



# City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317  
Tel 203-783-3220 FAX 203-783-3294

Office of the  
Director of Finance

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## AGENDA BOARD OF FINANCE MEETING MONDAY, NOVEMBER 27, 2023 – 5:30 P.M.

**Virtual / Telephonic Meeting**  
**Dial-in Number: 1 929 205 6099**  
**Conference ID: 922 3629 8871**  
**Password: 407551**

**OR**

**Computer Access**

<https://us02web.zoom.us/j/92236298871?pwd=THISQWdXRFPQSzgzUE9KVktYM1pnUT09>

**Password: 407551**

- I. Call to Order
- II. Roll Call
- III. Consideration of Minutes of the Regular Meeting of 9/25/23
- IV. Correspondence
- V. New Business
  - A. Consideration of Budget Memo Transfer #3, Fund 1005, FY24
  - B. Consideration of Budget Memo Transfer #4, Fund 1005, FY24
- VI. Staff Report
- VII. Adjourn

*Brian A. Lema /mwc*

Brian A. Lema  
Chairman

Distribution: Mayor Anthony S. Giannattasio  
Justin Rosen, Chief of Staff  
P. Erodici, Jr., Finance Director  
Board of Finance Members  
City Clerk

**BOARD OF FINANCE  
REGULAR MEETING  
SEPTEMBER 25, 2023**

The Milford Board of Finance held a Regular Meeting via Zoom video/telephonic conferencing on Monday, September 25, 2023. Chairman Lema called the meeting to order at 5:30 p.m.

**II. Roll Call**

Board Members Present

Brian Lema, Chairman  
Scott Moulton, Vice Chairman  
Raymond Arnold  
Lauren Ranges  
Meghan Smith

Also Present

Mayor Richard M. Smith  
Peter Erodici, Finance Director  
Justin Rosen, Chief of Staff

Excused

**III. Consideration of Minutes**

Ms. Ranges and Mr. Moulton made and seconded a motion to approve the minutes of the Regular Meeting held August 28, 2023. Motion carried unanimously.

**IV. Correspondence**

None

**V. New Business**

A. Consideration of Budget Memo Transfer #1, Fund 1005, FY24.

Ms. Ranges and Mr. Moulton made and seconded a motion to approve Budget Memo Transfer #1, Fund 1005, FY24.

Mr. Moulton asked if the transfer is for a special project manager. Mr. Rosen provided information on adding a temporary position within the human resources department. He stated the benefits specialist position is currently vacant and additional staffing is necessary. Mr. Erodici discussed projects that would be assigned to the special project manager. Mayor Smith discussed promoting a wage study and the need for competitive wages. He discussed the loss of talented staff due to wages.

Motion carried unanimously.

B. Consideration of Budget Memo Transfer #2, Fund 1005, FY24.

Ms. Ranges and Mr. Moulton made and seconded a motion to approve Budget Memo Transfer #2, Fund 1005, FY24. Motion carried unanimously.

**VI. Staff Report**

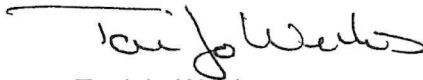
Mr. Erodici stated there is one vacancy in the tax office and interviews are in progress. He hopes to fill the position soon.

**VII. Adjourn**

Being no further business, Mr. Moulton and Ms. Ranges made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 5:41 p.m.

Respectfully submitted,



Toni Jo Weeks  
Recording Secretary

## City of Milford

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# Memorandum

**To:** Board of Finance  
**From:** Anthony S. Giannattasio, Mayor *A.S.*  
**Date:** November 21, 2023  
**Re:** Budget Memo Transfers

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I hereby recommend approval of Budget Memo Transfers #3 and #4, Funds 1005. Meeting to take place on Monday, November 27, 2023, via Zoom.

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Rms/lmm  
cc: City Clerk  
Press





**CITY OF MILFORD, CONNECTICUT**  
**GENERAL FUND**  
**TRANSFERS 3 & 4**  
**FISCAL YEAR 2023/2024**  
**JUSTIFICATIONS**

1. To cover deficit in Medical & Dental account (Human Resources) due to several independent medical exams (IME) required for service-connected Disability/Pension applications.
2. To provide uniforms and safety gear for employees working on road and drain maintenance in Highway-Parks.
3. To replace 20+ year old floor scrubber machines in Building Maintenance.
4. To fund the Tire Disposal account in Solid Waste.