



# City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317  
Tel 203-783-3220 FAX 203-783-3294

Office of the  
Director of Finance

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## AGENDA BOARD OF FINANCE MEETING MONDAY, FEBRUARY 27, 2023 – 5:30 P.M.

**Virtual / Telephonic Meeting**  
**Dial-in Number: 1 929 205 6099**  
**Conference ID: 922 3629 8871**  
**Password: 407551**

**OR**

Computer Access

<https://us02web.zoom.us/j/92236298871?pwd=THISQWdXRFPQSzgzUE9KVktYM1pnUT09>

**Password: 407551**

- I. Call to Order
- II. Roll Call
- III. Consideration of Minutes of the Regular Meeting of 1/30/23
- IV. Correspondence
- V. New Business
  - A. Consideration of Budget Memo Transfer #5, Funds 1005 & 2812, FY23
  - B. Consideration of Budget Memo Transfer #6, Funds 1005 & 2812, FY23
- VI. Staff Report
- VII. Adjourn

*Brian A. Lema / mwc*

Brian A. Lema  
Chairman

Distribution: Mayor Benjamin Blake  
Justin Rosen, Chief of Staff  
P. Erodici, Jr., Finance Director  
Board of Finance Members  
City Clerk

**BOARD OF FINANCE  
REGULAR MEETING  
JANUARY 30, 2023**

The Milford Board of Finance held a Special Meeting via Zoom video/telephonic conferencing on Monday, January 30, 2023. Chairman Lema called the meeting to order at 5:31 p.m.

**II. Roll Call**

Board Members Present

Brian Lema, Chairman  
Scott Moulton  
Lauren Ranges  
Raymond Arnold  
Meghan Smith

Also Present

Mayor Benjamin G. Blake  
Peter Erodici, Finance Director  
Justin Rosen, Chief of Staff

Excused

None

**III. Consideration of Minutes**

Mr. Moulton and Ms. Ranges made and seconded a motion to approve the minutes of the Regular Meeting held November 28, 2022. Motion carried unanimously.

**IV. Correspondence**

None

**V. New Business**

A. Election of Officers.

Mr. Moulton and Mr. Arnold made and seconded a motion to nominate Mr. Lema to serve as Chairman.

Being no further nominations Mr. Arnold and Ms. Ranges moved to close nominations for chairman. Motion carried unanimously.

Motion nominating Mr. Lema as Chairman carried unanimously.

Mr. Arnold and Ms. Ranges made and seconded a motion to nominate Mr. Moulton for Vice Chairman.

Being no further nominations Ms. Ranges and Mr. Arnold moved to close nominations. Motion carried unanimously.

Motion nominating Mr. Moulton as Vice Chairman carried unanimously.

B. Consideration of Budget Memo Transfer #3, Fund 1005, FY23.

Ms. Ranges and Mr. Moulton made and seconded a motion to approve Budget Memo Transfer #3, Fund 1005, FY 23.

Mr. Moulton asked if this transfer is for GPS. Christopher Saley, Public Works Director confirmed.

Motion carried unanimously.

C. Consideration of Budget Memo Transfer #4, Fund 1005, FY23.

Ms. Ranges and Mr. Moulton made and seconded a motion to approve Budget Memo Transfer #4, Fund 1005, FY 23. Motion carried unanimously.

D. Consideration of An Ordinance Appropriating \$4,675,000 For The Design and Construction of Sanitary Sewers And Wastewater Facilities And Authorizing The Issuance of \$4,674,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making of Temporary Borrowings For Such Purpose.

Ms. Ranges and Mr. Arnold made and seconded a motion to approve An Ordinance Appropriating \$4,675,000 For The Design and Construction of Sanitary Sewers And Wastewater Facilities And Authorizing The Issuance of \$4,675,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making of Temporary Borrowings For Such Purpose.

Mayor Blake reviewed that each January the bonding authorizations come before the Board for authorization. He discussed pump station upgrades. Mayor Blake stated the bonding provided approximately one-half of funds needed and the balance will be paid through ARPA. Mayor Blake discussed upgrades to wastewater treatment plant for private and public purposes He stated additional capacity is required for Athletic Brewing Company to obtain enhanced permit. Mayor Blake stated the upgrade benefits the City. Jonathan Berchem, City Attorney, discussed negotiations with Athletic Brewing for payment of the debt service. He stated the City will benefit from the improvements as recommended by the sewer consultant Mr. Moulton asked the term length for the bond. Mayor Blake stated it is a 20-year bond. Mr. Moulton asked if the enhancements are specific to the Athletic Brewing project. Mayor Blake reviewed the summary provided by the sewer consultants. Mr. Arnold asked for clarification on Athletic Brewing participation. Mayor Blake stated a bond will be issued and Athletic Brewing will be responsible for repayment of the debt service. Mr. Arnold asks what will happen should Athletic Brewing go out of business. Attorney Berchem stated the sewer consultants have indicated the enhancements would be required at some time in the future and that by Athletic Brewing stepping up to pay the debt service the City benefits.

Motion carried unanimously.

E. Consideration of An Ordinance Appropriating \$5,857,500 For Various Public Improvements And Authorizing The Issuance of \$5,857,500 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Ms. Ranges and Mr. Moulton made and seconded a motion to approve An Ordinance Appropriating \$5,857,500 For Various Public Improvements And Authorizing The Issuance of \$5,857,500 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Mr. Arnold stated the dog park at Eisenhower Park is very popular. He asked if there is consideration to constructing an additional park. Mayor Blake commented the dog park is new and very popular. He discussed the amount of maintenance dog parks required and that another dog park is not included in the Capital Improvement Plan. Mayor Blake reviewed various improvements that are included in the bond request. Mr. Arnold asked for an explanation of QUINT fire apparatus. Mayor Blake stated it refers to the 5 functions the truck provides. Mr. Moulton asked what happens with the old truck. Mayor Blake stated it will be surplus equipment that will be used for backup. Chief Edo reviewed the 5 functions of a QUINT fire truck.

Motion carried unanimously.

F. Consideration of An Ordinance Appropriating \$8,800,000 For Various School Improvements And Authorizing The Issuance of \$8,800,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Ms. Ranges and Mr. Moulton made and seconded a motion to approve An Ordinance Appropriating \$8,800,000 For Various School Improvements And Authorizing The Issuance of \$8,800,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Jim Richetelli, Chief Operations Officer, provided a brief description of the projects included in the bond request. He stated that the HVAC systems and exterior playground projects are ongoing yearly projects that keep the facilities up to date. Mr. Richetelli discussed playground have life cycles and stated they are very expensive to replace. He stated that this bonding will provide for 2.5 playgrounds and when added to last year will provide for 5 new playgrounds. Mr. Richetelli discussed installing air conditioning in all school and working on an on-going multi-phased program for installations. Dr. Cutaia discussed tech-ed expansion. She discussed modernizing and expanding tech-ed areas in schools. Dr. Cutaia stated students will obtain certifications that will assist with employment after school. Mayor Blake stated the 3 of the 4 projects will be eligible for partial State reimbursement. Mr. Moulton asked the turnaround for reimbursement and if the bonds are paid once reimbursed. Mayor Blake discussed how reimbursements are applied to bond indebtedness. Mr. Erodisci discussed how invoices or short-term notes are paid to avoid long-term bonding. Mr. Lema aske if the CTE upgrades will require additional staffing. Dr. Cutaia stated they are currently staffed but depending on enrollment there could be a shift in staffing. Mr. Arnold asked if the footprint of the schools will be expanded. Mr. Richetelli stated the current plan is to us existing space.

Motion carried unanimously.

**VI. Staff Report**

None

**VII. Adjourn**

Being no further business, Mr. Moulton and Ms. Ranges made and seconded a motion to adjourn.  
Motion carried unanimously.

The Board adjourned at 6:07 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Toni Jo Weeks", with a long horizontal flourish extending to the left.

Toni Jo Weeks  
Recording Secretary

## City of Milford

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# Memorandum

**To:** Board of Finance  
**From:** Benjamin G. Blake, Mayor *BB*  
**Date:** February 21, 2023  
**Re:** Budget Memo Transfers

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I hereby recommend approval of Budget Memo Transfers #5 and #6, Fund 1005 and 2812. Meeting to take place on Monday, February 27, 2023, via Zoom.

**Virtual / Telephonic Meeting**  
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Bgb/lmm  
cc: City Clerk  
Press







**CITY OF MILFORD, CONNECTICUT**  
**GENERAL FUND**  
**TRANSFERS 5 & 6**  
**FISCAL YEAR 2022/2023**  
**JUSTIFICATIONS**

1. To fund Gasoline & Other Propellants needed for daily operations in the Garage.
2. To fund Gasoline & Other Propellants in Wastewater.