

**MINUTES OF BOARD OF POLICE COMMISSIONERS MEETING  
HELD MONDAY, MARCH 14, 2011  
STAFF CONFERENCE ROOM – POLICE HEADQUARTERS**

Chrmn. Jagoe called the meeting to order at 7:04 P.M.

**1. ROLL CALL**

COMMISSIONERS PRESENT: Sam Bergami, Anthony Candido, Melvin Eisenhandler, Carol Faruolo, Alberta Jagoe, Sharon Marrone

COMMISSIONERS NOT PRESENT: Jerold Wanosky

ALSO PRESENT: Police Chief Mello; Capt. Butler; P. Vetro, Board of Aldermen; D. Candido, Secty.

A quorum was present to conduct the business of the meeting.

**2. CONSIDERATION OF APPOINTMENTS - none**

**3. CITIZEN COMMENTS**

Ald. Vetro stated he was pleased with the recent newspaper reporting regarding the Citizens Police Academy and the success of the 4<sup>th</sup> year of the program.

Chief Mello stated he too was pleased with the fact that after reaching out to the press to attend a session, he was happy that they were able to follow through and report on the activities of the class.

**4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

It was moved by Vice Chrmn. Bergami and seconded by Comm. Faruolo to approve the minutes of the meeting held on Monday February 14, 2011 as presented. Motion carried unanimously.

**5. READING OF CORRESPONDENCE**

Chief Mello shared the following correspondence:

- Correspondence from the Simsbury Police Dept. thanking Officer O'Keefe for his assistance with the Simsbury Police Dept. Mock Assessment exercise for the future accreditation of that department.

Chief Mello explained this accreditation is a national and state set of standards that departments must adhere to if they chose to be accredited. This accreditation reduces and protects departments from liability and creates a more professional law enforcement agency.

- C. Rubino – 174 Robert Treat Parkway – corresponded regarding difficulties she faced on a particular day including being stopped by a police officer for a moving violation. As

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a single parent she was concerned about the cost factor of a possible ticket but was appreciative of the fact she received a written warning adding the officer realized that she was having a bad day and was considerate of that.

- L. DiLullo – 122 Pumpkin Delight Road – corresponded to recognize the exceptional work of Officers Beauvais and Robinson who responded to a report of an intoxicated individual downtown on 2/27/11. She stated she was impressed with the officer's professionalism and respectful tone in this challenging situation and was thankful for the excellent work of these officers. She expressed her appreciation to Chief Mello for fostering an environment in which this type of excellent police work is expected.
- Staff of Smith & Sefcik Funeral Home – corresponded to express appreciation to the department for their escort at the funeral of Gieuseppina Salati.
- J. Ceslik, Daisy Troop Leader – thanked Officers Kranyak and Lima and Canine Judge for taking the time to spend with the girl scout troop and providing a tour of the department and a visit with Judge.

**6. CONSIDERATION OF REPORT OF CHIEF ON MATTERS OF ADMINISTRATION**

a. Donation from Eldorado Tool – Chief Mello explained the cell block doors operate electronically and during a recent power failure the back-up generators didn't work which prohibited entrance into the cells. After a request of Eldorado Tool to design a tool which would assist in opening the heavy doors, they not only designed the tool to open the door in the event of a future incident but donated three such tools to the department. Chief added they personalized the tools for the department. Chief Mello recommended approval of the donation from Eldorado Tool.

It was moved by Comm. Faruolo and seconded by Vice Chrmn. Bergami to accept the donation of tool design and tools from Eldorado Tool as recommended by Chief Mello. Motion carried unanimously.

Chrmn. Jagoe suggested sending a letter of appreciation and Chief Mello stated he will correspond with Eldorado Tool Company and thank them for their donation.

b. Off Duty Weapon Authorization – Officer Mitchell Warwick - Chief Mello explained the weapon had been inspected and Officer Warwick qualifies to carry this weapon while off duty.

It was moved by Comm. Candido and seconded by Comm. Marrone to authorize Officer Mitchell Warwick to carry his weapon while off duty. Motion carried unanimously.

**7. REPORT ON PLANNING AND ZONING REQUESTS**

a. 89 Pond Point Avenue – 3-lot subdivision – It was moved by Comm. Faruolo and seconded by Comm. Eisenhandler to accept Traffic Division recommendation and approve P & Z request regarding the 3-lot subdivision on 89 Pond Point Avenue.

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Comm. Faruolo interjected that as much as more density is not favored, the owners do have the right to sub-divide this property.

Chrmn. Jagoe also expressed her concern regarding the number of houses planned for this property in light of the density in the area.

Motion carried unanimously.

- b. 439 Bridgeport Avenue – McDonald's Site Development – It was moved by Vice Chrmn. Bergami and seconded by Comm. Faruolo to accept Traffic Division recommendation and approve the P & Z request for 439 Bridgeport Avenue – McDonald's Site Development. Motion carried unanimously.
- c. 941 and 949 Bridgeport Avenue – Bridges Expansion – It was moved by Comm. Candido and seconded by Comm. Faruolo to accept Traffic Division recommendation and approve the P & Z request for 941 and 949 Bridgeport Avenue – Bridges Expansion. Motion carried unanimously.
- d. 128 Monroe St – 3-lot subdivision – It was moved by Vice Chrmn. Bergami and seconded by Comm. Marrone to accept Traffic Division recommendation and approve the P & Z request for 128 Monroe St – 3-lot subdivision. Motion carried unanimously.

**8. ACCEPTANCE OF REPORTS**

- a. Uniform Crime Report – Oct/Nov/Dec 2010
- b. Youth Bureau Report
- c. Crime Prevention Services Report
- d. General Highway Safety Summary

Chrmn. Jagoe noted the reports of items a, b, c and d were included in the Commissioners packets.

It was moved by Comm. Candido and seconded by Comm. Faruolo to accept reports a, b, c and d as presented. Motion carried unanimously.

**9. UNFINISHED BUSINESS - none**

**10. NEW BUSINESS**

- a. Home Acres Ave/Leighton Road – Parking Issues – Chrmn. Jagoe noted there detailed reports were included in the Commissioner's packets and she also noted that adjacent neighbors were properly notified.

It was moved by Comm. Faruolo and seconded by Comm. Marrone to approve Traffic Division recommendation regarding Home Acres Ave/Leighton Road parking issues. Motion carried unanimously.

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- b. Rock St. – Parking Issues – Chrmn. Jagoe noted detailed reports were included in the Commissioner's packets.

It was moved by Comm. Faruolo and seconded by Comm. Marrone to approve Traffic Division recommendation regarding Rock Street. Motion carried unanimously.

**11. COMMENDATIONS - none**

**12. Executive Session**

It was moved by Comm. Candido and seconded by Vice Chrmn. Bergami to adjourn to Executive session at 7:25 p.m. for the following matters:

**CONSIDERATION OF REPORT OF CHIEF OF POLICE ON MATTERS  
CONCERNING THE APPOINTMENT, EMPLOYMENT, PERFORMANCE,  
EVALUATION AND HEALTH OR DISMISSAL OF DEPARTMENT EMPLOYEES**

- a. Consideration of the performance of 4 employees
- b. 2<sup>nd</sup> quarter probationary review for Off. S. Noss and Off. A. Aquino
- c. 4<sup>th</sup> quarter probationary review for Off. M. DeVito

Chief Mello and Capt. Butler were invited to remain for executive session and remained.

Motion carried unanimously.

[Ald. Vetro and all members of the public left the meeting at 7:25 P.M.]

It was moved by Vice Chrmn. Bergami and seconded by Comm. Faruolo to reconvene in public session at 7:45 p.m. Motion carried unanimously.

It was moved by Vice Chrmn. Bergami and seconded by Comm. Faruolo to uphold Chief Mello's recommendation regarding the performance of 4 employees. Motion carried unanimously.

It was moved by Comm. Faruolo and seconded by Comm. Marrone to adjourn at 7:46 p.m. Motion carried unanimously.

Respectfully submitted,

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Diane Candido, Secretary