

**POLICE STATION BUILDING COMMITTEE  
SPECIAL MEETING  
JANUARY 3, 2018**

The Police Station Building Committee held a Special Meeting on Wednesday, January 3, 2018, at Milford Police Headquarters (PD Conference Room), 430 Boston Post Road. Chairman Smith called the meeting to order at 6:11 p.m.

Committee Members Present

R. Smith, Chairman  
P. Vetro (BOA)  
J. Carissimi  
A. Giannattasio (BOA)

Also Present

Chief K. Mello  
Deputy Chief K. Rahn  
Capt. B. Marshner  
Lt. D. Chila  
P. Dominov, RA, Kaestle Boos  
B. White, PLA, LEED AP, Kaestle  
T. Costa, RA, Kaestle Boos  
S. Mangiagli, AIA, Kaestle Boos

Via Telephone Conference: S. Bergami, T. Holland  
Excused: J. Mager

Chairman Smith welcomed everyone and thanked everyone for making time to attend. He also acknowledged Kaestle Boos Associates, Inc. for coming down. He deferred to Mr. White for the presentation of the landscape proposal.

Mr. White gave a PowerPoint presentation regarding the proposed site plan, which included parking.

Mr. Dominov pointed out there would be a separate entrance for the communications center (EOC), along with a drive through sally port.

Chief Mello discussed the logistics of the sally port and making a double drive through.

Ms. Holland asked about the proposal for lighting and windows on the first floor/main level.

Mr. Dominov stated there would be windows, but that they had not been incorporated into the plan at this point.

Mr. Carissimi asked if the 10 parking spaces would be enough.

Chief Mello explained the use of those 10 parking spaces and that it would be enough.

Ms. Holland asked about access to the elevator from the lobby level.

Mr. Costa explained the type of key system that would be used.

Ms. Holland asked about the cooling system for the records room and if it was adequate.

Mr. Dominov responded yes. He proceeded to provide a brief overview of the system on the second floor.

Ms. Holland reiterated her question concerning windows on the upper level. She also noted she believed black-out shades would be necessary for the training room.

Mr. Carissimi commented regarding the driving simulator room.

Chief Mello explained he asked for the additional space the simulator training. A brief discussion ensued.

Mr. Dominov continued with the PowerPoint presentation concerning the auxiliary building, which included the firing range.

Ms. Holland asked about the proposed cupola and if it could be pivoted 90°.

Mr. Dominov explained the cupola was a placeholder at this point and still up for discussion as well as some other items. He stated he had a virtual tour he wished to present tonight. He pointed out tonight's presentation is still a work in progress.

Chairman Smith asked about the façade of the building.

Mr. Dominov stated they had not had discussions concerning the façade as yet.

Chairman Smith asked about cost projections. He pointed out the Board of Aldermen generally does their bonding in February.

Mr. Dominov stated they are in the conceptual phase at this point.

Mr. Mangiagli added to date it is a lot of gross estimating. He stated a finite estimate at this point would be difficult. Discussion ensued.

Chairman Smith asked when the Committee would need to meet again.

Mr. Dominov suggested sometime in middle January.

Being no further business to discuss, Chairman Smith adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Kathleen A. Kennedy  
Recording Secretary