCE MEETING MONDAY, MAY 22, 2023 – 5:30 P.M.

Virtual / Telephonic Meeting
Dial-in Number: 1 929 205 6099
Conference ID: 922 3629 8871
Password: 407551

OR

Computer Access

<https://us02web.zoom.us/j/92236298871?pwd=THISQWdXRFPQSzgzUE9KVktYM1pnUT09>

Password: 407551

- I. Call to Order
- II. Roll Call
- III. Consideration of Minutes of the Regular Meeting of 4/24/23
- IV. Correspondence
- V. New Business
 - A. Consideration of Budget Memo Transfer #9, Fund 1005, FY23
 - B. Consideration of Budget Memo Transfer #10, Fund 1005, FY23
- VI. Staff Report
- VII. Adjourn

Brian A. Lema / mwc

Brian A. Lema
Chairman

Distribution: Mayor Richard M. Smith
Justin Rosen, Chief of Staff
P. Erodici, Jr., Finance Director
Board of Finance Members
City Clerk

**BOARD OF FINANCE
REGULAR MEETING
APRIL 24, 2023**

The Milford Board of Finance held a Regular Meeting via Zoom video/telephonic conferencing on Monday, April 24, 2023. Chairman Lema called the meeting to order at 5:30 p.m.

II. Roll Call

Board Members Present

Brian Lema, Chairman
Raymond Arnold
Lauren Ranges
Meghan Smith

Also Present

Mayor Benjamin G. Blake
Peter Erodici, Finance Director
Justin Rosen, Chief of Staff

Excused

Scott Moulton

III. Consideration of Minutes

Ms. Ranges and Mr. Arnold made and seconded a motion to approve the minutes of the Regular Meeting held February 27, 2023. Motion carried unanimously.

IV. Correspondence

None

V. New Business

A. Consideration of Budget Memo Transfer #7, Fund 1005 & 2812, FY23.

Ms. Ranges and Mr. Arnold made and seconded a motion to approve Budget Memo Transfer #7, Fund 1005 & 2812, FY 23.

Chairman Lema stated the transfer seems self-explanatory. He confirmed it was for the purpose of covering retroactive wages due to contract settlements. Peter Erodici, Finance Director, confirmed the purpose of the transfer request.

Motion carried unanimously.

B. Consideration of Budget Memo Transfer #8, Fund 1005 & 2812, FY23.

Ms. Ranges and Mr. Arnold made and seconded a motion to approve Budget Memo Transfer #8, Fund 1005 & 2812, FY 23.

Chairman Lema confirmed the transfer will cover retroactive wages and that going forward with the next fiscal year the new wages are part of the budget. Mr. Erodici stated the wages have been adjusted in accordance with the settled contracts. Ms. Ranges asked how many departments were covered by the contracts. Mr. Erodici stated it covered most all departments.

Motion carried unanimously.

VI. Staff Report


Mr. Erodici stated the accounting specialist position has been filled by promotion of a Clerk A. He stated there is currently a vacancy in the Tax Collector Office and Assessor's Office.

VII. Adjourn

Being no further business, Ms. Ranges and Mr. Arnold made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 5:41 p.m.

Respectfully submitted,



Toni Jo Weeks
Recording Secretary

City of Milford

City Hall, 110 River Street, Milford, CT 06460


Phone 203 783 3201, Fax 203 783 3329

Website www.ci.milford.ct.us

E-mail mayor@ci.milford.ct.us

Memorandum

To: Board of Finance
From: Richard M. Smith, Mayor
Date: May 17, 2023
Re: Budget Memo Transfers


5-18-23

I hereby recommend approval of Budget Memo Transfers #9 and #10, Fund 1005. Meeting to take place on Monday, May 22, 2023, via Zoom.

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Rms/lmm
cc: City Clerk
Press

**CITY OF MILFORD, CONNECTICUT
GENERAL FUND
TRANSFERS 9 & 10
FISCAL YEAR 2022/2023
JUSTIFICATIONS**

1. To purchase contractually agreed upon Uniforms and Weather Gear for Highway/Parks crew.
2. To cover increased expenses in Highway/Parks related to the upkeep of trees, shrubs and lawns.
3. To cover expenses in Highway/Parks related to Recreational Areas.