

**POLICE STATION BUILDING COMMITTEE
SPECIAL MEETING
NOVEMBER 14, 2017**

The Police Station Building Committee held a Special Meeting on Tuesday, November 14, 2017, at Milford Police Headquarters (PD Conference Room), 430 Boston Post Road. Chairman Smith called the meeting to order at 6:02 p.m.

Committee Members Present

R. Smith, Chairman
J. Mager
P. Vetro (BOA)
A. Giannattasio (BOA) (6:07 p.m.)
J. Carissimi
T. Holland

Also Present

Deputy Chief K. Rahn
Capt. B. Marshner
Lt. D. Chila
P. Dominov, RA, Kaestle Boos
B. White, PLA, LEED AP, Kaestle
T. Costa, RA, Kaestle Boos
S. Mangiagli, AIA, Kaestle Boos

Via Telephone Conference: Chief K. Mello, S. Bergami

Chairman Smith stated they would begin with the conceptual designs. He deferred to John Carissimi

Mr. Carismi stated he was presenting something as a starting point for the police station design. He spoke of the importance of incorporating the overall flavor of Milford. He continued with his presentation. (handout)

Chairman Smith reported Kaestle Boos had discussions with Chief Mello and his staff.

Mr. Dominov stated he prepared a two-story solution, which they believed fits well with the site. He stated they also prepared a three-story solution as well. Mr. Dominov stated they prepared a building using 3-D dimensional which he stated would be helpful in communicating the design. He deferred to Mr. Costa.

Mr. Costa continued with presentation of the two solutions. He deferred to Mr. White for the presentation of the site/landscaping plan.

Mr. White presented the overview of the two-story scheme.

Mr. Costa went on to explain what would happen with a three-story scheme.

Mr. Dominov added there was an opportunity to do some organized plantings and frame the front of the building.

Mr. Costa continued with the presentation showing the interior floor plan.

Chief Mello commented the initial drawings fulfill the needs of the department and that it was a good starting point moving forward.

Mr. Dominov presented a 3-d image to the Committee.

Chairman Smith stated when the committee last met a two-story building was preferable over a three-story building.

Mr. Costa stated they were looking for direction from the Committee tonight on how to proceed.

Chief Mello commented, two-story is the preferable and the way the lot has been utilized provides the department with what they are looking for.

Ald. Giannattasio and Mr. Carissimi made and seconded a motion directing Kaestle Boos to move forward with a two-story facility.

Mr. Mager asked if the utilities would be underground.

Mr. Costa replied yes, and explained how the utilities would run. A brief discussion ensued.

Chairman Smith thanked Kaestle Boos for their time. He commented he liked the green space and the two-story concept.

Mr. Mangiagli stated they would likely wrap up the conceptual design by end of November, followed by schematic designs which would define the masses, corridors, etc. In terms of the schedule, Mr. Mangiagli stated the landscape architect would be more involved, along with more discussions with Chief Mello and his staff. He stated they are ahead of schedule at this point, so all of that will take place over the next few weeks. He suggested the possibility of a meeting sometime in December. A brief discussion ensued.

Chairman Smith reported he asked the purchasing agent to go out to bid for the construction manager, with the bid closing scheduled for December 14, 2017.

Being no further business to discuss, Chairman Smith adjourned the meeting at 7:03 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary