

## **EXHIBITS AND ART GALLERY**

### **Selection of Exhibitors**

Milford artists, collectors, and community organizations are encouraged to offer exhibits of artistic, cultural, or informational merit. Persons and organizations outside of Milford are invited to exhibit when their works would be of general interest to the Milford Community. Exhibitors are required to sign a Waiver of Responsibility. All potential exhibitors should contact the Milford Public Library Business Office.

1. Exhibits are considered and selected by the Exhibits Committee. The Library has limited space for exhibits, and it may not be possible to accept all exhibit proposals.

2. Submittals: All pieces proposed for exhibit must be submitted for review. The preferred form of submittal for artists' proposed exhibits is jpg. If this is not possible, color prints are also accepted. The Exhibits Committee cannot accept actual artwork for consideration without notice.

3. The Exhibits Committee is not responsible for returning unsolicited submittals.

4. Considerations made when selecting exhibits include:

- Artistic ability of the exhibitor
- Community interest in the exhibit
- Appropriateness for public viewing by all ages
- Promoting local talent
- Exhibiting a variety of media

5. Acceptance of an exhibit does not constitute an endorsement by the Library Board of Directors or the City of Milford of the person's or organization's point of view, policies, or beliefs.

### **Exhibiting**

Reservations must be made annually, up to but no longer than a year in advance and are accepted on a first-come, first-served basis. Multi-year reservations are not permitted, nor are multiple bookings in a single year. Exhibits will be hosted for up to one month.

Exhibitors may provide a price list of their work including names and address. Anyone interested in making a purchase must deal directly with the exhibitor.

Exhibitors are urged to examine the gallery area, physical dimensions of the exhibit cases, etc. in advance of their exhibit to be sure that the area and method of display are adequate for their materials. Please note that the exhibit cases may not be moved from their locations.

Exhibitors are responsible for setting up and removing their own displays. Materials used in displaying exhibit items may not damage the walls.