

## **Park, Beach, and Recreation Commission**

### **Regular Meeting**

**February 4, 2015**

#### **Members Present**

Daniel Worroll, Jr., Chairman  
Ann Fabian, Vice Chairman  
Felicia Shashinka, Commissioner  
Frank Giustino, Commissioner

#### **Absent**

Public Works Representative  
Nick Veccharelli, Jr., Aldermanic Liaison  
Dan German, Aldermanic Liaison  
Kerri Rowland - Excused

#### **Also Present**

Paul Piscitelli, Recreation Director

The Park, Beach and Recreation Commission held their Regular Meeting on **February 4, 2015**, at 7:30 p.m. in the Board of Education meeting room at Parsons. Chairman Dan Worroll, called the meeting to order at 7:37 p.m.

#### **I. Consideration of Minutes of the Regular Meeting of the Park, Beach and Recreation Commission held on January 14, 2015.**

Commissioner Fabian made a **Motion** to accept the January 14, 2015 minutes as read.  
Commissioner Giustino seconds **Motion**.

Discussion - None.

**Motion** unanimously carried

#### **II. Public Statement**

The time limit granted to each speaker shall be limited to three (3) minutes.

Patricia Fillion, 64 Indian Hill Road – Ms. Fillion spoke to the Commissioners about how disappointed she is that the Board granted the Manu’iwa Canoe Club to house a container with their boats and kayaks in the parking lot at Gulf Beach in the non-residential parking area. She feels the container is very unsightly for the Gulf Beach area and would like for it to be removed.

Chairman Worroll asks for a **Motion** to re-order the Agenda – **New Business, Item VII**, ahead of **Correspondence, Item III**.

Commissioner Fabian makes a **Motion** to re-order the Agenda, **New Business, Item VII**, ahead of **Correspondence, Item III** as stated by Chairman Worroll.

Commissioner Giustino seconds the **Motion**.

Discussion - None.

**Motion** unanimously carried.

### III. New Business

1. **Eagle Scout Project for Community Gardens** –Shawn Ferrente, 322 Forest Road, presented the Commissioners with his drawings to erect a new entrance sign, post and rope fencing and two Adirondack chairs with a table between them. Discussion followed regarding the location and type of sign, location and distance of the post and rope fencing and location of the chairs. Ferrente was also asked how the project will be funded and he advised it will be through donations and will also solicit materials from Home Depot and Lowe's. Chairman Worroll requested Public Works be notified and that the Recreation Department oversee the project as well as have the legal department view the verbiage on the sign.

Chairman Worroll requested a **Motion** be made to accept Shawn Ferrente's Eagle Scout Project as presented for the Community Gardens.

Commissioner Fabian made a **Motion** to accept the Shawn Ferrente's Eagle Scout Project as presented.

Commissioner Shashinka seconds **Motion**.

Discussion - None.

**Motion** unanimously carried

2. **Scoot & Paddle request of Use of Walnut Beach for Kayak & SUP rentals – Director Piscitelli** – presented a request from Christina Pritchard to operate at Walnut Beach from Memorial Day to Columbus Day. Last season Scoot & Paddle operated with no fee due to start-up being late in the season, and utilized Rec Department's storage facility to house kayaks and stand up paddle boards. Owner would like to operate again this season. Discussion ensued regarding vendor fees, license agreement, insurance and certificates of liability; and owner responsibility for use of the storage facility and their own equipment.

Chairman Worroll requested a **Motion** be made to have Director Piscitelli handle the lease agreement, permit process and fees, and insurance, with the City Attorney's review for approval.

Commissioner Fabian made a **Motion** to allow Director Piscitelli handle the permit process as requested by Chairman Worroll.

Commissioner Shashinka seconds **Motion**.

Discussion - None.

**Motion** unanimously carried

- IV. **Correspondence – Piscitelli** – Read a letter from the new President and CEO of the CT Food Bank, expressing his gratitude for food donations made through the Community Gardens and the donations collected at the Milford Ice Pavilion, and looks forward to continuing the good works with the Recreation Department.

## V. Director's Report

1. **Turf Fields Project – Director Piscitelli** – advised that the geo-technical reports and environmental survey has been received and the building committee will be meeting to discuss the report and begin the initial design for the turf field.
2. **FY 15-19 CIP Budget – Director Piscitelli** – (Capital Improvement Projects) – Budget was submitted to the Mayor and it was approved by the Planning and Zoning Board and Board of Alderman. The Board of Alderman approved an infrastructure bonding measure that included \$210K which would help repair some of the 17 outdoor basketball courts in town which are over 25 years old.

## VI. Commissioner Reports

1. **Golf Course Committee – Chairman Worroll** – The golf course is closed.
2. **Bench Dedication Program – Vice Chairman Fabian** – Fabian advised there is no report at this time.

## VII. Old Business

1. **Smoke & Tobacco Free Policy – Chairman Worroll** – The Commissioners were given a draft and information last meeting to consider developing a Smoke and Tobacco Free Policy. Discussion ensued for a review of the draft for changes, modifications, ideas and suggestions. Chairman Worroll mentioned several ideas other municipalities have come up with and use as their non-smoking/smoking policy and the use of non-smoking/smoking designated areas. Survey results will also be incorporated in the draft(s) before a final document is crafted and presented to the Board.

## VIII. Adjourn

Vice Chairman Fabian made a **Motion** to adjourn at 8:10 p.m.  
Commissioner Shashinka seconds **Motion**.

Discussion - None.

**Motion** unanimously carried.

The Park, Beach and Recreation Commission will hold their next Regular Meeting at 7:30 p.m. on **March 4, 2015**, location to be determined.

Respectfully submitted,

*Linda M. Mossorofo*

Linda M. Mossorofo, Secretary