

**MINUTES FOR TWO (2) PUBLIC HEARINGS OF THE PLANNING AND ZONING BOARD HELD
TUESDAY, 18 JULY 2017 AT 7:30 P.M. AT CITY HALL AUDITORIUM, 110 RIVER STREET**

The meeting of the Planning and Zoning Board came to order at 7:31 p.m.

A. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

B. ROLL CALL

Members Present: Scott Marlow (Ch), Michael Dolan, John Grant, Carl S. Moore, Tom Nichol, Tom Panzella, Jim Quish, Rick Varrone

Not Present: Anthony Sutton (V-Ch), Richard Lutz

Staff: David Sulkis, City Planner; Meg Greene, Interim Board Clerk

C. PUBLIC HEARINGS – Close by 22 AUG 2017; Expires 21 SEP 2017

1. **73 MERWIN AVENUE (ZONE RMF-16)** Petition of Christopher Cody, Esq., for an amendment to a Special Permit and Site Plan Review to construct a patio on Map 59, Block 795, Parcel 56A1, of which Surf Village is the owner.

Attorney Cody, Cody and Gonillo, 185 Broad St., reviewed the original Special Permit as it pertained to the existing patio. He said the proposed patio would extend the current one. He distributed photos of the existing patio and a copy of the original Site Plan. He described the planned placement of the patio extension.

Board Discussion: The board did not have questions.

Chairman Marlow opened the hearing to the public with instructions.

Favor: Summarized below:

Attorney Cody submitted 2 emails of support and a petition with 28 signatures.

William Down, 40 Sandpiper Cres, expressed support as a member of the Surf Village Beach Club.

Joan Hoopes, 18 Sandpiper, expressed support as a member of the Surf Village Recreation Corporation.

Marilyn Kirchner, 41 Merwin Ave, also expressed support.

Opposed: None.

Mr. Marlow closed the public hearing.

Motion: Mr. Quish motioned to approve.

Second: Mr. Grant seconded.

Discussion: None.

Vote: Motion carried unanimously.

2. **150 BITTERSWEET AVENUE (ZONE R-5)** Petition of Cheryl Lacadie for Special Permit and Coastal Management Site Plan Review approval to construct a single family residence on Map 13, Block 133, Parcel 4, of which Chris Saley is the owner.

Mr. Quish recused himself.

Mr. Saley, 19 Marsh St., provided background, saying the old house was a 2-family, and that it had been demolished after Storm Sandy. **Mr. Sulkis** read a summary by ZEO Stephen Harris.

Board Discussion: **Mr. Grant** asked about paving materials for the driveway. **Mr. Saley** said the apron and an adjacent area would be covered in pavers not asphalt. **Mr. Grant** the dimensions of the patio and confirmed that the average grade for the site is about 8.8'.

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Chairman Marlow opened the hearing to the public with instructions.

Favor: None.

Opposed: None.

There being no further discussion, **Mr. Marlow** asked for a motion.

Motion: **Mr. Varrone** motioned to approve.

Second: **Mr. Grant** seconded.

Discussion: None.

Vote: Motion carried unanimously.

D. NEW BUSINESS

1. **HAZARD MITIGATION UPDATE** - Informational presentation by Joseph Griffith, Director, DPLU, on the Hazard Mitigation Committee's role in protecting the life and property of Milford residents.

Mr. Griffith read a statement as follows on behalf of DPLU and the Hazard Mitigation Committee:

Update on the Hazard Mitigation Plan

The intent of this brief presentation is to report on the status of our Hazard Mitigation plan. The purpose of the plan is to outline steps and strategies that Milford can take to mitigate against the loss of life and damage to property during natural disasters. We are almost halfway through hurricane season and while it's been a very quiet season so far this year, it is important to be aware that our region typically experiences the bulk of our storms in the fall.

Public outreach is one of the priorities in the plan and the Hazard Mitigation Committee asked to make a presentation to the Planning and Zoning meeting as this board and its audience is focused on personal property and development within the city.

I would like to take the opportunity to point out a few resources available to residents for learning more about hazard mitigation.

The plan itself can be found on the city website by typing Hazard Mitigation into the search box on the home page or on the page for Emergency Management Services. On the Emergency Management Services page are a number of links to other important sources of information on preparing for, and recovering from a disaster.

Residents are encouraged to sign up for Milford Alerts, the city's emergency notification system. Residents can sign up online, by phone, fax or mail. On the city website there is a sign-up page that can be found under "Important Links" or on the Emergency Services page.

September is National Preparedness Month. The theme for this is "Disasters Don't Plan Ahead, You Can. Don't Wait. Communicate." People are encouraged to make an emergency preparedness plan of their own. More information can be found on the Emergency Services page of the city website.

Should a storm or flood impact the city it is important to remember the National Weather Service slogan "Turn Around Don't Drown." Walking or driving through flood water is dangerous and should be avoided.

Regarding floods, more than 25% of all the property owners in the city have land in a flood zone, which covers a third of the city. Newly adopted flood maps are in place for the northern portion of the city along the Wepawaug River. The planning and zoning department has a number of resources for residents who would like to inquire about the city's flood zones and purchasing flood insurance; they can be reached at 203-783-3245.

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In closing, the Hazard Mitigation Plan is being updated through the South Central Regional Council of Governments. The update should be nearing completion this time next year. Rather than plan alone, we are now participating in a multi-jurisdictional plan with 13 other towns. There will be opportunities to participate in the planning process, please look for press releases on the city website and local papers.

Thank you for the opportunity to share this information.

Mr. Marlow thanked Mr. Griffith for his remarks.

- G. LIAISON REPORTS** –None
- H. REGULATION SUBCOMMITTEE** – No report.
- I. APPROVAL OF MINUTES –7/5/2017** approved unanimously as corrected.
- J. CHAIR’S REPORT** – No update.
- K. STAFF REPORT** – No update.
- L. ADJOURNMENT** was at 8:32 PM.

Attest:

M.E. Greene, Interim Clerk, Planning and Zoning Board

Note: Minutes are not official until approved by Board vote at a subsequent meeting.