



**U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Hartford Field Office
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May 11, 2020

Ms. Julie Nash
Director of Community & Economic Development
City of Milford
Department of Community Development
70 West River Street
Milford, Connecticut 06460

Dear Ms. Nash:

The City of Milford received \$519,233 in Community Development Block Grant (CDBG) funds in Grant Year 2018. This report is the Department's assessment of the use of those funds.

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require that grant recipients submit annual performance reports for the programs covered under these Acts. The Acts also require the Secretary of HUD to determine annually that the grant recipient is in compliance with these statutes and has the continuing capacity to carry out the programs for which it received funds.

HUD's review includes an analysis of each grantee's planning process; its management of funds; progress in carrying out the strategies and goals expressed in the Consolidated Plan; compliance with statutory and regulatory requirements; accuracy of required performance reports; and evaluation of its accomplishments in meeting key departmental objectives. HUD's annual assessment is directed not only toward meeting the mandates of the statutes, but to provide the basis for working together collaboratively to achieve the revitalization goals of the City of Milford. HUD congratulates the City on its many accomplishments during the past year in achieving Departmental Objectives.

Noteworthy Accomplishments

The City of Milford had \$822,549.34 of available program funds, which consisted of \$291,345 of unexpended CDBG funds at the end of the previous program year, \$519,233 of CDBG funds for 2018 program year, and \$11,971.34 of program income. The City of Milford expended \$454,522 of CDBG funds. HUD acknowledges the City's following accomplishments in the following areas:

The City provided \$11,700 of CDBG funds to the Beth El Center "No Freeze" emergency shelter to house homeless persons during months when the temperature was 32 degrees or colder, and \$10,500 for their soup kitchen.

The City provided \$9,000 of CDBG funds to The Boys and Girls Club of Milford's afterschool program for youth ages 6 to 18 years old, between the hours of 2pm to 8pm. Participating members were provided educational and recreational afterschool activities.

The City provided \$7221 of CDBG funds to the Milford Senior Center for transportation services for seniors and disabled persons.

The City of Milford continued to invest CDBG funds in projects identified as high priority, in the areas of homelessness, affordable housing, special needs, and neighborhood revitalization.

Concerns

The Integrated Disbursement and Information System (IDIS) shows that there are two activities that are awaiting Grantee's completion of remediation action. Please ensure that the remediation actions are entered in a timely manner, and the IDIS System reflects the change:

- | | |
|--------------------------------------|---------------|
| 1. Homeless Shelter, Soup Kitchen | Activity #590 |
| 2. Multifamily Housing Repair System | Activity #585 |

Financial

In Grant Year 2018, the City of Milford expended 71.69% of its CDBG funds on projects or activities that benefited low- and moderate-income individuals, which exceeded the 70% requirement. Expenditures for public service, planning and administration activities were below required expenditure caps in Grant Year 2018. The City of Milford stayed within statutory caps for public services, and planning and administration expenditures at 14.95% and 19.53%, respectively.

HUD commends the City for meeting the Department's timeliness standards §24 CFR 570.902 for Grant Year 2018 by delivering grant-supported activities in a timely manner. The balance-of-funds test for timeliness is that not more than the equivalent of 1.5 years of program funds would be in a grantee's line of credit sixty days before the end of the program year. When the 60-day test was conducted on August 2, 2019 the City of Milford had a balance of 1.04 in its line of credit.

Public Access

If the City of Milford wishes to submit comments on this letter, please do so within 30 days of the date of this letter. HUD will consider any comments submitted, and may revise the content of HUD's letter or attach comments received from the City. If the Department does not hear from the City, HUD will assume that the City concurs and has no objections to this letter. After the 30 days have expired, this letter must be readily available to the public. There are several ways to make it available to the public. The City can assist HUD in this regard by sharing the Department's letter with the media; with a mailing list of interested persons; with members of the City's advisory committee; or with those who attended hearings or meetings. The Department will make this information available to the public upon request.

Conclusion

HUD is rating Connecticut grantees' overall performance in carrying out their programs as either satisfactory or unsatisfactory. This determination is based upon information available to this office and does not reflect a comprehensive evaluation of specific activities. HUD has determined the City of Milford's performance to be satisfactory. HUD is satisfied that the City of Milford has the capacity to continue administering its programs.

If the City has questions or would like to discuss any of the issues reviewed in this letter, please do not hesitate to contact me or Community Planning and Development Financial Analyst Brian Conatser, at (860) 240-9769.

Sincerely,

Alanna Cavanagh Kabel
Director
Community Planning and Development

cc:

The Hon. Benjamin Blake, Mayor

Sheila Dravis, CDBG Administrator