

**SOUTH OF THE GREEN HISTORIC DISTRICT
MINUTES OF MEETING HELD WEDNESDAY, NOVEMBER 14, 2007
CONFERENCE ROOM B, PARSONS COMPLEX**

The Historic District II, a/k/a known as the South of the Green Historic District held their Regular Meeting on Wednesday, November 14, 2007 in Conference Room B of the Parsons Complex. Chairperson C. Smith called the meeting to order at 7:07 p.m.

1. ROLL CALL

Members Present: Carol Malloy Smith, Kevin DeMarco, Arthur Paulson, Timothy Casey, Sr.

Members Excused: Walter Ortoleva (Alt.)

Absent: Robert Tyrrell (Alt.), Arthur Stowe (Alt.)

2. APPROVAL OF THE MINUTES OF THE OCTOBER 10, 2007 MEETING

Mr. A. Paulson and Mr. K. DeMarco made and seconded a motion to approve the minutes of the October 10, 2007 as presented. Motion carried unanimously.

3. Chairman's Report

Chairperson Smith reported the Commission now has a checking account and that she along with Vice Chairman DeMarco are the signors for the account. Chairperson Smith stated they initially received a \$1,500 stipend and filed the treasurer's report as follows:

Stipend received (Grant)		\$1,500.00
Deposit (2 application fees)		<u>100.00</u>
		\$1,600.00
Expenses (to date)		
Newspaper ad	\$ 73.27	
Secretarial fees	<u>\$ 100.00</u>	\$173.27
Current Balance (as of today)		<u>\$1,426.73</u>

4. Old Business

- A. Disposition of Application for Cert. of Appropriateness by
Milford Historical Society

Vice Chairman DeMarco reported it came through this Commission a request to determine if the Milford Historical Society needed a Certificate of Appropriateness. He stated this Commission unanimously voted that yes, it was needed for the work proposed by the Milford Historical Society

because you can see the ramp from the street. Mr. DeMarco stated he reported this to Mr. Hoagland verbally. He stated he also explained the procedure to Mr. Hoagland but did not give him the written application.

Mr. Casey and Mr. Paulson made and seconded a motion to re-order the agenda and bring forward item 5-b – Other. Motion carried unanimously.

5-B – Other re: 41 Pond Street (Aryn and Rebekah Wadadli)

Chairperson Smith reported she received a call from Mrs. Wadadli who stated to her she would like to be a part of the historic and that she did not believe they currently were. Chairperson Smith stated she called the Connecticut Commission on Culture and Tourism and they sent her the procedure.

Mr. Casey asked if this was received via e-mail and if so, he would like to have it forwarded to him.

Chairperson Smith responded she did and would be happy to forward it on. She proceeded to explain the process to the Commission and read the procedure (as received from the Connecticut Commission on Culture and Tourism). (see Addendum “A”).

Mr. Paulson asked where in the Ordinance the addresses are included.

Chairperson Smith asked if Mr. Paulson could look further into this and prove the Commission with his research at the Commission after the first of the year. A brief discussion ensued as to whether other residents in that same area should be asked if they wish to be included in the district.

Chairperson Smith reiterated she would ask Mr. Paulson to do the research regarding the addresses.

Mr. Paulson stated he would do so and that he would also speak with the adjoining neighbors to 41 Pond Street.

4-B – Continue to work on modifying Rules and Procedures

Chairperson Smith stated she would ask Mr. Stowe to move forward with this. She also asked Mr. Casey if he would be willing to assist Mr. Stowe. Mr. Casey agreed he would be happy to do that. Chairperson Smith stated they would then table this matter until the January 9, 2008 meeting.

5. New Business

Mr. Casey reported he and Mr. Stowe participated in the Greg Farmer Circuit workshops conducted by the Connecticut Trust for Historic Preservation. He went on to explain he had the opportunity to sign up for additional publications, which he did and proceeded to explain what he received. He stated he would like to see these publications used as references by this Commission as well as put in the library for the public to use. He gave a brief overview of the subject matter.

Chairperson Smith suggested they send something in writing to the library stating this Commission received these publications and would like to make them available at the library to the public.

Mr. Casey stated he would get them to the library.

Chairperson Smith also suggested it be labeled as Historic District II a/k/a South of the Green Historic District and Connecticut Trust for Historic Preservation.

Mr. Casey stated he would speak with the librarian for guidance.

- A. Administrative Guidelines for addressing unauthorized changes to the streetscape appearance of district properties.

Mr. Casey stated this is addressed in state statute. He referenced the Town of Fairfield who currently are battling something similar to this with regard to art that one resident has in his front yard. He suggested they take a look at the State statute. He stated he will go over this with Mr. Stowe and report back to the Commission in January.

Mr. Paulson asked for a brief summary as to where they stand with regard to the Rules of Procedure.

Vice Chairman DeMarco explained they merged the two documents and noted the highlighted areas are where changes were made. He added that Mr. Stowe is continuing work on this.

Chairperson Smith stated they needed to clarify whether a public meeting is required is needed to adopt the rules or if it can just be by public notice.

Chairperson Smith stated the next scheduled meeting would be December 12, 2007, however, she suggested the Commission cancel the December meeting, unless there is action required by this Commission, i.e. an application, etc. She noted the last date to file an application for the December meeting would be November 21, 2007. She stated if there were no applications received on that date she would go ahead and cancel the December 12, 2007 meeting.

Being no further business to discuss, Mr. Paulson and Mr. Casey made and seconded a motion to adjourn at 7:53 p.m. Motion carried unanimously.

The next meeting will be held on January 9, 2008 in Conference Room B of the Parsons Complex at 7:00 p.m.

Respectfully submitted,

Kathleen K. Huber
Acting for Linda Stock, Secretary