

**MINUTES OF BOARD OF POLICE COMMISSIONERS MEETING
TUESDAY, NOVEMBER 12, 2019 7:00 P.M.
STAFF CONFERENCE ROOM, POLICE HEADQUARTERS**

Chairman Smith called the meeting to order at 7:00 p.m.

1. ROLL CALL

COMMISSIONERS PRESENT: Bill Bevan, Alberta Jagoe, Sharon Marrone, D. Rubenstein, Richard Smith

COMMISSIONERS NOT PRESENT: Sam Bergami, John Mager

ALSO PRESENT: Police Chief Mello; Deputy Chief Rojee, Lt. Chila, Ald. Vetro, D. Candido, Secty.

A quorum was present to conduct the business of the meeting.

2. CONSIDERATION OF APPOINTMENTS - none

3. CITIZEN COMMENTS

- Ald. Vetro took the opportunity to congratulate and welcome Deputy Chief Rojee.

Commission members congratulated Ald. Vetro on his re-election to the Board of Aldermen.

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

It was moved by Comm. Rubenstein and seconded by Comm. Marrone to approve the minutes of the October 15, 2019 meeting as presented. Comm. Jagoe abstained from voting as she was not present at the October meeting. Motion carried unanimously.

5. READING OF CORRESPONDENCE

- So. Central Criminal Justice Association – letter of appreciation for allowing Sgt. Cortez to serve on recent selection panel.
- Maria Compare, resident – note of appreciation for funeral escort for her father.
- Mathewson School Fundraising – note of appreciation for donation of lunch with an officer as a prize for fundraising effort at school.

6. CONSIDERATION OF REPORT OF CHIEF ON MATTERS OF ADMINISTRATION

a. Annual auction proceeds – Chief Mello recommended the \$2,321 raised from the annual auction be placed in the Sick & Relief Fund.

It was moved by Comm. Jagoe and seconded by Comm. Marrone to place \$2,321 raised at the annual auction be placed in the Sick & Relief Fund as recommended by Chief Mello. Motion carried unanimously.

b. Unclaimed money from Evidence – Chief Mello recommended \$1,113.21 taken as evidence or unclaimed lost and found items be placed in the Sick & Relief Fund.

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It was moved by Comm. Rubenstein and seconded by Comm. Marrone to place \$1,113.21 taken as evidence or unclaimed lost and found be placed in the Sick and Relief Fund as recommended by Chief Mello.

Chief Mello added cash, wallets, purses are held for 3-5 years and that is not a rule but a practice that has been followed.

Motion carried unanimously.

c. Suggested Meeting dates for 2020 Police Commission – informational

d. Safe Driving Awards – Officers Kenton Brooks and Colin Lacey – informational

e. Chief's General comments – Chief Mello congratulated Deputy Chief Rojee and also thanked the commission members for their work in the selection process. He stated he is looking forward to working with Deputy Rojee and is confident he will be a tremendous asset in this administrative role.

Chief Mello explained that our department is one of 18 agencies in the state that has received Level III Accreditation. He added beyond that is the Commission on Accreditation for Law Enforcement Agencies (CALEA) and the process for that assessment will begin this week. He stated achieving this national accreditation is recognition of the department's work and meeting standards.

Chairman Smith asked how this accreditation would benefit the city/department and he was told it impacts insurance rates and helps defend the agency.

Comm. Jagoe asked if any of the inadequacies of our facility reflect against us on this accreditation and Chief Mello explained because we can function, we will be fine.

Chairman Smith asked how often is it necessary to reapply for this accreditation and he was told every 3 years.

7. REPORT ON PLANNING & ZONING REQUESTS

a. 188 Cherry St. – 18 Unit/Office Mixed Use Development – it was moved by Comm. Rubenstein and seconded by Comm. Marrone to approve Traffic Div. recommendation regarding 188 Cherry Street – 18 unit/office mixed use development. Motion carried unanimously.

8. ACCEPTANCE OF REPORTS

It was moved by Comm. Rubenstein and seconded by Comm Marrone to approve the following reports:

- a. Special Investigations Unit Report
- b. Detective Bureau Report
- c. Crime Prevention Unit Report
- d. Traffic Division and Licensing Unit Report

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Motion carried unanimously.

9. UNFINISHED BUSINESS - none

10. NEW BUSINESS - none

11. COMMENDATIONS - none

12. EXECUTIVE SESSION - none

Being no further business, it was moved by Comm. Jagoe and seconded by Marrone to adjourn at 7:12 p.m. Motion carried unanimously.

Recorded by Diane Candido

Submitted to City Clerk November 13, 2019