

**MINUTES OF
PENSION AND RETIREMENT BOARD
MEETING HELD
AUGUST 19, 2010 – 7:30 P.M.
CONFERENCE ROOM A – PARSONS GOVERNMENT COMPLEX**

MEMBERS PRESENT

J. Sartor
M. Chaco
C. Cody
D. McKenna
J. Whitaker
D. Eisenhandler
R. Lynch
P. Staneski
G. Compare
T. Lewis
W. Schempp
S. Firmender
W. Parry
L. Mahoney

MEMBERS ABSENT

G. Nosal
T. Piskura
M. Hedman
R. Elwell
W. Shea
G. Behrle
K. Ali
R. Riordan

ALSO PRESENT

Jane Sterback, Pension Office
Maryanne DeTullio, Rec. Secr.
Jane Sterback, Pension Office
John Beirne, Merrill Lynch
John O. Beirne, Merrill Lynch

Chairman Sartor called the meeting to order at 7:30 p.m.

Disposition of Minutes:

A motion to approve the minutes of the July 15, 2010 meeting was made by Mr. Schempp and seconded by Mr. Compare. Mr. Eisenhandler stated that he made a motion to hold a meeting in August. That motion was seconded by Mr. Compare and carried unanimously. The motion to approve the minutes as corrected was carried unanimously. Mr. Whitaker asked about the Hooker & Holcombe invoice that was denied at the July meeting. Mr. Sartor stated that he spoke with City officials and told them that the Pension Board would not be paying that invoice.

Report of the Chairman – No Report

Pension & Retirement Board

2

August 19, 2010

Pension Requests

(a) Eric Theriault

Code 3 – Fire Department
Non-Service Connected Dis. Ret.
Drs. Reports

Mr. Eisenhandler moved that the application from Eric Theriault for a non-service connected disability retirement pension be approved. The motion was seconded by Mr. Compare and carried unanimously.

(b) Frank Zavaglia

Code 3 – Police Department
Regular Retirement – Calculations

Mr. Compare moved that Frank Zavaglia be granted a regular retirement pension in the annual amount of \$41,888.01, monthly payments of \$3,490.67, retroactive to 07/03/10. The motion was seconded by Mr. Schempp and carried unanimously.

(c) Ina Geller

Code 5– BOE (Secretary)
Regular Retirement – Application

Mr. Whitaker moved that the application from Ina Geller for a regular retirement pension be accepted. The motion was seconded by Mr. Schempp and carried unanimously.

(d) Elinor Gregory

Code 5 – City (Mayor's Office)
Regular Retirement – Application

Mr. Whitaker moved that the application from Elinor Gregory for a regular retirement pension be accepted. The motion was seconded by Mr. Schempp and carried unanimously.

Withdrawals & Refunds

(a) Brian Green

Code 8 – BOE Media
Entered -10/12/99 Termin. 06/25/10
Principal: \$11,126.01
Interest: 3,624.65
Total: \$14,750.66

Mr. Whitaker moved that the withdrawal request from Brian Green be approved. The motion was seconded by Mr. Schempp and carried unanimously.

Buy Ins – None

Contingent Annuitant Option - None

Invoices:

(a) Michael J. Paolini - \$3,200.00

Mr. Schempp moved that the invoice from Michael J. Paolini in the amount of \$3,200.00 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

(b) Penn Capital - \$11,868.99

Mr. Schempp moved that the invoice from Penn Capital in the amount of \$11,868.99 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

(c) Boyd Watterson - \$56,130.00

Mr. Schempp moved that the invoice from Boyd Watterson in the amount of \$56,130.00 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

(d) Bank of America - \$6,007.58

Mr. Schempp moved that the invoice from Bank of America in the amount of \$6,007.58 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

(e) Merrill Lynch - \$94,567.05

Mr. Schempp moved that the invoice from Merrill Lynch in the amount of \$94,567.05 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

(f) Boyd Watterson (TALF) - \$13,482.00

Mr. Schempp moved that the invoice from Boyd Watterson TALF in the amount of \$13,482.00 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

(g) Wentworth, Hauser and Violich - \$26,708.00

Mr. Schempp moved that the invoice from Wentworth Hauser and Violich in the amount of \$26,708.00 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

Pension & Retirement Board

4

August 19, 2010

Invoices, Cont'd.

(h) Zesiger Capital Group - \$159,426.56

Mr. Schempp moved that the invoice from Zesiger Capital Group in the amount of \$159,426.56 be paid. The motion was seconded by Mr. Whitaker and carried unanimously.

Report of the Investment Advisor

Mr. Beirne presented the monthly report for July, 2010 for the managers, which he reviewed with the Board.

Mr. Beirne stated that the Board received a letter from Neuberger Berman requesting that the guidelines be modified specifically the diversification section which provides that no more than 5% at the time of purchase of the portfolio will be invested in any one issue. They would like that modified to read that at time of purchase, individual issuers will not exceed either 5% or 1.5x the issuer's weighting in the Russell 1000 Growth index whichever is greater. They would also like to amend the section so that it would read that no individual security shall represent more than 10% of the total market value of the portfolio at any time. The other thing that they would like the guidelines modified so that they would read that no sector will constitute more than 1.5x the Russell 1000 Growth sector weighting, or the Russell 1000 growth sector weighting plus 1000 basis points, whichever is greater. Mr. Staneski stated that he was against this because it would allow them too much concentration in an issue. He would keep the guidelines the way they are now. Mr. Cody agreed that they should remain as is with respect to 5% in one issue.

Mr. Staneski moved that the guidelines not be changed that at time of purchase individual issuers will not exceed either 5% or 1.5x the issuer's weighting in the Russell 1000 Growth index whichever is greater. The motion was seconded by Mr. Whitaker and carried unanimously.

Mr. Staneski moved that the request that no individual security shall represent more than 10% of the total market value of the portfolio at any time be denied. The motion was seconded by Mr. Whitaker and carried unanimously.

Mr. Staneski moved that the guidelines be modified to read that no sector will constitute more than 1.5x the Russell 1000 Growth sector weighting, or the Russell 1000 Growth sector weighting plus 1000 basis points, whichever is greater. The motion was seconded by Mr. Whitaker and carried unanimously.

Pension & Retirement Board

5

August 19, 2010

Applications of Entry

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|---------------------|---|
| (a) Miles Randall | Code 5 – Public Works (Bldg. Maint) Entered: 06/28/10 DOB 11/10/84 |
| (b) Debra Kelly | Code 5 – Asst. City Attorney Entered: 06/28/10 DOB 02/23/72 |
| (c) Luke Holder | Code 3 – Police Entered: 07/23/10 DOB 07/06/83 |
| (d) Maria Frey | Code 3 – Police Entered: 07/30/10 DOB 06/05/76 |
| (e) Edward O’Keefe | Code 3 – Police Entered: 07/30/10 DOB 06/30/87 |
| (f) Joseph Sikorsky | Code 3 – Police Entered: 07/30/10 DOB 09/28/84 |

Committee Reports

- (a) Asset Allocation & Disbursing Comm – No Report
- (b) Committee for Proxy Voting – No Report
- (c) Committee Regarding Audit – No Report

A motion to adjourn was made by Mr. Eisenhandler, seconded by Mr. Whitaker and carried unanimously. The meeting was adjourned at 8:35 p.m.

ATTEST:

Maryanne DeTullio
Recording Secretary