



# City of Milford, Connecticut

- Founded in 1639 -

Karen Fortunati  
City Clerk

70 West River Street  
Milford, CT 06460-3364

**AGENDA**  
**BOARD OF ALDERMEN**  
**AUGUST 1, 2022 - 7:30 PM**

**City Hall Auditorium**  
**110 River Street**  
**Milford, CT 06460**

Pledge of Allegiance to the Flag.

1. Roll Call.
2. Public Comment: Statements limited to the legislative function of the Board of Aldermen. The time limit granted to each speaker shall be three (3) minutes. Residents, taxpayers or electors may address the Board.
3. Consideration of Minutes of the Regular Meeting of the Board of Aldermen held on July 11, 2022.
4. Consideration of Minutes of the Special Organizational Meeting: None.
5. Chairman's Report and Recommendations: None
6. Mayor's Report
  - a. For informational purposes, I hereby make the Board of Aldermen aware of the following Mayor's appointments:  
Founders Walk Phase II Construction Committee  
(D) James Maroney, 22 Saranac Road, 06461  
(R) Connie Gaynor, 60 Seventh Avenue, 06460  
(D) Richard Jagoe, 12 Driftwood Lane, 06460
7. Unfinished Business: None

8. New Business:
  - a. Board of Aldermen approval is hereby requested for the appointment of (U) Robert Williams, 85 Viscount Drive, Unit 13C, 06460 as a regular member of Pension and Retirement Board (term expiring 12/31/24), and (U) Jeremy Goiran, 70 South Woodland Drive, 06460, as an alternate member of the Pension and Retirement Board (term expiring 12/31/24), to fill the present vacancies.
9. New Business not on the Agenda which may be introduced by a two-thirds (2/3) vote of those present and voting.
10. Budget Memo Transfers: Budget Memo Transfers #11 and #12, Funds 1005 and 2812.
11. Refunds List
  - a. Consideration of Refunds in the amount of \$7,761.61.
12. Report of Standing Committee:
  - a. Ordinance Committee
  - b. Public Safety and Welfare Committee
  - c. Public Works Committee
  - d. Claims Committee
  - e. Rules Committee
  - f. Personnel Committee
13. Report of Special Committees:
  - a. Liaison Sub-Committee – Board of Education
  - b. Liaison Sub-Committee – Flood & Erosion Board
  - c. Liaison Sub-Committee – Park, Beach & Recreation Commission
  - d. Liaison Sub-Committee – Planning & Zoning Board
  - e. Liaison Sub-Committee – Sewer Commission
  - f. Liaison Sub-Committee – Harbor Management Commission
  - g. Liaison Sub-Committee – Council on Aging
  - h. Liaison Sub-Committee – Library Board
  - i. Liaison Sub-Committee - Veterans Ceremony & Parade Commission
  - j. Liaison Sub-Committee - Fine Arts
  - k. Liaison Sub-Committee – Milford Redevelopment & Housing Partnership
  - l. Golf Course Commission
  - m. Liaison Sub-Committee - Inland Wetlands Agency
  - n. Liaison Sub-Committee – Board of Health

- o. Human Services Commission
- p. Liaison Sub-Committee – Pension & Retirement Board
- q. Liaison Sub-Committee - Milford Government Access Television (MGAT)
- r. Liaison - Economic Development Commission
- s. Liaison Sub-Committee - Milford Arts Council
- t. Liaison Sub-Committee - Milford Progress Inc.
- u. Liaison Sub-Committee Fire Commission
- v. Liaison Sub-Committee - Police Commission
- w. Permanent School Facility Building Committee

14. Relative to Item 14 of the Agenda, “Executive Session”, I respectfully submit the following for your consideration and action.

Executive Session. A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the hall shall be cleared and executive session declared.



Karen Fortunati, City Clerk

Dated at Milford, CT this 27th day of July 2022

ANY INDIVIDUAL WITH A DISABILITY WHO NEEDS SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE DIRECTOR OF COMMUNITY DEVELOPMENT AT 203-783-3230, FIVE DAYS PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

CITY OF MILFORD, CONNECTICUT  
OFFICE OF THE MAYOR

July 27, 2022

Philip J. Vetro, Chairman  
Board of Aldermen  
Milford, CT 06460

Dear Mr. Vetro:

Relative to Item 6 of the Agenda, namely, Matters of Administration including the Mayor's Report, I submit the following:

- (6a) For informational purposes, I hereby make the Board of Aldermen aware of the following Mayor's appointments:

Founders Walk Phase II Construction Committee

- (D) James Maroney, 22 Saranac Road, 06461  
(R) Connie Gaynor, 60 Seventh Avenue, 06460  
(D) Richard Jagoe, 12 Driftwood Lane, 06460

Relative to Item 8 of the Agenda, "New Business", I submit the following for your consideration and action:

- (8a) Board of Aldermen approval is hereby requested for the appointment of (U) Robert Williams, 85 Viscount Drive, Unit 13C, 06460 as a regular member of Pension and Retirement Board (term expiring 12/31/24), and (U) Jeremy Goiran, 70 South Woodland Drive, 06460, as an alternate member of the Pension and Retirement Board (term expiring 12/31/24), to fill the present vacancies.

Sincerely,



Benjamin G. Blake  
Mayor

atts.

8a

June 23, 2022

Dear Mayor Benjamin Blake,

Due to the retirement of Timothy Bradbury, regular member of the Pension and Retirement Board, and Robert Smith, alternate member to the board, as President of Milford Schools Custodians & Maintainers Union Local 2018, I recommend the appointments of Mr. Robert Williams 85 Viscount Drive Unit 13C, Milford, CT 06460 as a regular member of the Pension Board, and Mr. Jeremy Goiran 70 South Woodland Drive Milford, CT 06460 as an alternate.

Respectfully submitted,

Robert Smith, President

Local Union 2018

## City of Milford


City Hall, 110 River Street, Milford, CT 06460

Phone 203 783 3201, Fax 203 783 3329

Website [www.ci.milford.ct.us](http://www.ci.milford.ct.us)

E-mail [mayor@ci.milford.ct.us](mailto:mayor@ci.milford.ct.us)

# Memorandum

**To:** Board of Finance  
**From:** Benjamin G. Blake, Mayor   
**Date:** July 19, 2022  
**Re:** Budget Memo Transfers

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I hereby recommend approval of Budget Memo Transfers #11 and #12, Funds 1005 and 2812. Meeting to take place on Monday, July 25, 2022 via Zoom.

**Virtual / Telephonic Meeting**  
**Dial-in Number: 1 929 205 6099**  
**Conference ID: 922 3629 8871**  
**Password: 407551**

**OR**

**Computer Access**

<https://us02web.zoom.us/j/92236298871?pwd=THISQWdXRFpQSzgzUE9KVktYM1pnUT09>

**Password: 407551**

bgb/lmm  
cc: City Clerk  
Press

**Transfer** 11

City of Milford, Connecticut

GENERAL FUND

FISCAL YEAR 2021-2022

To: The Board of Finance  
 From: Benjamin G. Blake, Mayor  
 Date: July 25, 2022  
 Page: 1 of 1

Contingency balance from Transfer No. 10

5,000

**Transfer from:**

Highway-Parks	054321	514111
Bldg. Maintenance	054323	514111
Bldg. Maintenance	054323	514111
Solid Waste	054331	514111
Solid Waste	054331	514117
Highway-Parks	054321	514111
Benefit & Salary Reserve	05998390	514199
Historic Preservation Comm	05998428	554771
Police	054210	514111
Highway-Parks	054321	514111
Fire	054220	564442
Police	054210	554746
Police	054210	514118
Lighting, Hydrants, Water	05998160	544848
Claims and Refunds	05998340	524840
Nurses	054798	514111
Recreation	054520	514117
Health	054410	514111
Wastewater	128226	514111
Wastewater	128226	519909
Wastewater	128226	524212

**Transfer to:**

05998999	584899
12998999	584899

Contingency balance if this transfer is approved

	Finance Certified	Mayor	APPROVED BY	
			Board of Finance	Board of Aldermen
	2,000	2,000	2,000	2,000
	15,000	15,000	15,000	15,000
	50,000	50,000	50,000	50,000
	142,100	142,100	142,100	142,100
	5,000	5,000	5,000	5,000
	52,900	52,900	52,900	52,900
	1,980	1,980	1,980	1,980
	2	2	2	2
	534,027	534,027	534,027	534,027
	100,000	100,000	100,000	100,000
	10,000	10,000	10,000	10,000
	100,000	100,000	100,000	100,000
	25,000	25,000	25,000	25,000
	6,000	6,000	6,000	6,000
	100,000	100,000	100,000	100,000
	140,000	140,000	140,000	140,000
	130,000	130,000	130,000	130,000
	61,114	61,114	61,114	61,114
	23,990	23,990	23,990	23,990
	4,139	4,139	4,139	4,139
	48,703	48,703	48,703	48,703
	1,551,955	1,551,955	1,551,955	1,551,955

1,475,123	1,475,123	1,475,123
76,832	76,832	76,832
1,556,955	1,556,955	1,556,955

This Budget Memo Transfer is recommended, as indicated, by the Board of Finance for submission to the Board of Aldermen.

Date 7/25/2022 

I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certify that with the implementation of Transfer the amount recommended for transfer is unexpended and unencumbered.

Date 7-20-2022 

**Transfer**

12

City of Milford, Connecticut

GENERAL FUND

FISCAL YEAR 2021-2022

To: The Board of Finance  
From: Benjamin G. Blake, Mayor  
Date: July 25, 2022  
Page: 1 of 1

Contingency balance from Transfer No. 11

1,556,955

Transfer from:

05998999 584899  
12998999 584899

Contingency - Fund 1005  
Contingency - Fund 2812

Transfer to:

Highway-Parks 054321 554464  
054321 564411  
Bldg Maintenance 054323 544471  
Bldg Maintenance 054323 554447  
Solid Waste 054331 589950  
Information Technology 054170 514111  
Historic Preservation Comm 05998428 514168  
Fire Department 054220 514116  
Fire Department 054220 514206  
Fire Department 054220 519939  
Wastewater 128226 554795  
Wastewater 128226 564331

		APPROVED BY	
Finance Certified	Mayor	Board of Finance	Board of Aldermen
1,475,123	1,475,123	1,475,123	
76,832	76,832	76,832	

Recreation Areas Upkeep
Signs
Building & Grounds Supplies
Water
City Waste Removal Costs
Regular Wages
Secretarial Fees
Vacation & Relief
Terminal Leave Pay
Educational Supplement
Waste Removal Service
Gas & Other Propellants

1	1,500	1,500	1,500
1	500	500	500
2	15,000	15,000	15,000
3	50,000	50,000	50,000
4	200,000	200,000	200,000
5	1,980	1,980	1,980
6	2	2	2
7	855,495	855,495	855,495
7	32,368	32,368	32,368
7	318,278	318,278	318,278
8	75,000	75,000	75,000
8	1,832	1,832	1,832

Total

1,551,955	1,551,955	1,551,955	
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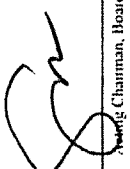
Contingency balance if this transfer is approved

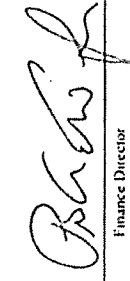
5,000	5,000	5,000	
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This Budget Memo Transfer is recommended, as indicated, by the Board of Finance for submission to the Board of Aldermen.

I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certify that subject to approval of Transfer No. the amount recommended for transfer is unexpended and unencumbered.

Date 7/25/2022

  
Mayor, Board of Finance

Date 7-20-2022  
  
Finance Director



**CITY OF MILFORD, CONNECTICUT**  
**GENERAL FUND**  
**TRANSFERS 11 & 12**  
**FISCAL YEAR 2021/2022**  
**JUSTIFICATIONS**

1. To cover invoices to be charged to Signs and Recreation Accounts in Highway-Parks.
2. To cover miscellaneous invoices to be charged to Building & Grounds Supplies in Building Maintenance.
3. To cover shortage in Water account in Building Maintenance.
4. To cover shortage in City Waste Removal account in Solid Waste.
5. To cover shortfall in Information Technology wages due to insurance waiver.
6. To cover shortfall in Historic Preservation Commission Secretarial Fees account.
7. To cover shortfall in Fire Wage and Fringe Benefit accounts.
8. To cover shortfall in Wastewater Waste Removal and Gasoline accounts.

## City of Milford


City Hall, 110 River Street, Milford, CT 06460

Phone 203 783 3201, Fax 203 783 3329

Website [www.ci.milford.ct.us](http://www.ci.milford.ct.us)

E-mail [mayor@ci.milford.ct.us](mailto:mayor@ci.milford.ct.us)

# Memorandum

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**From:** Benjamin G. Blake, Mayor   
**Date:** July 19, 2022  
**Re:** Budget Memo Transfers

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bgb/lmm  
cc: City Clerk  
Press

**Transfer** 11

City of Milford, Connecticut

GENERAL FUND

FISCAL YEAR 2021-2022

To: The Board of Finance  
 From: Benjamin G. Blake, Mayor  
 Date: July 25, 2022  
 Page: 1 of 1

Contingency balance from Transfer No. 10

5,000

**Transfer from:**


Highway-Parks	054321	514111
Bldg. Maintenance	054323	514111
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Recreation	054520	514117
Health	054410	514111
Wastewater	128226	514111
Wastewater	128226	519909
Wastewater	128226	524212

**Transfer to:**

05998999	584899
12998999	584899

This Budget Memo Transfer is recommended, as indicated, by the Board of Finance for submission to the Board of Aldermen.

Date 7/25/2022




**APPROVED BY**

	Finance Certified	Mayor	Board of Finance	Board of Aldermen
	2,000	2,000	2,000	
	15,000	15,000	15,000	
	50,000	50,000	50,000	
	142,100	142,100	142,100	
	5,000	5,000	5,000	
	52,900	52,900	52,900	
	1,980	1,980	1,980	
	2	2	2	
	534,027	534,027	534,027	
	100,000	100,000	100,000	
	10,000	10,000	10,000	
	100,000	100,000	100,000	
	25,000	25,000	25,000	
	6,000	6,000	6,000	
	100,000	100,000	100,000	
	140,000	140,000	140,000	
	130,000	130,000	130,000	
	61,114	61,114	61,114	
	23,990	23,990	23,990	
	4,139	4,139	4,139	
	48,703	48,703	48,703	
	1,551,955	1,551,955	1,551,955	

1,475,123	1,475,123	1,475,123
76,832	76,832	76,832
1,556,955	1,556,955	1,556,955

I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certified that with the implementation of Transfer the amount recommended for transfer is unexpended and unencumbered.

Date 7-20-2022



**Transfer**

**12**

**City of Milford, Connecticut**

**GENERAL FUND**

**FISCAL YEAR 2021-2022**

To: The Board of Finance  
From: Benjamin G. Blake, Mayor  
Date: July 25, 2022  
Page: 1 of 1

Contingency balance from Transfer No. **11**

**1,556,955**

**Transfer from:**

05998999 584899  
12998999 584899

**Transfer to:**

Highway-Parks 054321 554464  
054321 564411  
Bldg. Maintenance 054323 544171  
Bldg. Maintenance 054323 554447  
Solid Waste 054331 589950  
Information Technology 054170 514111  
Historic Preservation Comm 05998428 514168  
Fire Department 054220 514116  
Fire Department 054220 514206  
Fire Department 054220 519939  
Wastewater 128226 554795  
Wastewater 128226 564331

APPROVED BY

	Mayor	Board of Finance	Board of Aldermen
Finance Certified	1,475,123	1,475,123	
	76,832	76,832	

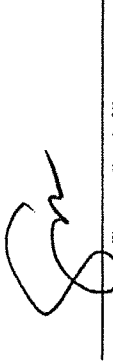
1	1,500	1,500	1,500
1	500	500	500
2	15,000	15,000	15,000
3	50,000	50,000	50,000
4	200,000	200,000	200,000
5	1,980	1,980	1,980
6	2	2	2
7	855,495	855,495	855,495
7	32,368	32,368	32,368
7	318,278	318,278	318,278
8	75,000	75,000	75,000
8	1,832	1,832	1,832
Total	1,551,955	1,551,955	1,551,955

Contingency balance if this transfer is approved	5,000	5,000	5,000
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This Budget Memo Transfer is recommended, as indicated, by the Board of Finance for submission to the Board of Aldermen.

I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certify that subject to approval of Transfer No. **11** the amount recommended for transfer is unexpended and unencumbered.

Date 7/25/2022

  
Mayor, Chairman, Board of Finance

Date 7-20-2022   
Finance Director

**CITY OF MILFORD, CONNECTICUT**  
**GENERAL FUND**  
**TRANSFERS 11 & 12**  
**FISCAL YEAR 2021/2022**  
**JUSTIFICATIONS**

1. To cover invoices to be charged to Signs and Recreation Accounts in Highway-Parks.
2. To cover miscellaneous invoices to be charged to Building & Grounds Supplies in Building Maintenance.
3. To cover shortage in Water account in Building Maintenance.
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5. To cover shortfall in Information Technology wages due to insurance waiver.
6. To cover shortfall in Historic Preservation Commission Secretarial Fees account.
7. To cover shortfall in Fire Wage and Fringe Benefit accounts.
8. To cover shortfall in Wastewater Waste Removal and Gasoline accounts.



# City of Milford, Connecticut

- Founded 1639 -  
70 West River Street - Milford, CT 06460-3317  
Tel 203-783-3217 FAX 203-783-3362

Office of  
Tax Collector

11 a.

To: Board of Aldermen

From: Cory Gumbrewicz  
Tax Collector

Date: August 1, 2022

Re: Refunds

**See attached computer listing of refunds direct to taxpayers and/or banks.**

**The Total Refunds for the August 1, 2022 meeting is \$7761.61.**

Explanation of the attached computer printout is as follows:

1. Transaction # located at top left of printout is for our internal Cash register (audit trail).
2. List # corresponds to the account overpaid.
3. Year corresponds with the Grand List Date.
4. Type corresponds with the following:

R	=	Real Estate
U	=	Sewer Service
M	=	Motor Vehicle
S	=	Supplemental Motor Vehicle
P	=	Personal Property
A	=	Sewer Main
L	=	Sewer Lateral
X	=	Prorate Bill

City of Milford  
 Edit Daily Cash register report for Batch - 23848  
 Detail Report in Sequential Order  
 Interest Date 8/01/2022 Receipt Date 8/01/2022

<u>Seq</u>	<u>List</u>	<u>Year</u>	<u>TY</u>	<u>Name</u>	<u>Principal</u> <u>Paid</u>	<u>Interest</u> <u>Paid</u>	<u>Lien</u> <u>Paid</u>	<u>Fee/Bond</u> <u>Paid</u>	<u>Total</u> <u>Paid Due</u>	<u>Balance</u> <u>Due</u>
1	537223	2021	M	RUBIN DAVID N	-7,281.45	0.00	0.00	0.00	-7,281.45	0.00
REFUND										
Check: -7,281.45										
REF DAVID RUBIN										
Total Bills: -7,281.45					Total Recv'd: -7,281.45		Change Due:		0.00	
2	501638	2021	M	ARMSHAW WILLIAM F	-287.42	0.00	0.00	0.00	-287.42	0.00
REFUND										
Check: -287.42										
REF MARY LIPPI										
Total Bills: -287.42					Total Recv'd: -287.42		Change Due:		0.00	
3	501264	2021	M	ANDERSON JOSEPH EDWARD JR	-69.31	0.00	0.00	0.00	-69.31	0.00
REFUND										
Check: -69.31										
REF ANDERSON JOSEPH										
Total Bills: -69.31					Total Recv'd: -69.31		Change Due:		0.00	
4	529088	2021	M	MISTRY TANAZ MEHERNOSH	-9.00	0.00	0.00	0.00	-9.00	0.00
REFUND										
Check: -9.00										
REF TANAZ MISTRY										
Total Bills: -9.00					Total Recv'd: -9.00		Change Due:		0.00	
5	511871	2021	M	DONNELLS ANN S	-20.28	0.00	0.00	0.00	-20.28	0.00
REFUND										
Check: -20.28										
REF DONNELLS ANN										
Total Bills: -20.28					Total Recv'd: -20.28		Change Due:		0.00	
6	501675	2021	M	ARNOLD RUTH M	-54.18	0.00	0.00	0.00	-54.18	0.00
REFUND										
Check: -54.18										
REF ARNOLD RUTH										
Total Bills: -54.18					Total Recv'd: -54.18		Change Due:		0.00	
7	538315	2021	M	SCANLON MARTIN J	-39.97	0.00	0.00	0.00	-39.97	0.00
REFUND										
Check: -39.97										
REF SCANLON MARTIN										
Total Bills: -39.97					Total Recv'd: -39.97		Change Due:		0.00	

City of Milford  
 Edit Daily Cash register report for Batch - 23848  
 Detail Report in Sequential Order  
 Interest Date 8/01/2022 Receipt Date 8/01/2022

11a

<u>Seq</u>	<u>List</u>	<u>Year</u>	<u>TY</u>	<u>Name</u>	<u>Principal</u> <u>Paid</u>	<u>Interest</u> <u>Paid</u>	<u>Lien</u> <u>Paid</u>	<u>Fee/Bond</u> <u>Paid</u>	<u>Total</u> <u>Paid Due</u>	<u>Balance</u> <u>Due</u>
				Starting Cash in Drawer	0.00					
				Total Cash Received	0.00					
				Total Cash in Drawer	0.00					
				Total Amount in Checks	-7,761.61					
				Total Amount in Credit	0.00					
				Total Amount in Drawer	-7,761.61					
				Total Adjustments	0.00					
				Total Refunds	-7,761.61					
				Total Suspense	0.00					

\*= Interest Override



City of Milford

Edit Daily Cash register report for Batch - 23848

Totals by Year/Type/Dist

Interest Date 8/01/2022

Receipt Date 8/01/2022

11a

<u>Year</u>	<u>TYPE</u>	<u>DIST</u>	<u>Principal</u> <u>Paid</u>	<u>Interest</u> <u>Paid</u>	<u>Lien</u> <u>Paid</u>	<u>Fee/Bond</u> <u>Paid</u>	<u>Total</u> <u>Collected</u>	
2021	M MOTOR VEHICLE	7	Payment(s)	-7,761.61	0.00	0.00	0.00	-7,761.61
2021	TOTAL	7	Payment(s)	-7,761.61	0.00	0.00	0.00	-7,761.61
		7	Payment(s)	-7,761.61	0.00	0.00	0.00	-7,761.61