



City of Milford, Connecticut

- Founded in 1639 -

Karen Fortunati
City Clerk

70 West River Street
Milford, CT 06460-3364

AGENDA
BOARD OF ALDERMEN
MAY 2, 2022 - 7:30 PM

City Hall Auditorium
110 River Street
Milford, CT 06460

Pledge of Allegiance to the Flag.

1. Roll Call.
2. Public Comment: Statements limited to the legislative function of the Board of Aldermen. The time limit granted to each speaker shall be three (3) minutes. Residents, taxpayers or electors may address the Board.
3. Consideration of Minutes of the Regular Meeting of the Board of Aldermen held on April 4, 2022.
4. Consideration of Minutes of the Special Organizational Meeting: None.
5. Chairman's Report and Recommendations: None
6. Mayor's Report
7. Unfinished Business: None
8. New Business:
 - a. Board of Aldermen approval is requested for the attached School Readiness Grant Program application and to authorize the Mayor and Superintendent of Schools to take all steps necessary, including signing all documents, to effectuate said grant.
 - b. Board of Aldermen approval is requested for the attached Resolution Re: Establishment of Accounts Related to Reduction of Solid Waste.
 - c. Board of Aldermen approval is requested for the discontinuance of Baldwin Street between Stanley Street and Court Street, pursuant to C.G.S Section 13a-49, and to

authorize the Mayor and City Attorney to take all steps necessary, including signing all documents, to effectuate said discontinuance.

9. New Business not on the Agenda which may be introduced by a two-thirds (2/3) vote of those present and voting.
10. Budget Memo Transfers: Budget Memo Transfers #7 and #8, Fund(s) 1005 and 2812.
11. Refunds List
 - a. Consideration of Refunds in the amount of \$40,861.76.
12. Report of Standing Committee:
 - a. Ordinance Committee
 - b. Public Safety and Welfare Committee
 - c. Public Works Committee
 - d. Claims Committee
 - e. Rules Committee
 - f. Personnel Committee
13. Report of Special Committees:
 - a. Liaison Sub-Committee – Board of Education
 - b. Liaison Sub-Committee – Flood & Erosion Board
 - c. Liaison Sub-Committee – Park, Beach & Recreation Commission
 - d. Liaison Sub-Committee – Planning & Zoning Board
 - e. Liaison Sub-Committee – Sewer Commission
 - f. Liaison Sub-Committee – Harbor Management Commission
 - g. Liaison Sub-Committee – Council on Aging
 - h. Liaison Sub-Committee – Library Board
 - i. Liaison Sub-Committee - Veterans Ceremony & Parade Commission
 - j. Liaison Sub-Committee - Fine Arts
 - k. Liaison Sub-Committee – Milford Redevelopment & Housing Partnership
 - l. Golf Course Commission
 - m. Liaison Sub-Committee - Inland Wetlands Agency
 - n. Liaison Sub-Committee – Board of Health
 - o. Human Services Commission
 - p. Liaison Sub-Committee – Pension & Retirement Board
 - q. Liaison Sub-Committee - Milford Government Access Television (MGAT)
 - r. Liaison - Economic Development Commission
 - s. Liaison Sub-Committee - Milford Arts Council

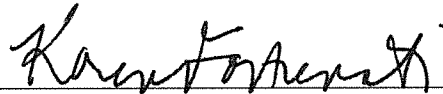
- t. Liaison Sub-Committee - Milford Progress Inc.
- u. Liaison Sub-Committee Fire Commission
- v. Liaison Sub-Committee - Police Commission
- w. Permanent School Facility Building Committee

14. Relative to Item 14 of the Agenda, "Executive Session", I respectfully submit the following for your consideration and action:

- a. Consideration Of Collective Bargaining Agreement Between the City of Milford and CALU / Milford Nurses, July 1, 2020 through June 30, 2024.
- b. Consideration of Collective Bargaining Agreement between the City of Milford and Milford Police Dispatchers Union AFSCME, AFL-CIO, Council 4, Local 1303-454, July 1, 2019 through June 30, 2025.
- c. Consideration of Collective Bargaining Agreement between the City of Milford and Local 4260 Milford Professional Telecommunicators Association, IAFF, JULY 1, 2019 through JUNE 30, 2025.

Executive Session. A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the hall shall be cleared and executive session declared.



Karen Fortunati, City Clerk

Dated at Milford, CT this 27th day of April 2022

ANY INDIVIDUAL WITH A DISABILITY WHO NEEDS SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE DIRECTOR OF COMMUNITY DEVELOPMENT AT 203-783-3230, FIVE DAYS PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

CITY OF MILFORD, CONNECTICUT
OFFICE OF THE MAYOR

April 27, 2022

Philip J. Vetro, Chairman
Board of Aldermen
Milford, CT 06460

Dear Mr. Vetro:


Relative to Item 8 of the Agenda, "New Business", I submit the following for your consideration and action:

- (8a) Board of Aldermen approval is requested for the attached School Readiness Grant Program application and to authorize the Mayor and Superintendent of Schools to take all steps necessary, including signing all documents, to effectuate said grant.
- (8b) Board of Aldermen approval is requested for the attached Resolution Re: Establishment of Accounts Related to Reduction of Solid Waste.
- (8c) Board of Aldermen approval is requested for the discontinuance of Baldwin Street between Stanley Street and Court Street, pursuant to C.G.S Section 13a-49, and to authorize the Mayor and City Attorney to take all steps necessary, including signing all documents, to effectuate said discontinuance.

Relative to Item 14 of the Agenda, "Executive Session", I submit the following for your consideration and action:

- (14a) Consideration Of Collective Bargaining Agreement Between the City of Milford and CALU / Milford Nurses, July 1, 2020 through June 30, 2024.
- (14b) Consideration of Collective Bargaining Agreement between the City of Milford and Milford Police Dispatchers Union AFSCME, AFL-CIO, Council 4, Local 1303-454, July 1, 2019 through June 30, 2025.
- (14c) Consideration of Collective Bargaining Agreement between the City of Milford and Local 4260 Milford Professional Telecommunicators Association, IAFF, JULY 1, 2019 through JUNE 30, 2025.

Sincerely,



Benjamin G. Blake
Mayor

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SCHOOL READINESS GRANT PROGRAM

Fiscal Year 2023

(July 1, 2022 – June 30, 2023)

LOCAL REQUEST FOR PROPOSAL

Legislative Authority

Connecticut General Statutes (CGS)

Sections 10-16o through 10-16u

Purpose of Grant as outlined in Connecticut General Statutes Section 10-16o is to:

- 1) provide open access for children to quality programs that promote the health and safety of children and prepare them for formal schooling;
- 2) provide opportunities for parents to choose among affordable and accredited programs;
- 3) encourage coordination and cooperation among programs and prevent the duplication of services;
- 4) recognize the specific service needs and unique resources available to particular municipalities and provide flexibility in the implementation of programs;
- 5) prevent or minimize the potential for developmental delay in children prior to their reaching the age of five;
- 6) enhance federally funded school readiness programs;
- 7) strengthen the family through: (A) encouragement of parental involvement in a child's development and education; and (B) enhancement of a family's capacity to meet the special needs of the children, including children with disabilities;
- 8) reduce educational costs by decreasing the need for special education services for school age children and to avoid grade repetition;
- 9) assure that children with disabilities are integrated into programs available to children who are not disabled; and
- 10) improve the availability and quality of school readiness programs and their coordination with the services of child care providers.

Responses to the RFP are also used to monitor compliance with the School Readiness quality components.

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Local School Readiness RFP Basic Requirements Checklist

- Application submitted by deadline
- Required Signatures received by deadline

The following program information has been submitted:

- Completed cover page with contact information
- Licensing Information (license and most recent licensing inspection report)
- License Status Verification Form (*license exempt programs only*)
- Registry OEC Health and Safety Orientation Report (applicable to programs accepting Care4Kids funds)
- Professional Registry, Staff Qualification Detail Report (without wage information)
- Registry Designated QSM Report
- Plan of Study Tracking for Designated QSMs not meeting requirements (Addendum)
- Professional Registry, NAEYC Staff Report
- Proposed activities A-G are all addressed
- Program description A-E are all addressed
 - Program calendar
 - Class size and teacher/child ratio (if not included in program description)
 - Curriculum and assessment documents (planning documents, assessment work, curriculum description, etc)
- Family handbook (do NOT submit other program documents unless specifically requested)
 - List of literacy activities (item E3 in the Program Documents Section)
 - Kindergarten orientation activities done at the program or in collaboration with the schools (item G2 in the Program Documents Section)
- Grant Signature and Statement of Assurances signature page
- Program Contact and Data workbook
- Completed School Readiness local program budget workbook
- Interagency Collaboration Agreements

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LOCAL SUB-GRANTEE RFP TABLE OF CONTENTS

DIRECTIONS	4
SCHOOL READINESS POLICIES AND REQUIREMENTS	5
LICENSING/ACCREDITATION/APPROVALS	5
LICENSING STATUS VERIFICATION FORM	6
TEACHER EDUCATION REQUIREMENT	7
STAFFING	7
SPACE TYPES	8
THE EVERY STUDENT SUCCEEDS ACT OF 2016 (ESSA)	8
NONSECTARIAN POLICY.....	8
GRANT SUBMISSION INFORMATION	9
GLOSSARY/DEFINITIONS	11
GRANT COVER PAGE	12
PROPOSED ACTIVITIES FY 2020	13
PROGRAM DESCRIPTION	15
PROGRAM DOCUMENTS	16
STATEMENT OF ASSURANCES	21
STATEMENT OF ASSURANCES SIGNATURE PAGE	25
PROGRAM DATA	26
BUDGET	27
BUDGET OBJECT CODES	28
INTERAGENCY COLLABORATION AGREEMENTS	30
ATTACHMENTS	32

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DIRECTIONS

This application is for all programs wishing to be considered for funding from the School Readiness Council for state funded School Readiness spaces. All programs interested in being considered for School Readiness spaces must complete this application for review by the local School Readiness Council. All completed applications will be scored. Recommendations for allocation of School Readiness spaces will be made based on the availability of spaces **AND** application scores.

Please note that in order for applications to be considered for funding:

1. All sections must be completed and all materials/forms submitted to Carole Swift at cswift@milforded.org.
2. Program must be in compliance with all policies and requirements for School Readiness. School Readiness General Policies (GPs) are available at [General Policies - Connecticut Office of Early Childhood](#)
3. Programs must meet all health and safety requirements mandated by the OEC (licensed and license exempt).

If the School Readiness Council added items to this OEC local request for proposal, the items are listed here and were approved by the Office of Early Childhood prior to release of this application.

SCHOOL READINESS POLICIES AND REQUIREMENTS**LICENSING/ACCREDITATION/APPROVALS**

Grantees must ensure that all sites are licensed by the OEC or meet legal requirements to be considered license exempt. Applicants must include a copy of the current license and the most recent full licensing inspection report from the OEC for each site requesting School Readiness funds. If the site meets the definition of license exempt, the Licensing Status Verification Form must be completed and submitted with the application. Programs (both licensed and license exempt) must meet all health and safety requirements mandated by the OEC.

PLEASE NOTE: Applicants claiming license exemption must meet these basic licensing requirements:

- **Class size:** No more than 20 children per classroom space at any one time (18 recommended);
- **Class space:** minimum 35 square feet per child;
- **Outdoor space:** minimum 75 square feet per child;
- **Outdoor play equipment:** Shock-absorbing materials under outdoor play equipment five feet or less must meet ECERS standards of six inches of resilient surfaces (wood chips, shredded bark, etc.);
- **Supervision:** All children MUST be supervised visually at ALL times. One adult for every 10 children (or less) is the required staff-to-child ratio; and
- **Other health and safety requirements:** additional requirements may be mandated by the Office of Early Childhood.

License exempt only: X By checking this box, the program attests to meeting the above safety requirements.

Care4Kids: X By checking this box, the program attests to being a Care4Kids provider accepting Care4Kids funds. Programs that receive Care4Kids must include the Registry's OEC Health and Safety Orientation Report as part of their application.

All program sites must be accredited/approved or in process of becoming accredited/approved. All programs must submit evidence of National Association for the Education of Young Children (NAEYC) Accreditation or for new programs only, willingness to become accredited by NAEYC within three years of accepting funding or evidence of Head Start approval. The following documentation is required:

- Accredited by the National Association for the Education of Young Children (NAEYC);
 - For currently accredited sites, submit a copy of your NAEYC certificate and maintain your accreditation status; and
 - For new sites not currently accredited, a statement signed by the director acknowledging that the program will become NAEYC accredited within three years; or
- Head Start approval as documented by the programs most recent Head Start grant award letter.

Programs approved by Head Start must electronically submit a copy of their most recent Financial Assistance Award Letter from the United States Department of Health and Human Service, Administration of Children and Families. In addition, submit a copy of the Head Start approved Quality Improvement Plan demonstrating progress toward correcting any areas of deficiencies and/or non-compliances.

Applicants must meet the program requirements and quality standards for participation in School Readiness program as described in CGS Section 10-16q (a). GP_B-05 Meeting-Quality-Assurance-Requirements

STAFFING

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All staff working with children in School Readiness sites and managing a School Readiness site must be registered in the OEC Early Childhood Professional Registry (see GP A-01 Legislative-Requirements-for-Staff-Qualifications-in-State-Funded-Programs). The OEC and School Readiness Liaisons use the Professional Development Registry to verify and monitor staff qualifications.

In this application, all programs must submit the following Registry reports:

1. Staff Qualifications Detail Report (Do not send the wage data. DELETE THESE COLUMNS BEFORE SENDING).
Download report, delete wage columns, save report, format to print on one legal sized sheet of paper.
2. NAEYC Candidacy Staff Report

TEACHER EDUCATION REQUIREMENT

Programs applying for School Readiness spaces must meet teacher education requirements specified in School Readiness General Policy GP A-01 for the entire program, NOT just funded classrooms. A DQSM is a Teacher assigned to a classroom and cannot act as a floater. See the chart below as well as the definitions outlined in GP A-01.

To be a designated Qualified Staff Member (QSM) in a state funded program, your program administrator must do the following in the OEC Registry: a) Confirm your employment, and b) tag you in the role of Teacher c) in a specific classroom / group in a state funded program.

Are you ELIGIBLE? Find out in 3 Steps:

1. Find your education details in the chart below.
2. Make sure all of your education is reflected in your free OEC Registry account (www.eccregistry.org).
3. Check your OEC Registry membership card for your QSM eligibility and expiration date.

<input checked="" type="checkbox"/>	My EC qualification is:	Am I eligible?	How long am I eligible?	Next Steps
<input type="checkbox"/>	Less than a CDA credential AND 12 ECE credits	Not yet	Not eligible yet	Apply for OEC Scholarship toward your ECE degree!
<input type="checkbox"/>	Current CDA credential AND 12 ECE credits	Yes, for a little longer...	...until June 30, 2025	Apply for OEC Scholarship toward an ECE degree!
<input type="checkbox"/>	Associates degree in any field AND at least 12 ECE credits	Yes, but...	...until June 30, 2025	Apply for OEC Scholarship toward your ECE bachelor degree!
<input type="checkbox"/>	Bachelor's degree or higher in any field AND at least 12 ECE credits	Yes, but...	...until June 30, 2025	Apply for the ECTC (Early Childhood Teacher Credential) B Level Individual Review Route!
<input type="checkbox"/>	On 06/30/2015 I was grandfathered in the Registry as meeting the bachelor degree because I worked at my program since 1995 and had my associate degree	Yes, but...	...until June 30, 2025	Apply for OEC Scholarship toward your ECE bachelor degree!
<input type="checkbox"/>	Associates degree in ECE, OR ECTC (Early Childhood Teacher Credential) - Associate level only (Traditional college route OR Individual Review Route)	Yes, but...	...until June 30, 2029	Apply for OEC Scholarship toward your ECE bachelor degree!
<input type="checkbox"/>	On 06/30/2015 I had a bachelor degree + at least 12 ECE credits in the Registry and was grandfathered as meeting the bachelor degree	YES!	You meet the goal!	Take advantage of quality professional development to keep your skills sharp and stay up to date with the latest ECE research and best practices.
<input type="checkbox"/>	Bachelor's degree in ECE	YES!	You meet the goal!	
<input type="checkbox"/>	ECTC (Early Childhood Teacher Credential) - Bachelor level only (Traditional college route OR Individual Review Route)	YES!	You meet the goal!	
<input type="checkbox"/>	Current teacher certification in early childhood education	YES!	You meet the goal!	

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In this application, all programs must submit the Registry Designated QSM Report

PA 19-34 (SB 932) Program Compliance Benchmarks and Details			
A	B	C	D
Goal: All DQSMs have at least a CDA credential + 12 ECE credits	Goal: 50% or more DQSMs have at least an associate degree in ECE, AND the remaining percentage have a CDA credential plus 12 ECE credits	Goal: 50% or more DQSMs have a qualifying bachelor degree in ECE, AND the remaining percentage have an associate degree in ECE or an ECTC associate level (traditional or IRR)	Goal: 100% DQSMs have a qualifying bachelor degree in ECE
Until June 30, 2022	July 1, 2022 to June 30, 2025	July 1, 2025 to June 30, 2029	From July 1, 2029 on
<p>100% of DQSMs must be career ladder¹ 7 or higher in the Registry, meeting one of the following:</p> <ol style="list-style-type: none"> 1. Current CDA credential plus 12 ECE credits 2. Associate degree or higher plus 12 or more ECE credits 3. Current teacher certification in ECE/Special Education 4. Any grandfathered QSM status 	<p>At least 50% of DQSMs have one of the following:</p> <ol style="list-style-type: none"> 1. Current teacher certification ECE/ Special Education 2. ECTC (Early Childhood Teacher Credential) Associate or Bachelor level; traditional college route or IRR (Individual Review Route) 3. Associate degree or higher specifically in ECE 4. Any grandfathered QSM status 	<p>At least 50% of DQSMs have one of the following:</p> <ol style="list-style-type: none"> 1. Current teacher certification ECE/ Special Education 2. ECTC (Early Childhood Teacher Credential) <u>Bachelor level only</u>; traditional college route or IRR (Individual Review Route) 3. Bachelor degree specifically in ECE 4. Grandfathered QSM status with expiration 2099 	<p>100% of DQSMs have one of the following:</p> <ol style="list-style-type: none"> 1. Current teacher certification ECE/Special Education 2. ECTC (Early Childhood Teacher Credential) <u>Bachelor level only</u>; traditional college route or IRR (Individual Review Route) 3. Bachelor degree specifically in ECE 4. Grandfathered QSM status with expiration 2099
	<p>Remaining % have:</p> <ul style="list-style-type: none"> • CDA credential plus 12 ECE credits • The OEC also recognizes any non-qualifying degree (not mentioned above; ladder level 9 or higher) 	<p>Remaining % have:</p> <ul style="list-style-type: none"> • Associate degree ECE OR ECTC (Early Childhood Teacher Credential) Associate level; traditional college route or IRR (Individual Review Route) 	

1 <https://www.ccacregistry.org/index.cfm?module=careerLadder&navID=nav33>

Notes:

Individual QSM eligibility is automatically calculated for every OEC Registry account holder. Detail of status is found on the user's *Education and Training Report* AND *Registry membership card*.

Program compliance is automatically calculated in the OEC Registry, and is visible in the *Designated QSM Compliance Report for State Funded Programs* (extra detail) and the *Designated QSM Summary Report for State Funded Programs* (short form), accessible by authorized administrative access users.

SPACE TYPES

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Program sites must offer space types that meet one of the following requirements as outlined in GP B-04 Definition-of-Space-Types-Categories-of-Care including minimum attendance requirements.

- **Full-Day/Full-Year** – site must provide preschool services five days per week, 10 hours per day, for a minimum of 50 weeks per year and adhere to the policy for an alternative plan of care outlined in GP B-04
- **School-Day/School-Year** – site must provide preschool services for five days per week, a minimum of six hours per day for a minimum of 180 consecutive days.
- **Part-Day/Part-Year** – site must provide preschool services for children not enrolled in any other program for a minimum of two and one-half hours per day, five days per week for 180 consecutive days.
- **Extended Day (Priority School Readiness Only)** – site must provide services that extend the hours per day, days per week and weeks per year for children in an existing part-time program, not funded by school readiness. This space type is intended to provide children enrolled in a part-time service to receive a Full-Day/Full-Year program (five days per week, 10 hours per day, 50 weeks and adhere to the policy for an alternative plan of care outlined in GP B-04).

EVERY STUDENT SUCCEEDS ACT OF 2016 (ESSA)

Public preschool programs, administered by a local or regional board of education must follow the same guidelines as grades K-12. LEA preschool programs must:

- allow immediate enrollment of homeless students who are unable to present health or other required forms;
- provide continuity of care;
- provide transportation to the school of origin to provide continuity of care; and
- the local or regional board of education's McKinney Vento Liaison can provide additional information and/or clarification for these requirements.

NONSECTARIAN POLICY

Under Connecticut General Statutes (C.G.S.) Section 10-16p (a) (1), a School Readiness program must be a "nonsectarian program" which is defined in section 10-16p (f) as "any public or private school readiness program that is not violative of the Establishment Clause of the Constitution of the State of Connecticut or the Establishment Clause of the Constitution of the United States of America".

For more information please read GP C-05 Nonsectarian-Policy-for-School-Readiness-Programs and certify below that your program meets the nonsectarian policy outlined therein.

By checking this box my program certifies that it adheres to the nonsectarian policy outlined in GP C-05.

GRANT SUBMISSION INFORMATION

Date of Board Acceptance

IF the submission of the application for the Local RFP for School Readiness and Grant Program requires the official approval and/or endorsement of any Board or like body (e.g., town council, etc.), the approval and/or endorsement of such body should be submitted with the grant application. If it is not possible to obtain Board approval prior to submission of the grant application, then the official Board approval should be sent separately as soon as possible. The application should document the date of expected Board approval.

Freedom of Information Act

All of the information contained in the grant application submitted in response to the Local RFP for the School Readiness Grant Program is subject to the provisions of Chapter 3 of the Connecticut General Statutes (Public Records and Meetings and Freedom of Information Act (FOIA) Sections 1-13 through 1-21K). The FOIA declares that except as provided by federal law or state statute, records maintained or kept on file by any public agency, as defined in the statute, are public records and every person has the right to inspect and receive a copy of such records.

Obligations of Grantees and Sub-Grantees

All bidders are hereby notified that the grant to be awarded is subject to contract compliance requirements as set forth in Connecticut General Statutes Section 4a-60, 4a-60a and Sections 4a-68j-l et seq. of the Regulations of Connecticut State Agencies. Furthermore, the grantee must submit periodic reports of its employment and sub-contracting practices in such form, in such manner and in such time as may be prescribed by the Commission on Human Rights and Opportunities.

State Monitoring and Evaluation

The OEC, or its designee, may conduct site visits both announced and unannounced to grantees and sub-grantees funded under this grant program to monitor a community's progress and compliance with the intent of the legislative act and in accordance with the RFP.

Management and Control of the Program and Grant Consultation Role of the State

The sub-grantee will have overall management control of the grant. While state agency staff may be consulted for their expertise, they will not be directly responsible for the selection of sub-grantees or vendors, nor will they be directly involved in the expenditure and payment of funds obligated by the grantee or sub-grantee.

Reporting Requirements

Within 60 days after the close of the fiscal year, each sub-grantee must file a financial statement of expenditures with the community on such forms as the community and/or the OEC may require.

The applicant must complete and submit the monthly data reports to the community at the end of each month.

The applicant must complete and submit any reports or provide data as required by the OEC.

Review of Applications and Grant Awards

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The community reserves the right to make a grant award decision under this program without discussion with the applicants. Therefore, applications should be submitted which present the project in the most favorable light from both technical and cost standpoints.

Reservations and Restrictions

The OEC reserves the right not to fund an applicant or grantee if it is determined that the grantee cannot manage the fiscal responsibilities required under this grant or is out of compliance with policies governing this grant. In turn, the community reserves the right not to fund an applicant or a sub-grantee if it is determined that the sub-grantee cannot manage the fiscal responsibilities required under this grant program or is out of compliance with policies governing this grant.

Waiting Lists

The program agrees to share waiting lists of children and families with the OEC and/or the School Readiness Council upon request.

Delivery of Applications

Delivery of the Local RFP for the School Readiness Program application is required by 3:00 pm on April 1, 2022.

1. Original, hard-copy signature pages (Statement of Assurances) must be mailed or hand-delivered to Carole Swift by 3:00 on April 1st. These documents must be dropped off to the Superintendent's office at Parsons Government Complex.
2. The RFP and original signatures must be received by 3:00 on April first, IRRESPECTIVE OF POSTMARK DATE. Faxed or scanned copies of signatures will not be accepted.

IMPORTANT NOTE: Late or incomplete applications MAY not be considered for funding.

Mailing/Delivery address and email is:

Superintendent's Office

att: Carole Swift

70 West River Street

Milford, CT 06460

Additional criteria may be added to this request for proposals once approved by the OEC. Any additional council criteria approved by OEC should be documented in the community request for proposal submitted to the OEC.

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GLOSSARY/DEFINITIONS

Child Standards – Connecticut Early Learning and Development Standards (CT ELDS) set forth what young children birth to age five should know and be able to do. Curriculum and assessments should be based upon, or aligned to, the CT ELDS. All state-funded programs are responsible for ensuring that the skills and behaviors in the CT ELDS are addressed. Programs may use the Head Start Early Learning Outcomes Framework (HS ELOF) as the child standards in conjunction with the crosswalk outlining additional skills to be addressed from the CT ELDS when it becomes available.

Child Assessment – Programs are required to use an assessment tool designed for the purpose of informing curriculum and instruction practices that is aligned to the CT ELDS. The Connecticut Documentation and Observation for Teaching System CT DOTS is a tool that is available at no cost that meets this criteria.

General Policies– General Policies - Connecticut Office of Early Childhood (GPs) provide guidance to School Readiness Councils, School Readiness Liaisons and providers about school readiness policies and procedures. Programs are required to adhere to all applicable School Readiness general policies.

Inclusion/Integration – It is expected that all children with and without disabilities shall have the same access to School Readiness programs as other children. Programs must adhere to the requirements of the Americans with Disabilities Act (ADA) and the Individuals with Disabilities Education Act (IDEA) that require that no child be excluded based on disability.

Parent Fees & Sliding Fee Scale – The amount of money parents are required to pay for participation in the School Readiness program is based on the sliding fee scale or is stated on their childcare certificate. Fees must be used to support the activities of the School Readiness program that the child is attending. The School Readiness Council may choose to exempt only Part-Day/Part-Year Programs from this requirement. For additional information, see GP B-01 Fee-Schedule and GP B-02 Fee-Guidance . A scale of fees based on income and family size. For all children, except those with a childcare certificate, the programs must use the Sliding Fee Scale to determine the fees charged to parents for School Readiness programs, in accordance to policy guidelines provided by their local School Readiness Council.

Program Standards – Programs who either have or are seeking NAEYC accreditation must meet the NAEYC standards. Head Start programs must meet the Head Start Program Performance Standards. For additional information, see GP B-05

Quality Components – The 11 components required of School Readiness programs required by the legislation: collaboration, parent involvement, health, nutrition, pre-literacy practices, family literacy, admission policies, transition to kindergarten, professional development, a sliding fee scale and an annual program evaluation.

Teacher – Each classroom that provides services under the School Readiness Grant must be staffed for all operating hours for Part-Day and School-Day spaces and for six hours per day for Full-Day spaces, by a teacher who meets the definition outlined in GP A-01 and GP A-03 .

Professional Learning for Teaching Staff - Fifteen hours of professional learning are required annually for teaching staff. Teachers must participate in a minimum of two professional development trainings each year focused on early childhood development, trauma informed practice or topics directly related to the field of early childhood education and one training in inclusive practices for children with disabilities and learning differences. (see item H3 in Program Documents Section). New staff must have or obtain specific training in pre-literacy skill development and in racial and ethnic diversity within a year of hire.

Significant Health Risk Items (Licensing) – Items assessed that pose a significant and immediate risk to children that include ratios, group size, supervision, program capacity, and items related to bodies of water as applicable.

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GRANT COVER PAGE

DUE DATE
(Determined by local School Readiness Council)

SUBMISSION INFORMATION

Agency/Program Name:	Milford Public Schools Ready to Learn		
Street Address:	70 West River Street		
City, State, Zip	Milford CT		
Primary Contact Person:	Elizabeth Gaffney	Email:	egaffney@milforded.org
Telephone:	203 783-3627	Fax:	

Please check one: New Agency/Program _____ Existing Agency/Program X

PROGRAM FISCAL AGENT (To be completed if the Fiscal Agent is other than the applicant agency)

Agency/Program Name:	Milford Public Schools		
Street Address:	70 West River Street		
City, State, Zip	Milford CT		
Primary Contact Person:	James Richetelli	Email:	jrichetelli@milforded.org
Telephone:	203-783-3405	Fax:	

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PROPOSED ACTIVITIES FY 2023

Provide a response to each of the following:

If a question does not apply to your program note "N/A" in the space provided. You may answer directly on the application or attach your response. If using attachments, make sure they are clearly labeled and "see attached" is noted on the application.

- A. Indicate how the program will seek out and identify families who meet the income criteria of being at or below 75% of the state's median income (*this is expected to represent at least 60% of families served*).

The Milford Ready to Learn School Readiness Program has strong relationships with the Milford Community due in part to the membership of the School Readiness Council, the connections with the Milford Family Resource Center, the Milford Community Connections Center, the Beth El Center Family Shelter, United Way of Milford, Kids Count of Milford, Milford Health Department, private Milford preschools, the Milford Collaborative, Women Infants and Children as well as TEAM. In addition, Principals at all 14 schools, along with school psychologists and social workers, are communicated with annually to remind them of the program, requesting that they connect families with children in need of preschool to contact the program administrator. Further, the RTL program utilizes these relationships to identify the families and children that meet the income criteria of being at or below 75% of the state's median income. Our program is also well publicized by parents of children that have completed the program. Information about the program is available on the Milford Public Schools website under Early Childhood. A letter goes out to all Milford Public School families in weekly news blasts at enrollment time. The purpose of the program is clearly stated as well as publicizing the acceptance of Care4Kids. Families that are experiencing any type of hardships are offered a myriad of support including reduction of fees according to the Connecticut Office of Early Childhood Fee Schedule. The program also accepts children who reside temporarily in the Beth El Center under the McKinney-Vento Act, and ensures the protections of McKinney-Vento are adhered to.

- B. Describe any plans to locate two or more programs or services in the same setting and/or collaborative agreements with other community providers and agencies. Collaborative programming with other agencies, programs or services should be reflected in an interagency agreement. See attachments for interagency agreement forms.

The Milford Ready to Learn School Readiness Program is connected with the United Way of Milford, the Milford Salvation Army Service Unit, the Milford Family Resource Center, Milford Health Department, the Milford Collaborative, Pumpkin Delight School Community Connections Center, The Milford Public Library, the Employment and Training Services of Milford, Milford Public Schools Office of Pupil Personnel and Milford Department of Human Services. Please see attached Collaborative Agreements. (See attached agreements).

8a

- C. Describe any plans for building or securing a new facility, renovating an existing structure. Include any planned efforts to expand existing facilities to serve more children.

N/A There are no plans for building or securing a new facility, or renovating an existing structure this year.

- D. Describe efforts to seek out and retain qualified staff to meet the 2025 requirements outlined in GP A-01 . All of the lead teachers for the Ready to Learn classrooms have met the qualifications for the QSM standards.

All of the lead teachers for the Ready to Learn classrooms have met the qualifications for the QSM standards. The program is currently recruiting new staff members that have a CDA or an associate degree in Early Childhood Education.

All four lead teachers in Milford Ready to Learn are Qualified Staff Members as designated in the Office of Early Childhood's registry. The lead teachers all hold Connecticut teaching licenses and are evaluated according to the Connecticut Common Core of Teaching Rubric for Effective Teaching by state licensed administrators. The lead teachers have either a Bachelor's or Master's Degree in Early Childhood Education and/or a Sixth Year or double Master's Degree. The Milford Public Schools compensate teachers based on their degrees, length of service and Milford Educator Association contract. The assistant teachers are compensated based on their educational degree, training and length of service. Currently, there are teacher assistants that have Bachelor Degrees as well as Master's Degrees (not in Early Childhood), while others have their associate degrees in Early Childhood. Whenever there is an opening for new staff, the program seeks staff with associate degrees in Early Childhood.

The Ready to Learn Program through Milford Public Schools works with local colleges and universities to support college students in their degree requirements for Early Childhood Education. Students that are vetted by Milford Public Schools are able to complete child and teacher observations as well as Practicum Field Experience. This relationship allows the program to recruit assistant teacher staff.

The program utilizes the district's substitute teacher system for filling lead teacher absences. The substitutes must have a college degree. The program has a pool of assistant teacher substitutes. These substitutes are qualified to work in the position. They are brought into the four classrooms prior to substituting to meet the teaching team as well as the families and children. Substitutes, like all staff, go through a tiered orientation plan. This plan includes direct training in policies and procedures of the program. The teaching assistants are compensated for the time they engage in district provided training.

8a

- E. Describe any collaborative efforts or joint activities with other early childhood programs in your community. For currently funded School Readiness programs include any joint activities funded by family fees or other School Readiness funds. Please note if program participation is mandatory or voluntary and how children will benefit because of the program's participation.

The Ready to Learn Program collaborates with the Milford Family Resource Center to offer parenting support to families who may require personal services. Further, the Family Resource Center coordinates with the Boy Scouts for the annual Thanksgiving Food Drive. Many of the Ready to Learn families are recipients of the food drive. The Family Resource Center and the Community Connections Center also partnered with Foran High School "Giving Tree" and with Subway International headquarters to "adopt" hundreds of Milford children for the holiday season. Each year over 30% of the Ready to Learn families are the recipients of gift cards, clothing and toys. These partnerships are voluntary.

The program works with Kids Count of Milford. Kids Count of Milford is a non-profit community collaborative organization that strives to ensure that all young children and their families receive the support that they need to maximize their school readiness. This goal stems from the recognition that learning does not begin at the schoolhouse door, but rather in the first 60 months of life. Kids Count hosts professional development opportunities and the annual preschool showcases to the staff of every private preschool in Milford as well as parents. Kids Count invites staff and parents to participate at no cost.

The Ready to Learn Program has begun to partner with the Foran High School Early Learning Center. The Ready to Learn teaching staff and the Foran Early Learning Center staff attend professional development together. The Foran Learning Center acts as a lab classroom for high school students in the Child Development classes. Four of these students joined the Ready to Learn staff this year working as teaching assistants in the afterschool program and continuing through the summer.

The Ready to Learn Program has also established a relationship with the Fifth Year Vocational Experience program that supports Milford Public School students in pursuit of careers post high school graduation. Ready to Learn currently has one employee from this program.

8a

- F. Describe how the program includes children with disabilities and their families as well as those with learning differences, challenging behaviors and/or special health care needs. Please describe the program's relationship with Public School Special Education Services.

The Milford Ready to Learn Program collaborates with the Office of Pupil Personnel Services in seeking families whose children may require the experience of a full day program. Currently, the program has an enrollment of four children who require special education services. The collaboration between the Office of Pupil Personnel is strong with communication between parents, program staff, and special education staff is considered a vital component of the provision of appropriate services to all the children.

- G. Describe additional activities or efforts that you would like considered as part of your application for School Readiness funding.

The relationship between the Milford Public Schools and the Milford School Readiness program is a significant reason for the success of this program. The Milford Public Schools provides classroom space, air conditioning, playground equipment, janitorial services, etc. By being a part of the Milford Public Schools community, our Ready to Learn children have their school day enriched by their participation in art, music, library media, physical education and the STEM laboratory. All these experiences only increase our children's readiness for school.

The Principals provide supervision to staff, support on any issue that arises, and ensure that the preschool staff and children in their buildings are an integral part of the school community. The Central Office Staff provide accounting and purchasing services, payroll, benefits, maintenance, IT services, and professional development opportunities.

The Ready to Learn families are encouraged to join each school's Parent Teacher Organization and participate in the activities sponsored by the organization. The Ready to Learn classrooms are included in all the special performances and activities sponsored by the Parent Teacher Organization as well.

As a part of the Milford Public Schools, the program has flourished and is an integral component to the education of young children in Milford.

8a

PROGRAM DESCRIPTION

Provide a response to each of the following:

If a question does not apply to your program note "N/A" in the space provided. You may answer directly on the application or attach your response. If using attachments, make sure they are clearly labeled and "see attached" is noted on the application.

- A. Attach a copy of a program calendar for July 1, 2022, to June 30, 2023, and clearly identify all closings. Programs must adhere to the required number of days open by program type as outlined in GP_B-04 . Full-day/full-year programs must be available to families for 50 weeks.

2022	
August 31	First Day of School
September 5	Closed, Labor Day
September 26	Closed, Rosh Hashanah
October 5	Closed, Yom Kippur
November 2	Closed, Election Day
November 24	Early Dismissal, Thanksgiving Recess
November 25 and 26	Closed, Thanksgiving Recess
December 23 through December 31	Closed, Christmas Holiday
2023	
January 2	Closed, New Year's Day
January 16	Closed, Martin Luther King Day
February 17 and 20	Closed, President's Day
March 8	Closed, Professional Learning
April 7	Closed, Good Friday
May 29	Closed, Memorial Day
July 4	Closed, Independence Day
August 18	Last Day of RTL (tentative)

8a

- B. Class size may not exceed 20 children; the OEC recommends a class size of 18 children. A class is a well-defined space with clear physical barriers that is used by the same set of children with assigned teacher and staff. Below, please describe the program’s class size and teacher to child ratio for each class. Label classrooms as they are listed in the PROFESSIONAL REGISTRY

Classroom	Class Size	Teacher to Child Ratio
Milford BOE at Live Oaks School	20	1:7
Milford BOE at Orange Avenue School	20	1:7
Milford BOE at Pumpkin Delight	20	1:7

- C. Describe the curricular approach or tools used in your program. If your program utilizes a published curriculum, include information about the tools used, training provided on the tools, and the process used to adjust curriculum/instruction for individual children. If your program plans experiences on an ongoing basis, provide information about the planning process and the training or coaching staff receive related to the process. Include the relationship between your curriculum and the CT ELDS .

The Ready to Learn School Readiness Program philosophy is based on the Milford Public Schools Vision of the Learner. The elements of scholarship, citizenship, creativity/innovation and personal development are interwoven into daily learning experiences for the Ready to Learn child. The RTL child will experience an inquiry based curriculum that utilizes Intentional Play as an instructional model in a relationship based environment that allows ALL children to be curious, active learners while fostering empathy and understanding. The core Executive Function skills of Cognitive Flexibility, Working Memory and Inhibitory Control will be strengthened as well. All these skills are necessary as we prepare our learners for their future life experiences

The Ready to Learn Program does not utilize a published curriculum but rather learning experiences are planned on the basis of the needs of the children in the program. Teaching teams utilize the CT ELDS standards as a guideline for planning developmentally appropriate lessons and activities. The classrooms utilize small group, center based and whole group instruction. The centers that are utilized include: literacy, numeracy, dramatic play, block building, art, music, inquiry as well as fine and gross motor skills.

- D. Describe your program’s approach to assessment. What tool(s) and processes are used for gathering information to inform curriculum and instruction and meet the needs of individual learners? Include information about the alignment of tools used to the CT ELDS and CT DOTS.

In Ready to Learn our curriculum development for the whole class and individual learners is driven by child assessment. Our teaching staff utilizes many sources for gathering data including developmental screenings (Ages and Stages and beginning in Fall 2022 the Early Screening Inventory), formative assessments, direct observations by both staff and families and work samples. The Ready to Learn program is currently beginning to design a digital portfolio for our children that will travel with them throughout their

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educational journey in Milford Public Schools. Currently, all assessments are benchmarked using the CT PAF in alignment with CT ELDS. Staff is currently working with the Cooperative Educational Services staff in transitioning to the CT DOTs for assessment in the 2022-2023 school year. Administration is also consulting with EASTCONN in utilizing the online CT DOTs dashboard.

E. Describe the daily schedule in the program.

The Ready to Learn classrooms open at 7:30 a.m and close at 5:30 Monday through Friday. Parents are able to visit the classrooms at drop off and pick up times. This allows the opportunity for families and staff to connect and to address any concerns. The formal start of the Ready to Learn program is 8:30 a.m. and ends at 3:25 p.m. During the course of the "school day" children are offered the opportunity to participate in four weekly specials: Physical Education, Music, Art and Media Center. The specialists enrich the children's experiences of schools and connections are made from the Ready to Learn classroom and the specials.

Mornings in the classroom are rich with learning opportunities such as morning meetings where the teachers work on children's Social Emotional Learning via planned activities that focus on self-awareness, self-management, social-awareness, relationship skills and responsible decision making. Children also participate in literacy and numeracy activities through various modes of instruction. Children have opportunities to work in the center of their choice as well.

Children utilize snack time and lunch time to engage in conversations with both peers and staff. Lunch is followed by rest/nap time for an hour. Once the classroom teachers leave the room, children are given the opportunity to play outside for 45 minutes. Following the outdoor time, children participate in afternoon center time, small and large group activities as well as arts and crafts. All these activities are designed with the CT ELDS and the needs of the children in mind.

The building leadership of all Ready to Learn schools are sure to involve the Ready to Learn in all building activities. The children are invited to participate in school-wide activities such as school musical events, reading challenges, and outside entertainment promoted by the Parent-Teacher Association. The children are actively involved with other grades as well as they are "buddied" with older children to focus on a particular event, time of year or other group activities.

8a

PROGRAM DOCUMENTS

Please indicate below which of your program's current documents contain information that shows evidence your program meets the School Readiness Program Quality Components. **Submit a copy of the Family Handbook with your completed application.** Indicate the page numbers of the Family Handbook that address the information marked by an asterisk (*) in the checklist below. Items not marked with an asterisk (*) may be identified in other documents. **DO NOT SUBMIT OTHER DOCUMENTS;** just check the appropriate box indicating you have documents on site that meet the non-asterisk quality components. If there are parts of a section that are not checked off as being met through any existing program document, provide a written statement addressing how the program plans to meet this requirement.

General Information

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	
2			*GI 1. Services provided (including age range of children).
2			*GI 2. Hours of operation (hours per day, days per week, months per year).
3			*GI 3. Enrollment policy * (include the policy for children not yet toilet trained).
3			*GI 4. Program mission/purpose statement and education philosophy/framework statement.
10			*GI 5. Open access to parents/guardians.
10			*GI 6. Parent conferences.
3			*GI 7. Commitment to include children with special needs.
12			*GI 8. Discipline policy.
		x	GI 9. Where/how special education services are provided (i.e. on-site, by whom, off-site, by whom)?

Program Components

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	A. Plan for collaboration with other community programs and services
		x	A 1. Process to identify and refer families to programs and services.
		x	A 2. Coordination of resources to eliminate duplication.

8a

	x	x	A 3. Unique resources specific to your community.
		x	A 4. Public school efforts to provide information, training and technical assistance to the SR staff to supporting children and families.
			A 4. Other:

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	B. Parent involvement, parenting education and outreach
14-15			*B 1. Parent advisory council (including decision-making policy).
10			*B 2. Home/school partnership initiatives designed to develop reciprocal communication and engagement.
9			*B 3. Opportunities for parenting education and other support activities.
			B 4. Other:

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	C. Referrals for Health Services, Including Referrals for Appropriate Immunizations and Screenings.
		x	C 1. Use of the ED 191 form for health records.
	x	x	C 2. Child health files include health screens pursuant to <i>Early and Periodic Screening, Diagnosis and Treatment (EPSDT)</i> .
			C 3. Tracking system for health record expiration and accuracy.
X N/A Vision, hearing and dental screenings are conducted by personal physicians and/or dentists.			*C 4. Providing vision, hearing, and dental screenings either on-site or in collaboration with another agency.
X			*C 5. Processes to assist families to secure medical insurance, a medical home, on-going well-child care, immunizations, and health, dental and nutritional screenings.
			C 6. Other:

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	D. Nutrition Services
		x	D 1. Identification and documentation of children's nutritional

8a

			needs.
11			*D 2. Participation in the <i>Child and Adult Care Food Program (CACFP)</i> and the <i>National School Lunch Program (NSLP)</i> .
11			*D 3. If your program does not participate in CACFP or NSLP, how does it ensure that the meals and snacks served meet the CACFP requirements?
		x	D 4. Nutrition services, including nutrition education, provided by the program.
			D 5. Other:

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	E. Family Literacy
		X	E 1. Process for the identification of families' literacy education/training needs and assistance with access to literacy program.
X 9			*E 2. Assistance to families in accessing adult education programs, job training, and public library services.
X 9			*E 3. Opportunities to support families in interactive literacy activities. (Attach a list of sample activities)
			E 4. Other:

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	F. Admission Policies
X 3			*F 1. Promote the enrollment of children from diverse racial, ethnic and economic backgrounds.
X 3			*F 2. Include non-discrimination statement and confidentiality statement.
X 3			*F 3. Access to all 3-and 4-year old children.
			F 4. Other:

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	G. Transition Plan
X 10			*G 1. Collaboration between the School Readiness staff and kindergarten staff.
X 10			*G 2. Orientation activities for children and families that prepare

8a

			them for transition to kindergarten. (Attach a list of activities)
X 10			*G 3. Supports provided to families in transitioning their child to kindergarten.
X 10			*G 4. Records transferred to kindergarten.
			G 5. Other:

8a

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	H. Professional Development Plan and Experiences <i>Professional development is considered to be an experience of sufficient duration (at least 2 hours) provided by a person with expertise, knowledge, and training in the subject matter.</i>
	X	X	H 1. All staff members have a written professional development plan outlining professional goals that increase their knowledge and expertise in early childhood practice.
	X	X	H 2. Each staff member participates in early-literacy skill development training, and cultural and linguistic diversity training for early childhood classrooms within their first year of employment.
		X	H 3. Each staff member engages in 15 hours of professional development experiences each year that increases their awareness, knowledge, and practice of recognition and response to children's needs. (i.e., planning, observing, adaptive strategies, use of screening and assessment, special education strategies, general child development, trauma informed practice, etc.).
X 9			*H 4. Statements regarding the impact of professional development on program quality.
			H 5. Other:

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	I. Sliding Fee Scale
X 6			*I 1. Use of the current OEC School Readiness sliding fee scale.
X 7			*I 2. Assisting families with access to the Child Care Assistance Program (Care-4-Kids). <u>Care-4-Kids application is voluntary for School Readiness enrollment.</u>
X 6-7			*I 3. Procedures for fee determination and re-determination.
X 6-7			*I 4. Fee calculation is reviewed with parent, includes parent signature and parent receives a copy of the fee calculation form.
			I 5. Other:

8a

* Family Handbook Pg. #	NAEYC or Head Start document	Other Source	J. Evaluation of the Effectiveness of Program
X			*J 1. The CT ELDS as the child level standards and an appropriate assessment aligned to the CT ELDS are used for planning learning experiences, observing and documenting child progress, and implementing teaching strategies. All curriculum used must align with the CT ELDS.
X 9			*J 2. Staff, parents, and others collect information on quality from many sources, and engage in a reflective process to assess the effectiveness of the program as measured by accreditation/approval entities, OEC evaluation measures, and program measures.
		X	J 3. How does the program document the efforts described in J 1 and J 2, monitor progress, and report to families and the School Readiness Council?
			J 4. Other:

8a

STATEMENT OF ASSURANCES

The Statement of Assurances Signature Page included in this grant must provide the authorized signatures of the applicant agency (e.g., mayor and superintendent of schools).

Please note that the authorized signatures of the eligible applicant must also be provided on the cover page of the grant application submitted with the grant (see application instructions).

Applicants need only submit the Statement of Assurances Signature Page with submission of their grant application.

PROJECT TITLE: SCHOOL READINESS GRANT PROGRAM

THE APPLICANT: Ready to Learn School HEREBY ASSURES THAT:
Readiness Program

Full Program Name

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant’s governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the Connecticut Office of Early Childhood and the Connecticut State Department of Education;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Education for the Office of Early Childhood, including information relating to the project records and access thereto as the Connecticut Office of Early Childhood and Connecticut State Department of Education may find necessary;
- H. The Connecticut Office of Early Childhood reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;
- J. The applicant will protect and save harmless the Office of Early Childhood and the State Department of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;
- K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General Statutes, and the applicant shall return to the Connecticut State Department of Education any monies not expended in accordance with the approved program/operation budget as determined by the audit; and
- L. Programs are required to meet all health and safety requirements mandated by the Office of Early Childhood for both license and license exempt programs.

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M. REQUIRED LANGUAGE (NON-DISCRIMINATION)

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.

- a) For purposes of this Section, the following terms are defined as follows:
- 1) "Commission" means the Commission on Human Rights and Opportunities;
 - 2) "Contract" and "contract" include any extension or modification of the Contract or contract;
 - 3) "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
 - 4) "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
 - 5) "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
 - 6) "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
 - 7) "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
 - 8) "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
 - 9) "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes §32-9n; and
 - 10) "public works contract" means any agreement between any individual, firm or corporation and the State of any political subdivision of the State other than a community for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a community, (2) a quasi-public agency, as defined in Connecticut General Statutes § 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Connecticut General Statutes § 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- b) (1) The Contractor agrees and warrants that in for performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression,

intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the contractor agrees to provide each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §46a-68e and §46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §46a-56, 46a-68e and 46a-68f.; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes §46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

- c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

- g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of the Section and Connecticut General Statutes § 46a-56.
- h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- N. The grant award is subject to approval of the Connecticut Office of Early Childhood and availability of state or federal funds.
- O. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.
- P. The Connecticut Office of Early Childhood reserves the right to negotiate terms, including the withholding of funds, based on the grantee's inability to comply with the assurances.
- Q. The Connecticut Office of Early Childhood reserves the right to de-fund sub-grantees of the School Readiness Council based on the sub-grantee's inability to comply with School Readiness General Policies.

8a

STATEMENT OF ASSURANCES SIGNATURE PAGE

Program Name:

I, the undersigned authorized official; do hereby certify that these assurances shall be fully implemented.

Signature of Official:



Dr. Anna Cutija

Name: (please type)

Superintendent of Schools

Title: (please type)

Date:

3.31.22

To be signed below ONLY if the Fiscal Agent is other than the program applying for the fund

Signature of Fiscal Agent: _____ Date: _____

Name & Title (please print): _____

8a

PROGRAM LOCATION, CONTACT AND DATA

Each applicant is required to complete a **School Readiness Program Contact, Data Workbook** (see attachments) which contains four tabs: (1) Program site location (2) Program site contact information and (3) Program site data (licensing, accreditation status/Head Start approval, Registry ID, Facility Code) Complete the forms in the workbook as they pertain to your site and attach with your RFP submission. Please also e-mail your entire workbook to your School Readiness Liaison.

**RESOLUTION RE: ESTABLISHMENT OF ACCOUNTS RELATED
TO REDUCTION OF SOLID WASTE**

WHEREAS, pursuant to C.G.S. §22a-244b, on and after October 1, 2021, any beverage container containing a spirit or liquor of fifty milliliters or less shall be assessed a five-cent surcharge by the wholesaler of such beverage container to the retailer of such beverage container and by the retailer of such beverage container to the consumer of such beverage container; and

WHEREAS, commencing on April 1, 2022, and every six months thereafter, payment shall be remitted by each wholesaler to every municipality where any such beverage container was sold during the preceding six-month period by such wholesaler; and

WHEREAS, such payment shall be at the rate of five cents for every such beverage container sold within such municipality by such wholesaler; and

WHEREAS, all payments received by any municipality pursuant to the provisions of subsection (c) of C.G.S. §22a-244b, as set forth above, shall be expended by such municipality on environmental measures intended to reduce the generation of solid waste in such municipality or reduce the impact of litter caused by such solid waste, including, but not limited to, the hiring of a recycling coordinator, the installation of storm drain filters designed to block solid waste and beverage container debris or the purchase of a mechanical street sweeper, vacuum or broom that removes litter, including, but not limited to, such beverage containers and other debris from streets, sidewalks and abutting lawn and turf areas.

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Milford that the Finance Director is hereby authorized and directed to establish a dedicated Special Revenue Fund account, for the purpose of depositing all monies received by the City pursuant to C.G.S. §22a-244b.

It is further resolved that the Finance Director is hereby authorized and directed to establish a dedicated Reserve Fund from which the Mayor, Finance Director, Public Works Director or their designees are authorized to expend monies received pursuant to C.G.S. §22a-244b for the purpose of reducing the generation of solid waste as set forth above.

From: Mayor-Ben Blake
Sent: Monday, February 28, 2022 12:03 PM
To: Toni Weeks; Jonathan Berchem
Subject: Fwd: Laurel Beach Association
Attachments: Laurel Beach Tennis-75 (1).pdf

Sent from my iPhone

Begin forwarded message:

From: Sonia Bannon de Penagos <soniabannondepenagos@gmail.com>
Date: February 14, 2022 at 4:46:25 PM EST
To: Mayor-Ben Blake <Mayor@milfordct.gov>
Subject: Laurel Beach Association

Dear Mayor Blake,

My name is Sonia Bannon Penagos and I am the Board of Managers of the Laurel Beach Association. Attached to this email is a map of the area of concern. The area outlined in orange dashes (lot 75) represents the area where the Laurel Beach Tennis Courts are located. Lot 74 is a ball field also owned by The Laurel Beach Association. There is a "paper" road that extends between the tennis courts (lot 75) and ball field (lot 74) from Stanley Street to Court Street.

I am writing this email to request that the City of Milford abandon the paper road that divides these two lots. The Laurel Beach Association is in the beginning process of re-doing the Tennis Courts and we would like to extend the courts along Court Street out about 15-20 feet. The firm we hired to design the layout and produce blueprints asked that we resolve this issue as soon as possible.

Please let me know how to proceed with this request.

Sincerely,

Sonia Bannon Penagos
Laurel Beach Association
Chairperson
203-736-7067

8c

December 11, 2021

To Whom It May Concern,

My name is Lynn K. Persson and I am the property owner of the residence located at 262 Milford Point Road, Milford, CT 06460. My property runs from Milford Point Road through to Stanley Street and the rear of my home.

I fully support the request that the City of Milford, CT abandon the "paper" road that passes from Court Street to Stanley Street.

I have lived at this address for close to 52 years and this is the first I've heard of the existence of this "paper" road. It serves no purpose, it is across my back street, Stanley Street, and in my opinion would not serve any purpose nor be of any value to those of us living in this neighborhood.

Thank you for your consideration and approval of this request.

Sincerely, Lynn K. Persson

Sc.



Sonia Bannon de Penagos <soniabannondepenagos@gmail.com>

Paper Road

1 message

Bridget and Sean Lawless <olaw2@optonline.net>

Thu, Dec 9, 2021 at 9:21 PM

To: Sonia Bannon de Penagos <soniabannondepenagos@gmail.com>

We are writing to express our full and complete support for the City of Milford to abandon the paper road between Court Street and Stanley Street.

Please let us know if anything additional is needed to realize the completion of this effort.

Bridget and Sean Lawless

44 Court Street

Milford, CT 06460

203-878-9427



sc

Sonia Bannon de Penagos <soniabannondepenagos@gmail.com>

Paper Road

1 message

Stephen Moore <stephen.moore1223@att.net>
To: soniabannondepenagos@gmail.com
Cc: Pam Moore <pjfmoores@att.net>

Sun, Dec 12, 2021 at 3:49 PM

Hi, Sonia. Nice talking with you on Friday afternoon, and thanks for the info.

This e-mail is confirm that my wife, Pam Moore, and I support your and the Laurel Beach Association's request that the City of Milford abandon the paper road between Stanley Street and Court Street and crossing the LBA field. We agree that the abandonment of the paper road would be best.

Our address in Milford is 10 4th Avenue Extension.

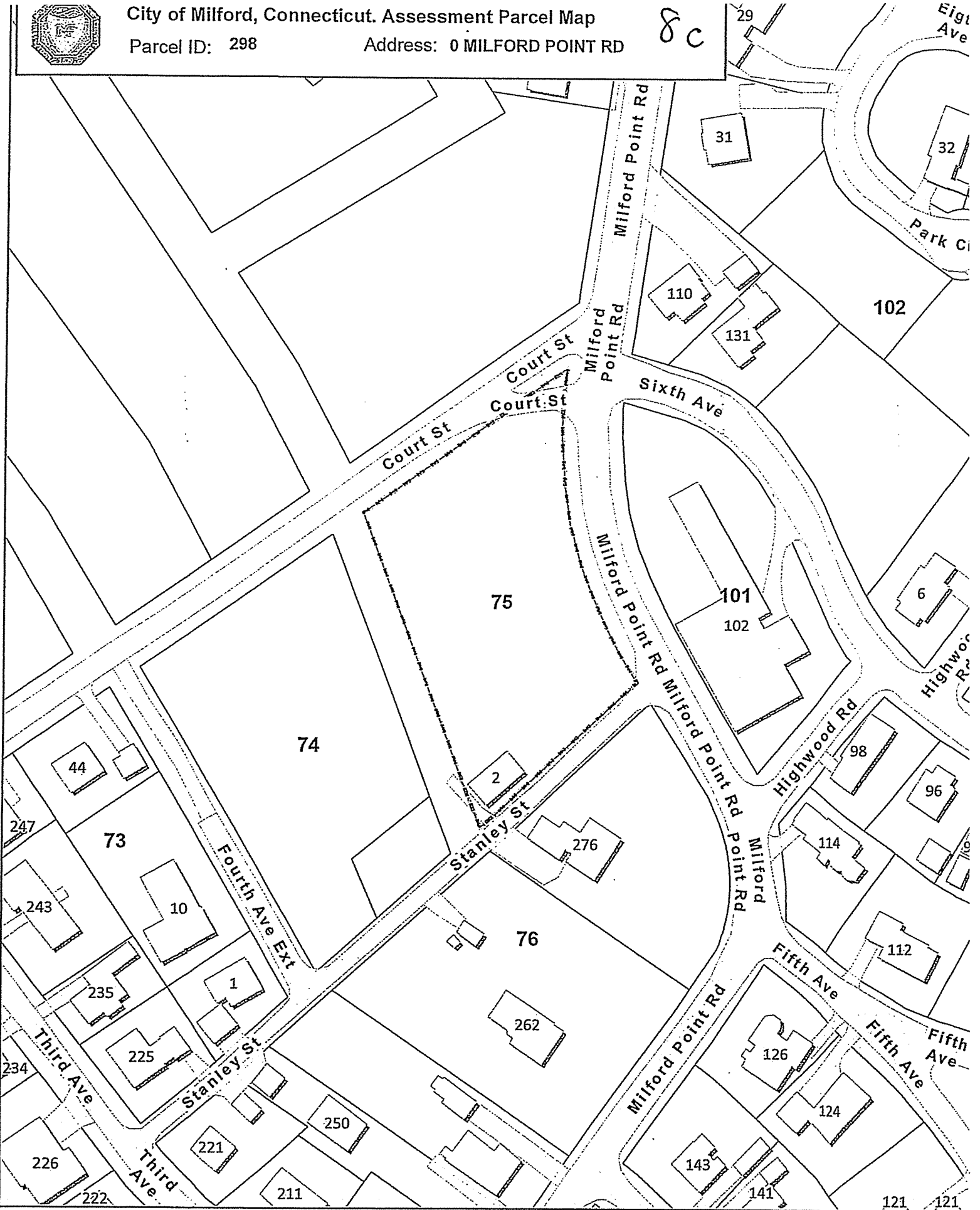
Thanks for your work on this. Hope to see you soon in Laurel Beach.

Steve

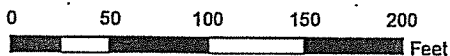
Stephen M. Moore
10 4th Avenue Ext.
Milford, CT 06460
(m) (713) 823-7091
stephen.moore1223@att.net



8c



1 inch = 100 feet



Disclaimer: This map is for informational purposes only. All information is subject to verification by any user. The City of Milford and its mapping contractors assume no legal responsibility for the information contained herein.

Map Produced: April 2021

City of Milford

City Hall, 110 River Street, Milford, CT 06460

Phone 203 783 3201, Fax 203 783 3329

Website www.ci.milford.ct.us

E-mail mayor@ci.milford.ct.us

Memorandum

To: Board of Finance
From: Benjamin G. Blake, Mayor *BB*
Date: April 13, 2022
Re: Budget Memo Transfers

I hereby recommend approval of Budget Memo Transfers #7 and #8, Fund(5) 1005. Meeting to take place on Monday, April 25, 2022 via Zoom.

and 2812 *pdf*

Virtual / Telephonic Meeting
Dial-in Number: 1 929 205 6099
Conference ID: 922 3629 8871
Password: 407551

OR

Computer Access

<https://us02web.zoom.us/j/92236298871?pwd=THISQWdXRFPQSzgzUE9KVktYM1pnUT09>

Password: 407551

bgb/lmm
 cc: City Clerk
 Press

CITY OF MILFORD, CONNECTICUT
GENERAL FUND
TRANSFERS 7 & 8
FISCAL YEAR 2021/2022
JUSTIFICATIONS

1. Additional funds needed in Highway-Parks in the Uniforms & Weather Gear account for purchase of PPE (safety glasses, gloves, etc.).
2. Additional funds needed in Garage in the Equipment Supply & Upkeep account to last through end of FY22.
3. Additional funds needed in Garage in the Gas account due to national fuel price increase.
4. To cover Gas usage for Wastewater fleet.



City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317
Tel 203-783-3217 FAX 203-783-3362

Office of
Tax Collector

11 a.

To: Board of Aldermen

From: Cory Gumbrewicz
Tax Collector

A handwritten signature in black ink, appearing to read 'Cory Gumbrewicz', written over a horizontal line.

Date: May 2, 2022

Re: Refunds

RECEIVED

APR 21 2022

Milford City Clerk

See attached computer listing of refunds direct to taxpayers and/or banks.

The Total Refunds for the May 2, 2022 meeting is \$40,861.76.

Explanation of the attached computer printout is as follows:

1. Transaction # located at top left of printout is for our internal Cash register (audit trail).
2. List # corresponds to the account overpaid.
3. Year corresponds with the Grand List Date.
4. Type corresponds with the following:

R	=	Real Estate
U	=	Sewer Service
M	=	Motor Vehicle
S	=	Supplemental Motor Vehicle
P	=	Personal Property
A	=	Sewer Main
L	=	Sewer Lateral
X	=	Prorate Bill

City of Milford
 Edit Daily Cash register report for Batch - 23586
 Detail Report in Sequential Order
 Interest Date 5/02/2022 Receipt Date 5/02/2022

Seq	List	Year	TY	Name	Principal Paid	Interest Paid	Lien Paid	Fee/Bond Paid	Total Paid Due	Balance Due
1	21642	2020	R	CHAAR RANDA ADIB & CHAAR CASSIUS	-9.20	0.00	0.00	0.00	-9.20	0.00
				REFUND						
				Check: -9.20						
				REF 37KGD LLC						
				Total Bills: -9.20	Total Recv'd: -9.20	Change Due: 0.00				
2	31	2020	P	ACCUSYNC MEDICAL RESEARCH	-135.98	0.00	0.00	0.00	-135.98	0.00
				REFUND						
				Check: -135.98						
				REF ACCUSYNC MED.						
				Total Bills: -135.98	Total Recv'd: -135.98	Change Due: 0.00				
3	453169	2020	M	VAULT TRUST	-433.82	0.00	0.00	0.00	-433.82	0.00
				REFUND						
				Check: -433.82						
				REF ALLY						
				Total Bills: -433.82	Total Recv'd: -433.82	Change Due: 0.00				
4	900325	2020	S	ANDREWS RONALD J	-12.16	0.00	0.00	0.00	-12.16	0.00
				REFUND						
				Check: -12.16						
				REF ANDREWS RONALD						
				Total Bills: -12.16	Total Recv'd: -12.16	Change Due: 0.00				
5	7914	2020	R	DUNN LAWRENCE	-1,068.53	0.00	0.00	0.00	-1,068.53	0.00
				REFUND						
				Check: -1,068.53						
				REF BANK OF AMERICA						
6	7914	2020	U	DUNN LAWRENCE	-151.08	0.00	0.00	0.00	-151.08	0.00
				REFUND						
				Check: -151.08						
				REF BANK OF AMERICA						
				Total Bills: -1,219.61	Total Recv'd: -1,219.61	Change Due: 0.00				
7	414632	2020	M	BREWSTER DAVID A	-36.11	-1.08 *	0.00	0.00	-37.19	0.00
				REFUND						
				Check: -37.19						
				REF BREWSTER DAVID						
				Total Bills: -37.19	Total Recv'd: -37.19	Change Due: 0.00				
8	415470	2020	M	CAB EAST LLC	-168.51	0.00	0.00	0.00	-168.51	0.00
				REFUND						
				Check: -168.51						
				REF CAB EAST						
				Total Bills: -168.51	Total Recv'd: -168.51	Change Due: 0.00				
9	417261	2020	M	CHEETAH EXPRESS INC	-38.73	0.00	0.00	0.00	-38.73	0.00
				REFUND						
				Check: -38.73						
				REF CHEETAH EXPRESS						

City of Milford
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Seq	List	Year	TY	Name	Principal Paid	Interest Paid	Lien Paid	Fee/Bond Paid	Total Paid Due	Balance Due
Total Bills: -38.73 Total Recv'd: -38.73 Change Due: 0.00										
10	67	2020	R	CROWN JORDAN E	-8.76	0.00	0.00	0.00	-8.76	0.00
				REFUND						
				Check: -8.76						
				REF COLON MELISSA						
Total Bills: -8.76 Total Recv'd: -8.76 Change Due: 0.00										
11	418279	2020	M	COLONIAL MOTORS INC.	-70.28	0.00	0.00	0.00	-70.28	0.00
				REFUND						
				Check: -70.28						
				REF COLONIAL MOTORS						
Total Bills: -70.28 Total Recv'd: -70.28 Change Due: 0.00										
12	420406	2020	M	DECOSTANZA DAVID	-77.83	-9.34 *	0.00	0.00	-87.17	0.00
				REFUND						
				Check: -87.17						
				REF DECOSTANZA DAVID						
Total Bills: -87.17 Total Recv'd: -87.17 Change Due: 0.00										
13	421255	2020	M	DILLON MICHAEL P	-339.81	-15.29 *	0.00	0.00	-355.10	0.00
				REFUND						
				Check: -355.10						
				REF DILLON MICHAEL						
Total Bills: -355.10 Total Recv'd: -355.10 Change Due: 0.00										
14	16152	2019	R	EMATRUDO LAURA A	-2,733.87	0.00	0.00	0.00	-2,733.87	0.00
				REFUND						
				Check: -2,733.87						
				REF EMATRUDO LAURA						
Total Bills: -2,733.87 Total Recv'd: -2,733.87 Change Due: 0.00										
17	443591	2020	M	POHL LISAM	-80.40	-4.83 *	0.00	0.00	-85.23	0.00
				REFUND						
				Check: -85.23						
				REF GALLI RAYMOND						
Total Bills: -85.23 Total Recv'd: -85.23 Change Due: 0.00										
18	443592	2020	M	POHL LISAM	-191.33	-11.48 *	0.00	0.00	-202.81	0.00
				REFUND						
				Check: -202.81						
				REF GALLI RAYMOND						
Total Bills: -202.81 Total Recv'd: -202.81 Change Due: 0.00										
19	405	2020	R	GALLICANO JOHN W &	-9.99	0.00	0.00	0.00	-9.99	0.00
				REFUND						
				Check: -9.99						
				REF GALLICANO JOHN						
Total Bills: -9.99 Total Recv'd: -9.99 Change Due: 0.00										

City of Milford
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Seq	List	Year	TY	Name	<u>Principal</u>	<u>Interest</u>	<u>Lien Fee/Bond</u>		<u>Total</u>	<u>Balance</u>
					<u>Paid</u>	<u>Paid</u>	<u>Paid</u>	<u>Paid</u>	<u>Paid Due</u>	<u>Due</u>
20	361	2020	R	GAYNOR JOHN D & REFUND	-12.51	0.00	0.00	0.00	-12.51	0.00
				Check: -12.51						
				REF GAYNOR JOHN						
Total Bills: -12.51					Total Recv'd: -12.51	Change Due: 0.00				
21	426516	2020	M	GRABOWSKI GEORGE CHARLES REFUND	-10.44	0.00	0.00	0.00	-10.44	0.00
				Check: -10.44						
				REF GRABOWSKI KEN						
Total Bills: -10.44					Total Recv'd: -10.44	Change Due: 0.00				
22	9921	2020	P	DULIN GARY M JR REFUND	-194.47	0.00	0.00	0.00	-194.47	0.00
				Check: -194.47						
				REF GDJR PROPERTY						
Total Bills: -194.47					Total Recv'd: -194.47	Change Due: 0.00				
23	903520	2020	S	GETTINGER PAUL REFUND	-20.98	-2.00 *	0.00	0.00	-22.98	0.00
				Check: -22.98						
				REF GETTINGER PAUL						
Total Bills: -22.98					Total Recv'd: -22.98	Change Due: 0.00				
24	904135	2020	S	HLAVATY DAVID G REFUND	-56.73	0.00	0.00	0.00	-56.73	0.00
				Check: -56.73						
				REF HLAVATY DAVID						
Total Bills: -56.73					Total Recv'd: -56.73	Change Due: 0.00				
25	5358	2020	R	IMMEDIATO NICOLE M REFUND	-121.38	0.00	0.00	0.00	-121.38	0.00
				Check: -121.38						
				REF HOLLER LAW FIRM						
Total Bills: -121.38					Total Recv'd: -121.38	Change Due: 0.00				
26	429867	2020	M	HYUNDAI LEASE TITLING TRUST REFUND	-60.92	0.00	0.00	0.00	-60.92	0.00
				Check: -60.92						
				REF HYUNDAI						
27	904469	2020	S	HYUNDAI LEASE TITLING TRUST REFUND	-164.40	0.00	0.00	0.00	-164.40	0.00
				Check: -164.40						
				REF HYUNDAI						
Total Bills: -225.32					Total Recv'd: -225.32	Change Due: 0.00				
28	430111	2020	M	IT RECOVERY SPECIALISTS LLC REFUND	-107.28	0.00	0.00	0.00	-107.28	0.00
				Check: -107.28						
				REF IT RECOVERY SPEC						

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Total Bills: -107.28					Total Recv'd: -107.28	Change Due:			0.00	
29	904596	2020	S	JACKSON MICHAEL LOUIS	-72.44	0.00	0.00	0.00	-72.44	0.00
REFUND										
Check: -72.44										
REF JACKSON MICHAEL										
Total Bills: -72.44					Total Recv'd: -72.44	Change Due:			0.00	
30	431652	2020	M	KAMINSKI STEVEN L	-75.48	0.00	0.00	0.00	-75.48	0.00
REFUND										
Check: -75.48										
REF KAMINSKI STEVEN										
Total Bills: -75.48					Total Recv'd: -75.48	Change Due:			0.00	
31	433773	2020	M	LAPLANTE EDWARD C	-137.83	0.00	0.00	0.00	-137.83	0.00
REFUND										
Check: -137.83										
REF LAPLANTE CAROL										
Total Bills: -137.83					Total Recv'd: -137.83	Change Due:			0.00	
32	8410	2020	P	LUCKY LAUNDROMAT LLC	-44.65	0.00	0.00	0.00	-44.65	0.00
REFUND										
Check: -44.65										
REF LUCKY LAUNDROMAT										
Total Bills: -44.65					Total Recv'd: -44.65	Change Due:			0.00	
33	736530	2018	M	MAGER JENNIFER E	-395.14	-11.86 *	0.00	0.00	-407.00	0.00
REFUND										
Check: -407.00										
REF MAGER JENNIFER										
34	336447	2019	M	MAGER JENNIFER E	-372.00	-5.58 *	0.00	0.00	-377.58	0.00
REFUND										
Check: -377.58										
REF MAGER JENNIFER										
Total Bills: -784.58					Total Recv'd: -784.58	Change Due:			0.00	
35	435978	2020	M	MANES BRIAN MICHAEL	-957.40	0.00	0.00	0.00	-957.40	0.00
REFUND										
Check: -957.40										
REF MANES BRIAN										
Total Bills: -957.40					Total Recv'd: -957.40	Change Due:			0.00	
36	436196	2020	M	MARINI PETER V	-168.52	0.00	0.00	0.00	-168.52	0.00
REFUND										
Check: -168.52										
REF MARINI PETER										
Total Bills: -168.52					Total Recv'd: -168.52	Change Due:			0.00	

City of Milford
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Seq	List	Year	TY	Name	<u>Principal</u>	<u>Interest</u>	<u>Lien Fee/Bond</u>		<u>Total</u>	<u>Balance</u>
					<u>Paid</u>	<u>Paid</u>	<u>Paid</u>	<u>Paid</u>	<u>Paid Due</u>	<u>Due</u>
37	737145	2018	M	MARINO THERESE M	-5.95	0.00	0.00	0.00	-5.95	0.00
				REFUND						
				Check: -5.95						
				REF MARINO THERESE						
Total Bills: -5.95					Total Recv'd: -5.95		Change Due: 0.00			
38	438043	2020	M	MILFORD GATEWAY INC	-144.00	0.00	0.00	0.00	-144.00	0.00
				REFUND						
				Check: -144.00						
				REF MILFORD GATEWAY						
39	438045	2020	M	MILFORD GATEWAY INC	-82.56	0.00	0.00	0.00	-82.56	0.00
				REFUND						
				Check: -82.56						
				REF MILFORD GATEWAY						
40	438049	2020	M	MILFORD GATEWAY INC	-207.09	0.00	0.00	0.00	-207.09	0.00
				REFUND						
				Check: -207.09						
				REF MILFORD GATEWAY						
41	906139	2020	S	MILFORD GATEWAY INC	-3,244.35	0.00	0.00	0.00	-3,244.35	0.00
				REFUND						
				Check: -3,244.35						
				REF MILFORD GATEWAY						
Total Bills: -3,678.00					Total Recv'd: -3,678.00		Change Due: 0.00			
42	419693	2020	M	DAIMLER TRUST	-1,157.94	0.00	0.00	0.00	-1,157.94	0.00
				REFUND						
				Check: -1,157.94						
				REF MERCEDES						
43	419759	2020	M	DAIMLER TRUST	-216.08	0.00	0.00	0.00	-216.08	0.00
				REFUND						
				Check: -216.08						
				REF MERCEDES						
44	419776	2020	M	DAIMLER TRUST	-495.04	0.00	0.00	0.00	-495.04	0.00
				REFUND						
				Check: -495.04						
				REF MERCEDES						
45	902165	2020	S	DAIMLER TRUST	-55.90	0.00	0.00	0.00	-55.90	0.00
				REFUND						
				Check: -55.90						
				REF MERCEDES						
Total Bills: -1,924.96					Total Recv'd: -1,924.96		Change Due: 0.00			
46	17282	2020	U	SECONDI ALBERT P & JAMES A 1/2	-228.66	0.00	0.00	0.00	-228.66	0.00
				REFUND						
				Check: -228.66						
				REF MILFORD INN						
Total Bills: -228.66					Total Recv'd: -228.66		Change Due: 0.00			

City of Milford
 Edit Daily Cash register report for Batch - 23586
 Detail Report in Sequential Order
 Interest Date 5/02/2022 Receipt Date 5/02/2022

Seq	List	Year	TY	Name	Principal	Interest	Lien Fec/Bond		Total	Balance
					Paid	Paid	Paid	Paid	Paid Due	Due
47	439108	2020	M	MUCCI PATRICIA A	-34.28	0.00	0.00	0.00	-34.28	0.00
				REFUND						
				Check:	-34.28					
				REF MUCCI PATRICIA						
Total Bills: -34.28					Total Recv'd: -34.28		Change Due: 0.00			
48	440198	2020	M	NISSAN INFINITI LT	-203.84	0.00	0.00	0.00	-203.84	0.00
				REFUND						
				Check:	-203.84					
				REF NISSAN						
49	440225	2020	M	NISSAN INFINITI LT	-308.02	0.00	0.00	0.00	-308.02	0.00
				REFUND						
				Check:	-308.02					
				REF NISSAN						
50	440229	2020	M	NISSAN INFINITI LT	-147.46	0.00	0.00	0.00	-147.46	0.00
				REFUND						
				Check:	-147.46					
				REF NISSAN						
51	440236	2020	M	NISSAN INFINITI LT	-147.46	0.00	0.00	0.00	-147.46	0.00
				REFUND						
				Check:	-147.46					
				REF NISSAN						
52	440352	2020	M	NISSAN INFINITI LT	-407.28	0.00	0.00	0.00	-407.28	0.00
				REFUND						
				Check:	-407.28					
				REF NISSAN						
53	440355	2020	M	NISSAN INFINITI LT	-219.44	0.00	0.00	0.00	-219.44	0.00
				REFUND						
				Check:	-219.44					
				REF NISSAN						
54	440456	2020	M	NISSAN INFINITI LT	-329.02	0.00	0.00	0.00	-329.02	0.00
				REFUND						
				Check:	-329.02					
				REF NISSAN						
55	440656	2020	M	NISSAN INFINITI LT	-206.18	0.00	0.00	0.00	-206.18	0.00
				REFUND						
				Check:	-206.18					
				REF NISSAN						
56	440604	2020	M	NISSAN INFINITI LT	-226.66	0.00	0.00	0.00	-226.66	0.00
				REFUND						
				Check:	-226.66					
				REF NISSAN						
57	440615	2020	M	NISSAN INFINITI LT	-169.82	0.00	0.00	0.00	-169.82	0.00
				REFUND						
				Check:	-169.82					
				REF NISSAN						
58	440113	2020	M	NISSAN INFINITI LT	-88.42	0.00	0.00	0.00	-88.42	0.00
				REFUND						
				Check:	-88.42					

City of Milford
 Edit Daily Cash register report for Batch - 23586
 Detail Report in Sequential Order
 Interest Date 5/02/2022 Receipt Date 5/02/2022

<u>Seq</u>	<u>List</u>	<u>Year</u>	<u>TY</u>	<u>Name</u>	<u>Principal</u> <u>Paid</u>	<u>Interest</u> <u>Paid</u>	<u>Lien</u> <u>Paid</u>	<u>Fec/Bond</u> <u>Paid</u>	<u>Total</u> <u>Paid Due</u>	<u>Balance</u> <u>Due</u>
REF NISSAN										
Total Bills: -2,453.60					Total Recv'd: -2,453.60		Change Due:		0.00	
59	13958	2020	R	NICHOL THOMAS & CAROL & SURV	-9.00	0.00	0.00	0.00	-9.00	0.00
REFUND										
Check:					-9.00					
REF NICHOL JAMES										
Total Bills: -9.00					Total Recv'd: -9.00		Change Due:		0.00	
60	733	2020	U	PALMER LEEA RAE	-20.00	0.00	0.00	0.00	-20.00	0.00
REFUND										
Check:					-20.00					
REF PALMER LEEA										
Total Bills: -20.00					Total Recv'd: -20.00		Change Due:		0.00	
61	442463	2020	M	PAULES VIRGINIA M	-11.23	0.00	0.00	0.00	-11.23	0.00
REFUND										
Check:					-11.23					
REF PAULES VIRGINIA										
Total Bills: -11.23					Total Recv'd: -11.23		Change Due:		0.00	
62	23511	2020	R	PERRY MARIE A	-500.00	0.00	0.00	0.00	-500.00	0.00
REFUND										
Check:					-500.00					
REF PERRY MARIE										
Total Bills: -500.00					Total Recv'd: -500.00		Change Due:		0.00	
63	5331	2020	U	NOVAK LYNN W 1/2 & PLUDE GAIL W 1/2	-13.63	0.00	0.00	0.00	-13.63	0.00
REFUND										
Check:					-13.63					
REF PLUDE GAIL										
Total Bills: -13.63					Total Recv'd: -13.63		Change Due:		0.00	
64	442991	2020	M	PETROCELLI MEGHAN LEIGH	-131.75	0.00	0.00	0.00	-131.75	0.00
REFUND										
Check:					-131.75					
REF PETROCELLI MEG										
Total Bills: -131.75					Total Recv'd: -131.75		Change Due:		0.00	
65	443338	2020	M	PINO JAMES J JR	-8.04	0.00	0.00	0.00	-8.04	0.00
REFUND										
Check:					-8.04					
REF PINO JAMES JR										
Total Bills: -8.04					Total Recv'd: -8.04		Change Due:		0.00	
66	443714	2020	M	PORSCHE LEASING LTD	-103.40	0.00	0.00	0.00	-103.40	0.00
REFUND										
Check:					-103.40					
REF PORSCHE										

City of Milford
 Edit Daily Cash register report for Batch - 23586
 Detail Report in Sequential Order
 Interest Date 5/02/2022 Receipt Date 5/02/2022

Seq	List	Year	TY	Name	Principal Paid	Interest Paid	Lien Paid	Fee/Bond Paid	Total Paid Due	Balance Due
67	443725	2020	M	PORSCHE LEASING LTD	-1,643.46	0.00	0.00	0.00	-1,643.46	0.00
				REFUND						
				Check: -1,643.46						
				REF PORSCHE						
68	443719	2020	M	PORSCHE LEASING LTD	-770.90	0.00	0.00	0.00	-770.90	0.00
				REFUND						
				Check: -770.90						
				REF PORSCHE						
				Total Bills: -2,517.76	Total Recv'd: -2,517.76	Change Due: 0.00				
69	443776	2020	M	POST GAIL MARIE	-294.61	0.00	0.00	0.00	-294.61	0.00
				REFUND						
				Check: -294.61						
				REF POST GAIL						
				Total Bills: -294.61	Total Recv'd: -294.61	Change Due: 0.00				
70	12372	2020	P	PRO-TECH ENTERPRISES LLC	-1,055.80	0.00	0.00	0.00	-1,055.80	0.00
				REFUND						
				Check: -1,055.80						
				REF PRO-TECH						
				Total Bills: -1,055.80	Total Recv'd: -1,055.80	Change Due: 0.00				
71	7214	2020	P	PUCCI MARK & MELISSA	-31.03	0.00	0.00	0.00	-31.03	0.00
				REFUND						
				Check: -31.03						
				REF PUCCI MELISSA						
72	444125	2020	M	PUCCI MARK ANTHONY	-91.70	0.00	0.00	0.00	-91.70	0.00
				REFUND						
				Check: -91.70						
				REF PUCCI MELISSA						
73	444126	2020	M	PUCCI MARK ANTHONY	-184.84	0.00	0.00	0.00	-184.84	0.00
				REFUND						
				Check: -184.84						
				REF PUCCI MELISSA						
				Total Bills: -307.57	Total Recv'd: -307.57	Change Due: 0.00				
74	444999	2020	M	REPOLLET ANGEL L	-5.21	0.00	0.00	0.00	-5.21	0.00
				REFUND						
				Check: -5.21						
				REF REPOLLET ANGEL						
				Total Bills: -5.21	Total Recv'd: -5.21	Change Due: 0.00				
75	907564	2020	S	RICO MARTHA LUCIA	-100.00	0.00	0.00	0.00	-100.00	0.00
				REFUND						
				Check: -100.00						
				REF RICO MARTHA						
				Total Bills: -100.00	Total Recv'd: -100.00	Change Due: 0.00				

City of Milford
 Edit Daily Cash register report for Batch - 23586
 Detail Report in Sequential Order
 Interest Date 5/02/2022 Receipt Date 5/02/2022

Seq	List	Year	TY	Name	Principal Paid	Interest Paid	Lien Paid	Fee/Bond Paid	Total Paid Due	Balance Due
76	448978	2020	M	SMALL RICHARD O	-538.06	0.00	0.00	0.00	-538.06	0.00
				REFUND						
				Check: -538.06						
				REF SMALL PATRICIA						
77	448979	2020	M	SMALL RICHARD O	-651.14	0.00	0.00	0.00	-651.14	0.00
				REFUND						
				Check: -651.14						
				REF SMALL PATRICIA						
Total Bills: -1,189.20 Total Recv'd: -1,189.20 Change Due: 0.00										
78	449057	2020	M	SMITH DEBORAH FRANCO	-156.77	0.00	0.00	0.00	-156.77	0.00
				REFUND						
				Check: -156.77						
				REF SMITH DEBORAH						
Total Bills: -156.77 Total Recv'd: -156.77 Change Due: 0.00										
80	449754	2020	M	STANESKI PAUL G	-42.10	-5.68 *	0.00	0.00	-47.78	0.00
				REFUND						
				Check: -47.78						
				REF STANESKI PAM						
81	449755	2020	M	STANESKI PAUL G	-87.78	-7.89 *	0.00	0.00	-95.67	0.00
				REFUND						
				Check: -95.67						
				REF STANESKI PAM						
Total Bills: -143.45 Total Recv'd: -143.45 Change Due: 0.00										
82	450942	2020	M	TELESCUS DANETTE	-157.46	0.00	0.00	0.00	-157.46	0.00
				REFUND						
				Check: -157.46						
				REF TELESCUS DANETTE						
Total Bills: -157.46 Total Recv'd: -157.46 Change Due: 0.00										
83	908680	2020	S	TERENZIO WENDY LEE	-35.80	0.00	0.00	0.00	-35.80	0.00
				REFUND						
				Check: -35.80						
				REF TERENZIO WENDY						
Total Bills: -35.80 Total Recv'd: -35.80 Change Due: 0.00										
84	11140	2020	R	93 BOSTON POST ROAD	-2,057.11	0.00	0.00	0.00	-2,057.11	0.00
				REFUND						
				Check: -2,057.11						
				REF THE MFD BANK						
85	14209	2020	R	DOOLEY MARGERY M	-62.62	0.00	0.00	0.00	-62.62	0.00
				REFUND						
				Check: -62.62						
				REF THE MFD BANK						
86	8261	2020	R	PUTNAM RICHARD &	-82.25	0.00	0.00	0.00	-82.25	0.00
				REFUND						
				Check: -82.25						
				REF THE MFD BANK						

City of Milford
Edit Daily Cash register report for Batch - 23586
Detail Report in Sequential Order
Interest Date 5/02/2022 Receipt Date 5/02/2022

Seq	List	Year	TY	Name	Principal Paid	Interest Paid	Lien Paid	Fee/Bond Paid	Total Paid Due	Balance Due
87	8041	2020	R	STANTON CHRISTOPHER M & REFUND	-2,465.13	0.00	0.00	0.00	-2,465.13	0.00
Check: -2,465.13 REF THE MFD BANK										
Total Bills: -4,667.11					Total Recv'd: -4,667.11		Change Due: 0.00			
88	11140	2020	U	93 BOSTON POST ROAD REFUND	-151.08	0.00	0.00	0.00	-151.08	0.00
Check: -151.08 REF THE MILFORD BNK										
89	8041	2020	U	STANTON CHRISTOPHER M & REFUND	-151.08	0.00	0.00	0.00	-151.08	0.00
Check: -151.08 REF THE MILFORD BNK										
Total Bills: -302.16					Total Recv'd: -302.16		Change Due: 0.00			
90	451092	2020	M	THEODORE-HOWARD ANNE F REFUND	-144.60	0.00	0.00	0.00	-144.60	0.00
Check: -144.60 REF THEODORE ANNE										
Total Bills: -144.60					Total Recv'd: -144.60		Change Due: 0.00			
91	452632	2020	M	UKEHAXHAJ DIANA J REFUND	-1,257.48	0.00	0.00	0.00	-1,257.48	0.00
Check: -1,257.48 REF UKEHAXHAJ DIANA										
Total Bills: -1,257.48					Total Recv'd: -1,257.48		Change Due: 0.00			
92	453031	2020	M	VANDERWOUDE DANIEL K REFUND	-11.84	0.00	0.00	0.00	-11.84	0.00
Check: -11.84 REF VANDERWOUDE										
Total Bills: -11.84					Total Recv'd: -11.84		Change Due: 0.00			
93	454420	2020	M	WARNES CHRISTOPHER W REFUND	-29.02	0.00	0.00	0.00	-29.02	0.00
Check: -29.02 REF WARNES CHRIS										
Total Bills: -29.02					Total Recv'd: -29.02		Change Due: 0.00			
94	909649	2020	S	WHEELS LT REFUND	-173.53	0.00	0.00	0.00	-173.53	0.00
Check: -173.53 REF WHEELS LT										
Total Bills: -173.53					Total Recv'd: -173.53		Change Due: 0.00			
95	455704	2020	M	XCEL TOOL AND MANUFACTURING COM REFUND	-772.54	0.00	0.00	0.00	-772.54	0.00
Check: -772.54 REF XCEL TOOL										

City of Milford
 Edit Daily Cash register report for Batch - 23586
 Detail Report in Sequential Order
 Interest Date 5/02/2022 Receipt Date 5/02/2022

Seq	List	Year	TY	Name	Principal Paid	Interest Paid	Lien Paid	Fee/Bond Paid	Total Paid Due	Balance Due
Total Bills: -772.54					Total Recv'd: -772.54	Change Due: 0.00				
96	21099	2020	R	ZEIGON DEBORAH J	-10.85	0.00	0.00	0.00	-10.85	0.00
REFUND										
Check: -10.85										
REF ZEIGON DEBORAH										
Total Bills: -10.85					Total Recv'd: -10.85	Change Due: 0.00				
97	324017	2019	M	FAZO HAMIT M	-240.52	0.00	0.00	0.00	-240.52	0.00
REFUND										
Check: -240.52										
REF FAZO HAMIT										
Total Bills: -240.52					Total Recv'd: -240.52	Change Due: 0.00				
98	423554	2020	M	FAZO HAMIT M	-121.66	0.00	0.00	0.00	-121.66	0.00
REFUND										
Check: -121.66										
REF FAZO HAMIT										
Total Bills: -121.66					Total Recv'd: -121.66	Change Due: 0.00				
99	455618	2020	M	WRIGHT PETER R	-169.07	0.00	0.00	0.00	-169.07	0.00
REFUND										
Check: -169.07										
REF LOWY WRIGHT M										
Total Bills: -169.07					Total Recv'd: -169.07	Change Due: 0.00				
100	2225	2020	R	782 EAST BROADWAY LLC	-1,007.07	0.00	0.00	0.00	-1,007.07	0.00
REFUND										
Check: -1,007.07										
REF EAMES EUGENE										
Total Bills: -1,007.07					Total Recv'd: -1,007.07	Change Due: 0.00				
101	410239	2020	M	ACAR LEASING LTD	-79.66	0.00	0.00	0.00	-79.66	0.00
REFUND										
Check: -79.66										
REF ACAR LEASING										
Total Bills: -79.66					Total Recv'd: -79.66	Change Due: 0.00				
102	440445	2020	M	NISSAN INFINITI LT	-375.48	0.00	0.00	0.00	-375.48	0.00
REFUND										
Check: -375.48										
REF NISSAN										
Total Bills: -375.48					Total Recv'd: -375.48	Change Due: 0.00				
103	17712	2020	U	BROADWAY 852 LLC	-16.64	0.00	0.00	0.00	-16.64	0.00
REFUND										
Check: -16.64										
REF MAUREEN LEWIS										
Total Bills: -16.64					Total Recv'd: -16.64	Change Due: 0.00				

City of Milford
 Edit Daily Cash register report for Batch - 23586
 Detail Report in Sequential Order
 Interest Date 5/02/2022 Receipt Date 5/02/2022

Seq	List	Year	TY	Name	Principal Paid	Interest Paid	Lien Paid	Fee/Bond Paid	Total Paid Due	Balance Due
104	17783	2020	R	MERRI MACS BEACH HOUSE LLC	-18.61	0.00	0.00	0.00	-18.61	0.00
REFUND										
Check:					-18.61					
REF MERRI MACS										
Total Bills:		-18.61		Total Recv'd:		-18.61		Change Due:		0.00
106	20669	2020	R	WILLISON ALFRED & GRACE	-4,986.95	0.00	0.00	0.00	-4,986.95	0.00
REFUND										
Check:					-4,986.95					
REF CONSTON KENNETH										
Total Bills:		-4,986.95		Total Recv'd:		-4,986.95		Change Due:		0.00
107	620737	2017	M	DAY MASON TYLOR	-28.54	0.00	0.00	0.00	-28.54	0.00
REFUND										
Check:					-28.54					
REF DAY MASON										
Total Bills:		-28.54		Total Recv'd:		-28.54		Change Due:		0.00
108	11822	2020	P	BOTTI MICHAEL	-2,585.10	-116.33 *	0.00	0.00	-2,701.43	0.00
REFUND										
Check:					-2,701.43					
REF BOTTI MICHAEL										
Total Bills:		-2,701.43		Total Recv'd:		-2,701.43		Change Due:		0.00
109	17961	2019	R	SMITH DEBORAH F	-163.85	0.00	0.00	0.00	-163.85	0.00
REFUND										
Check:					-163.85					
REF SMITH DEBORAH										
Total Bills:		-163.85		Total Recv'd:		-163.85		Change Due:		0.00

Starting Cash in Drawer	0.00
Total Cash Received	0.00
Total Cash in Drawer	0.00
Total Amount in Checks	-40,861.76
Total Amount in Credit	0.00
Total Amount in Drawer	-40,861.76
Total Adjustments	0.00
Total Refunds	-40,861.76
Total Suspense	0.00

*= Interest Override

<u>Year</u>	<u>TYPE</u>	<u>DIST</u>	<u>Principal Paid</u>	<u>Interest Paid</u>	<u>Lien Paid</u>	<u>Fee/Bond Paid</u>	<u>Total Collected</u>
2017	M MOTOR VEHICLE	1 Payment(s)	-28.54	0.00	0.00	0.00	-28.54
2017 TOTAL		1 Payment(s)	-28.54	0.00	0.00	0.00	-28.54
2018	M MOTOR VEHICLE	2 Payment(s)	-401.09	-11.86	0.00	0.00	-412.95
2018 TOTAL		2 Payment(s)	-401.09	-11.86	0.00	0.00	-412.95
2019	M MOTOR VEHICLE	2 Payment(s)	-612.52	-5.58	0.00	0.00	-618.10
2019	R REAL ESTATE	2 Payment(s)	-2,897.72	0.00	0.00	0.00	-2,897.72
2019 TOTAL		4 Payment(s)	-3,510.24	-5.58	0.00	0.00	-3,515.82
2020	M MOTOR VEHICLE	59 Payment(s)	-15,585.08	-55.59	0.00	0.00	-15,640.67
2020	P PERSONAL PROPERTY	6 Payment(s)	-4,047.03	-116.33	0.00	0.00	-4,163.36
2020	R REAL ESTATE	16 Payment(s)	-12,429.96	0.00	0.00	0.00	-12,429.96
2020	S SUPPLEMENTAL MVD	10 Payment(s)	-3,936.29	-2.00	0.00	0.00	-3,938.29
2020	U SEWER USE	7 Payment(s)	-732.17	0.00	0.00	0.00	-732.17
2020 TOTAL		98 Payment(s)	-36,730.53	-173.92	0.00	0.00	-36,904.45
		105 Payment(s)	-40,670.40	-191.36	0.00	0.00	-40,861.76

