



City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317
Tel 203-783-3220 FAX 203-783-3294

Office of the
Director of Finance

AGENDA BOARD OF FINANCE MEETING MONDAY, April 25, 2022 – 5:30 P.M.

Virtual / Telephonic Meeting
Dial-in Number: 1 929 205 6099
Conference ID: 922 3629 8871
Password: 407551

OR

Computer Access

<https://us02web.zoom.us/j/92236298871?pwd=THISQWdXRFPQSzgzUE9KVktYM1pnUT09>

Password: 407551

- I. Call to Order
- II. Roll Call
- III. Consideration of Minutes of the Regular Meeting of 2/28/22
- IV. Correspondence
- V. New Business
 - A. Consideration of Budget Memo Transfer #7, Funds 1005 & 2812, FY22
 - B. Consideration of Budget Memo Transfer #8, Funds 1005 & 2812, FY22
- VI. Staff Report
- VII. Adjourn

Brian A. Lema / mwc

Brian A. Lema
Chairman

Distribution: Mayor Benjamin Blake
Justin Rosen, Chief of Staff
P. Erodicti, Jr., Finance Director
Board of Finance Members
City Clerk

**BOARD OF FINANCE
REGULAR MEETING
FEBRUARY 28, 2022**

The Milford Board of Finance held a Special Meeting via Zoom video/telephonic conferencing on Monday, February 28, 2022. Chairman Lema called the meeting to order at 5:31 p.m.

II. Roll Call

Board Members Present

Brian Lema, Chairman
Lauren Ranges
Raymond Arnold
Meghan Smith

Also Present

Mayor Benjamin G. Blake
Peter Erodici, Finance Director
Justin Rosen, Chief of Staff

Excused:

Scott Moulton

III. Consideration of Minutes

Ms. Ranges and Mr. Arnold made and seconded a motion to approve the minutes of the Regular Meeting held January 31, 2022. Motion carried unanimously.

IV. Correspondence

None.

V. New Business

A. Ms. Ranges and Mr. Arnold made and seconded motion to approve Budget Memo Transfer #5, fund FY22.

Chairman Lema stated this is due to settlement of union contracts and tracking wage ordinances. Mayor Blake discussed contract settlements and the subsequent wage ordinance for non-represented employees. He stated the transfer relates to the salary reserve account.

Motion carried unanimously.

B. Ms. Ranges and Mr. Arnold made and seconded motion to approve Budget Memo Transfer #6, fund FY22. Motion carried unanimously.

VI. Staff Report

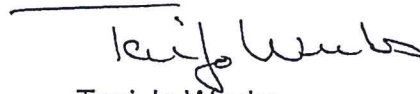
None.

VII. Adjourn

Being no further business, Ms. Ranges and Mr. Arnold made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 5:36 p.m.

Respectfully submitted,



Toni Jo Weeks
Recording Secretary

City of Milford

City Hall, 110 River Street, Milford, CT 06460

Phone 203 783 3201, Fax 203 783 3329

Website www.ci.milford.ct.us

E-mail mayor@ci.milford.ct.us

Memorandum

To: Board of Finance
From: Benjamin G. Blake, Mayor *BB*
Date: April 13, 2022
Re: Budget Memo Transfers

I hereby recommend approval of Budget Memo Transfers #7 and #8, Fund(s) 1005. Meeting to take place on Monday, April 25, 2022 via Zoom.

and 2812 *Ref*

Virtual / Telephonic Meeting
Dial-in Number: 1 929 205 6099
Conference ID: 922 3629 8871
Password: 407551

OR

Computer Access

<https://us02web.zoom.us/j/92236298871?pwd=THISQWdXRFpQSzgzUE9KVktYM1pnUT09>

Password: 407551

bgb/lmm
cc: City Clerk
Press

City of Milford, Connecticut

GENERAL FUND

FISCAL YEAR 2021-2022

To: The Board of Finance
From: Benjamin G. Blake, Mayor
Date: April 25, 2022
Page: 1 of 1

Contingency balance from Transfer No. 5,000

6

Transfer from:

Highway-Parks 054321 514111
Garage 054329 514111
Wastewater 128226 514111

Regular Wages
Regular Wages
Regular Wages
Regular Wages

Total

Transfer to:

0598999 584899
1298999 584899

Contingency - Fund 1005
Contingency - Fund 2812
Contingency balance if this transfer is approved

APPROVED BY	APPROVED BY			
	Finance Certified	Mayor	Board of Finance	Board of Aldermen
1,500	1,500			
50,000		50,000		
75,000		75,000		
15,000		15,000		
141,500	141,500	141,500		

126,500
15,000
146,500

This Budget Memo Transfer is recommended, as indicated, by the Board of Finance for submission to the Board of Aldermen.

I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certified that with the implementation of Transfer the amount recommended for transfer is unexpended and unencumbered.

Date _____
Chairman, Board of Finance

Date 4-19-22
Finance Director



CITY OF MILFORD, CONNECTICUT

GENERAL FUND

TRANSFERS 7 & 8

FISCAL YEAR 2021/2022

JUSTIFICATIONS

1. Additional funds needed in Highway-Parks in the Uniforms & Weather Gear account for purchase of PPE (safety glasses, gloves, etc.).
2. Additional funds needed in Garage in the Equipment Supply & Upkeep account to last through end of FY22.
3. Additional funds needed in Garage in the Gas account due to national fuel price increase.
4. To cover Gas usage for Wastewater fleet.