

Park, Beach, and Recreation Commission

Regular Meeting

January 8, 2014

Members Present

Daniel Worroll, Jr., Chairman
Ann Fabian, Vice Chairman
Kerri Rowland, Commissioner
Frank Giustino, Commissioner

Absent

Public Works Representative
Nick Veccharelli, Jr., Aldermanic Liaison
Dan German, Aldermanic Liaison
Felicia Shashinka

Also Present

Paul Piscitelli, Recreation Director

The Park, Beach and Recreation Commission held their Regular Meeting on **January 8, 2014**, at 7:30 p.m. in Conference C. Recreation Director, Paul Piscitelli called the meeting to order at 7:30 p.m.

Piscitelli welcomed Commissioner Rowland on her re-appointment to the Board and, advised the Board that Felicia Shashinka is a newly appointed Commissioner; however, she was unable to make the meeting.

I. Consideration of Minutes of the Regular Meeting of the Park, Beach and Recreation Commission held on November 6, 2013.

Commissioner Worroll made a **Motion** to accept the **November 6, 2013** minutes as read. Commissioner Rowland seconds **Motion**.

No discussion.

Motion unanimously carried.

II. Election of Officers – Chairman & Vice Chairman

Piscitelli – Entertains a **Motion** to elect a Chairman.

Commissioner Fabian makes a **Motion** to nominate Daniel Worroll, Jr. as Chairman. Commissioner Rowland seconds the **Motion**.

No discussion.

Motion unanimously carried.

Director Piscitelli turns the meeting over to Chairman Worroll – who asks for a **Motion** for Vice Chairman.

Commissioner Rowland makes a **Motion** to nominate Ann Fabian as Vice Chairman. Commissioner Giustino seconds the **Motion**.

No discussion.

Motion unanimously carried

III. Public Statement

The time limit granted to each speaker shall be limited to three (3) minutes.

None.

IV. Correspondence

Director Piscitelli – Read a letter from Janice Jackson, Executive Director of the Milford Senior Center, thanking the Recreation Department for the generous food donation supplied by the Community Gardens.

V. Director's Report

1. **Tree Planting & Tree Lighting on The Green – Director Piscitelli** – Co-operation between Recreation, Public Works and Milford Trees resulted in 25 new trees being planted the The Green in time for the annual tree lighting celebration. The Recreation Department also provided financial assistance to purchase the trees and the additional lights needed.
2. **Winter Programs – Director Piscitelli** – The basketball season has begun and the number of teams have increased and continues to grow. West Shore is being fully utilized along with other recreational facilities.
3. **375th Celebration of Milford – Director Piscitelli** – Kick-off began at the Alderman's Meeting held on Monday, January 6. Piscitelli advised events will take place during the year and 'celebration week' will be June 8 through June 15 throughout the City which will culminate with a parade. Discussion followed regarding activities, events, programs for families and organizations who will be participating. Piscitelli also presented the 375th Celebration of Milford Logo.
4. **Summer Program Planning – Director Piscitelli** – Planning has begun for the summer programs and supervisor responsibilities have shifted. Schools will be ending earlier this year which will have a major impact on the recreation department. Attempts to reach out to the Board of Education for financial assistance were met with negative results. Piscitelli will work with the Finance Director given the increase in minimum wage for temporary/seasonal employees and the additional week of activities due to early school year dismissal.
5. **FY 14-15 Budget – Director Piscitelli** – Met with the Mayor on the proposal budget. The operational budget was trimmed. Due to the minimum wage increase requested \$366K for the seasonal/temporary account which remained at \$321K for the past three cycles. It was settled at \$340-\$345K. Minimum wage will increase to \$9.00 per hour on 01/01/2015.

VI. Commissioner's Report

1. **Golf Course Committee – Chairman Worroll** – The golf course has done very well and is now closed for the season. Met with the management company and they agreed to maintain the same rates for next season.
2. **Walnut Beach Enhancement Committee – Chairman Worroll** – A new habitat sign has been installed near the pier at Walnut Beach. It gives a description of all the fish in the area.
The committee has agreed to have electrical outlets/services installed at the Walnut Beach Arts Village Green area for multipurpose uses, and permits will come from the Recreation Department.
The Committee will also be looking to have a sign placed at the entrance of Walnut Beach as well as replacing the snow fence. There are monies available for this purpose.
3. **Bench Dedication Program – Vice Chairman Fabian** – Fabian discussed the Harriet Racz bench that was installed at Walnut Beach symbolically facing a tree which appears to be dying, and asked Director Piscitelli to look into the possibility of saving it.
Director Piscitelli discussed the Sheldon family bench that was installed at Morningside near Rock Road. He thanked the Morningside Association for gratuitously placing the concrete pad at no cost. Morningside is not opposed to having more benches installed in the area. Will be promoting the Bench Slat Dedication Program during the 375th Celebrations.

VII. Old Business

None.

VIII. New Business

1. **2014 Meeting Dates** – Director Piscitelli – Presented the new meeting dates for 2014 PRB Commission Meetings.

Chairman Worroll requested a **Motion** to accept the dates.

Commissioner Rowland made a **Motion** to approve the 2014 PBR Commission Meeting dates as presented.

Vice Chairman Fabian seconded the **Motion**.

No discussion.

Motion unanimously carried.

2. **The Academy Student Outreach Program – Invasive Species at Wilcox Park –**

Director Piscitelli advised Steve Johnson requested that this Item be Tabled at this time.

Commissioner Rowland made a **Motion** to Table Item #VIII, New Business, #2, The Academy Student Outreach Program-Invasive Species at Wilcox Park..

Commssioner Giustino seconded the **Motion**.

No discussion.

Motion unanimously carried.

3. **Application for State of CT Farm Viability Grant** – Director Piscitelli discussed the merits of the State of CT Farm Viability Grant Application of placing a fence around the perimeter of the Community Gardens, and advised that it had a deadline of December 18, 2013. As there was No Quorum for the Board to act on at the December 4, 2013 meeting, he went ahead and applied for the Grant knowing that the plan was discussed and supported. Linda Ball indicated the Grant is a competitive one and the award should be made by the end of February 2014. If the Grant is awarded it will go before the Board of Alderman who would have to accept it.
4. **Revision to Eagle Scout Project at Community Gardens** – Nicholas Shaw, 5 Oak Ridge Lane, Milford, CT – Director Piscitelli advised the Board that a previous plan by Shaw had been approved to assist with the relocation of the entry way and gate into the Community Gardens. However, factors regarding the application for the Grant and fencing would have eliminated his project and time involved for him to complete the project. In view of this, Shaw re-designed his plans to construct a Kiosk for informational purposes to be located at the entrance to the Community Gardens. Shaw presented a computer/power point presentation describing and discussing the merits of having a Kiosk at the Community Gardens, the construction, size and materials.

Chairman Worroll requested a **Motion** to accept the revision to the Eagle Scout Project at the Community Gardens.

Commissioner Rowland made a **Motion** to accept the Eagle Scout Project at the Community Gardens as presented.

Vice Chairman Fabian seconded the **Motion**.

No discussion.

Motion unanimously carried.

IX. Adjourn

Vice Chairman Fabian made a **Motion** to adjourn at 8:10 p.m.

Commissioner Rowland seconds **Motion**.

Motion unanimously carried.

The Park, Beach and Recreation Commission will hold their next Regular Meeting at 7:30 p.m. on **February 5, 2014** in **Conference Room “C”**.

Respectfully submitted,

Linda M. Mossorofo
Secretary