

## DeCarlo & Doll

### Building Committee Meeting Agenda

1. Summary of Meetings with Building Official and City Planner
  - a. Setback as shown acceptable
  - b. Parking count verified
2. Review Building Plan
  - a. Change of Sept. 29 -- extend apparatus bays
3. Mechanical, Electrical & Plumbing
  - a. Sprinkler Pumps not required
  - b. Present MEP Schematic Design Narrative
4. Review Site Plan
5. Review site/ Civil Engineering
  - a. Geotechnical Investigations Results
  - b. Site Preparation Package
  - c. Cost Estimate
6. *Possible Required Milford Actions Prior to Commencement of Site Preparation*
  - a. *Property Acquisition*
    - i. *Complete acquisition or get permission to grade and demolish on property*
  - b. *Vacate Property*
    - i. *Relocate tenant*
  - c. *Environmental Testing and Remediation*
    - i. *Complete site Phase 1 (records review) environmental review: complete today(?)*
    - ii. *Undertake site Phase 2 (soils testing, etc.) environmental review*
    - iii. *Undertake Hazardous Materials tests on existing structures. Prepare remediation contract documents as appropriate.*

*iv. Remediate HAZMAT identified in (c)*

*d. Bid project*

*e. Award contract*

7. Building Elevations

8. Next Meetings

a. Wednesday, October 27 -- Building Schematic Design

b. Tuesday, November 23 -- Foundation Package