

November 5, 2018

Board of Directors  
Milford Council on Aging  
City of Milford

Dear Board Members:

The following is the Agenda for the monthly meeting of the Board of Directors scheduled for **Tuesday, November 13<sup>th</sup> at 5:00 p.m.**

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes for the October 9<sup>th</sup> meeting.
4. Chairman's Report and Correspondence
5. Treasurer's Reports
6. Committee Reports
  - a. Finance meeting
  - b. Personnel meeting
7. Old Business:
  - Discussion of replacing Food Bank van.
8. Executive Director's Report (see attached).
9. New Business:
  - a. Presentation of Audit by Michael Solakian, CPA
  - b. Discussion by Program Director to close the Center at 4:30 p.m. on Mondays in December.

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in Executive Session. A two-thirds (2/3) vote of those present and voting is required to go into Executive Session.

The Chairman shall announce, in public session, those items to be covered in Executive Session and call for a vote to enter Executive Session. If a two-thirds (2/3) vote, to enter Executive Session, is obtained, the room shall be cleared and Executive Session declared.

Lillian A. Holmes  
Chairman, Board of Directors  
Milford Council on Aging

