

City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317 Tel 203-783-3220 FAX 203-783-3294 Office of the Director of Finance

AGENDA BOARD OF FINANCE MONDAY, AUGUST 31, 2020 – 5:30 P.M.

Virtual / Telephonic Meeting Dial-in Number: 1 929 205 6099 Conference ID: 278 655 0831

Or

Computer Access: <u>https://zoom.us/j/2786550831</u> Meeting ID: 278 655 0831

- I. Call to Order
- II. Roll Call
- III. Consideration of Minutes of the Regular Meeting of 7/27/20
- IV. Correspondence
- V. New Business
 - A. Consideration of Budget Memo Transfer #9, Funds 1005 & 2812, FY20
 - B. Consideration of Budget Memo Transfer #10, Funds 1005 & 2812, FY20
- VI. Staff Report
- VII. Adjourn

Brian A. Lema

Chairman

Brian A. Lema / mwc

Distribution: Mayor Benjamin Blake

Justin Rosen, Chief of Staff

P. Erodici, Jr., Director of Finance

Board of Finance Members

City Clerk

BOARD OF FINANCE REGULAR MEETING JULY 27, 2020

The Milford Board of Finance held a Special Meeting via Zoom video/telephonic conferencing on Monday, July 27, 2020. Chairman Lema called the meeting to order at 5:36 p.m.

II. Roll Call

Board Members Present

Brian Lema, Chairman Joseph J. Fitzpatrick, Jr. Scott Moulton Raymond Arnold

Excused: Lauren Ranges

Also Present

Mayor Benjamin G. Blake Peter Erodici, Finance Director Justin Rosen, Chief of Staff

III. Consideration of Minutes

Mr. Moulton and Mr. Fitzpatrick made and seconded a motion to approve the minutes of the Regular Meeting held May 27, 2020. Motion carried unanimously.

IV. Correspondence

None

V. New Business

A. Consideration of Budget Memo Transfer #7, Fund 1005, FY 20.

Mr. Arnold and Mr. Fitzpatrick made and seconded a motion to approve Budget Memo Transfer #7, Fund 1005, FY20 in the amount of \$605,479.

Mr. Fitzpatrick asked how \$575,000 is available. Mr. Erodici explained part is due to reimbursement for SRO's and vacancies in the police department. Mr. Fitzpatrick asked where the reimbursement comes from. Mr. Erodici explained it comes from the Board of Education's one-half of the SRO.

There being no further discussion, motion carried unanimously.

B. Consideration of Budget Memo Transfer #8, Fund 1005, FY 20.

Mr. Arnold and Mr. Fitzpatrick made and seconded a motion to approve Budget Memo #8, Fund 1005, FY20 in the amount of \$605,479.

Mr. Fitzpatrick asked for an explanation of vacation and relief for the Fire Department. Chief Edo explained it is due to vacancies and long-term injuries and the CBA language that requires manning. Mr. Arnold asked why vacation and relief account is so far of and if it is predictable. Mayor Blake stated that it is impacted by employees out due to illness and injury for extended periods of time. He also stated it is impacted by minimum manpower when vacancies need to be filled. Mayor Blake stated that there were additional expenses for personnel due to Covid.

There being no further discussion, motion carried unanimously.

VI. Staff Report

None.

VII. Adjourn

Being no further business, Mr. Moulton and Mr. Fitzpatrick made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 5:55 p.m.

Respectfully submitted,

Toni Jo Weeks
Recording Secretary

City of Milford

City Hall, 110 River Street, Millord, CT 06460

Phone 203 783 3201, Fax 203 783 3329

Website www.ci.milford.ct.us

E-mail mayoraci,millord.ct.us

Memorandum

To:

Board of Finance

From:

Benjamin G. Blake, Mayor

Date:

August 25, 2020

Re:

Budget Memo Transfers

I hereby recommend approval of Budget Memo Transfers #9 and #10, Fund 1005 and Fund 2812, FY20, at the Board of Finance meeting to take place on Monday, August 31, 2020 via Zoom.

Virtual / Telephonic Meeting Dial-in Number: 1 929 205 6099 Conference ID: 278 655 0831

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Meeting ID: 278 655 0831

bgb/lmm cc: City Clerk Press

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Transfer

Date 8/25/20

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I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certify that with the implementation of Transfer

This Budget Memo Transfer is recommended, as indicated, by the Board of Finance for submission to the Board of Aldermen.

the amount recommended for transfer is unexpended and unencumbered.

Finance Director

Date

Chairman, Board of Finance

	FISCAL YEAR 2019-2020		APPROVED BY	167	21,226	941	29,463						21.630	ייייייייייייייייייייייייייייייייייייייי	20,000	I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certify that subject to approval of Transfer No. the amount recommended for transfer is unexpended and unencumbered.	Frem of	Finance Director
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	City of Milford, Connecticut	Contingency balance from Transfer No.		Contingency - Fund 1005 Contingency - Fund 2812	Medical Supply/Expense	Heart & Hypertension Claims	Waste Removal Service						Total	Contingency balance if this transfer is annoved	ingency balance if this transfer is approved	led, as indicated, by the Board of Finance		Chairman, Board of Finance
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					Health Department	Claims and Refunds	Wastewater											

CITY OF MILFORD, CONNECTICUT GENERAL FUND TRANSFERS 9 & 10 FISCAL YEAR 2019/2020 JUSTIFICATIONS

- 1. To cover shortfall in Health Department account for Flu Vaccine and COVD-19 Medical Supplies.
- 2. To cover shortfall in Heart & Hypertension account.
- 3. To cover last waste removal invoice for FY20 in Wastewater.