

Computer and Internet Use Policy

The internet is a global network connecting millions of computers. Research using the internet is distinct from library research (focusing on library-bound resources) and commercial database research (focusing on commercial databases). Patrons are encouraged to seek help from Library staff to determine the best resources for their research.

The Milford Public Library disclaims any warranty of the accuracy, authoritativeness, timeliness, or usefulness of the information obtained from the internet and shall have no liability for any direct, indirect, or consequential damages related to the use of the information contained in, or obtained through, its electronic information systems.

Internet services are not filtered in the adult area of the Library; however, computers in the children's area are filtered. The Milford Public Library shall not be responsible for supervising and monitoring children's use of computers.

Procedures

1. Patrons with library cards wishing to use a computer shall register at the PC Reservation System or at the Reference or Children's Desk. Non-card holders may request a guest pass and register at the Reference Desk. Each internet session is limited to 60 minutes. If there are no reservations, staff may extend your session for ONE additional 60 minute period. (During periods of low usage, staff may extend additional time.) No extensions are allowed on the 15 minute use computer.
2. Patrons may reserve time up to one week in advance by contacting the Reference or Children's Desk. No reservations can be placed within 15 minutes of the library closing. Reservations will be held for 10 minutes before being forfeited.
3. There is a maximum of two people per computer at a time.
4. Staff is available to help when possible, but users should have basic skills in using computers. Downloading to external media is permitted. Earphones are required when listening to audio. Printing is available by using the coin box provided. Printing must be completed before the Library closes.
5. Adults may not use the computers in the children's area unless accompanying their child or children. Children in grade five or under may not use the adult computers unless accompanied by an adult.
6. The Library expressly prohibits any use of Library equipment and/or networks to access material that it deems obscene, pornographic, or harmful to minors.

7. The computer areas are reserved for quiet study and computer use. The Library Director and staff shall have the right to require patrons to discontinue use of the computer if they do not follow the procedures or if their usage or behavior is disruptive to other patrons.