



# City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317  
Tel 203-783-3220 FAX 203-783-3294

Office of the  
Director of Finance

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## AGENDA BOARD OF FINANCE MONDAY, AUGUST 31, 2020 – 5:30 P.M.

Virtual / Telephonic Meeting  
Dial-in Number: 1 929 205 6099  
Conference ID: 278 655 0831

Or

Computer Access: <https://zoom.us/j/2786550831>  
Meeting ID: 278 655 0831

- I. Call to Order
- II. Roll Call
- III. Consideration of Minutes of the Regular Meeting of 7/27/20
- IV. Correspondence
- V. New Business
  - A. Consideration of Budget Memo Transfer #9, Funds 1005 & 2812, FY20
  - B. Consideration of Budget Memo Transfer #10, Funds 1005 & 2812, FY20
- VI. Staff Report
- VII. Adjourn

*Brian A. Lema /mwc*

Brian A. Lema  
Chairman

Distribution: Mayor Benjamin Blake  
Justin Rosen, Chief of Staff  
P. Erodicti, Jr., Director of Finance  
Board of Finance Members  
City Clerk

**BOARD OF FINANCE  
REGULAR MEETING  
JULY 27, 2020**

The Milford Board of Finance held a Special Meeting via Zoom video/telephonic conferencing on Monday, July 27, 2020. Chairman Lema called the meeting to order at 5:36 p.m.

**II. Roll Call**

Board Members Present

Brian Lema, Chairman  
Joseph J. Fitzpatrick, Jr.  
Scott Moulton  
Raymond Arnold

Also Present

Mayor Benjamin G. Blake  
Peter Erodici, Finance Director  
Justin Rosen, Chief of Staff

Excused:

Lauren Ranges

**III. Consideration of Minutes**

Mr. Moulton and Mr. Fitzpatrick made and seconded a motion to approve the minutes of the Regular Meeting held May 27, 2020. Motion carried unanimously.

**IV. Correspondence**

None

**V. New Business**

**A. Consideration of Budget Memo Transfer #7, Fund 1005, FY 20.**

Mr. Arnold and Mr. Fitzpatrick made and seconded a motion to approve Budget Memo Transfer #7, Fund 1005, FY20 in the amount of \$605,479.

Mr. Fitzpatrick asked how \$575,000 is available. Mr. Erodici explained part is due to reimbursement for SRO's and vacancies in the police department. Mr. Fitzpatrick asked where the reimbursement comes from. Mr. Erodici explained it comes from the Board of Education's one-half of the SRO.

There being no further discussion, motion carried unanimously.

**B. Consideration of Budget Memo Transfer #8, Fund 1005, FY 20.**

Mr. Arnold and Mr. Fitzpatrick made and seconded a motion to approve Budget Memo #8, Fund 1005, FY20 in the amount of \$605,479.

Mr. Fitzpatrick asked for an explanation of vacation and relief for the Fire Department. Chief Edo explained it is due to vacancies and long-term injuries and the CBA language that requires manning. Mr. Arnold asked why vacation and relief account is so far of and if it is predictable. Mayor Blake stated that it is impacted by employees out due to illness and injury for extended periods of time. He also stated it is impacted by minimum manpower when vacancies need to be filled. Mayor Blake stated that there were additional expenses for personnel due to Covid.

There being no further discussion, motion carried unanimously.

VI. Staff Report

None.

VII. Adjourn

Being no further business, Mr. Moulton and Mr. Fitzpatrick made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 5:55 p.m.

Respectfully submitted,



Toni Jo Weeks  
Recording Secretary

## City of Milford


City Hall, 110 River Street, Milford, CT 06460

Phone 203 783 3201, Fax 203 783 3329

Website [www.ci.milford.ct.us](http://www.ci.milford.ct.us)

E-mail [mayor@ci.milford.ct.us](mailto:mayor@ci.milford.ct.us)

# Memorandum

**To:** Board of Finance  
**From:** Benjamin G. Blake, Mayor   
**Date:** August 25, 2020  
**Re:** Budget Memo Transfers

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I hereby recommend approval of Budget Memo Transfers #9 and #10, Fund 1005 and Fund 2812, FY20, at the Board of Finance meeting to take place on Monday, August 31, 2020 via Zoom.

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bgb/lmm  
cc: City Clerk  
Press







**CITY OF MILFORD, CONNECTICUT**  
**GENERAL FUND**  
**TRANSFERS 9 & 10**  
**FISCAL YEAR 2019/2020**  
**JUSTIFICATIONS**

1. To cover shortfall in Health Department account for Flu Vaccine and COVID-19 Medical Supplies.
2. To cover shortfall in Heart & Hypertension account.
3. To cover last waste removal invoice for FY20 in Wastewater.