

Milford Historic District No. 2, South of the Green
Minutes of Regular Meeting and Public Hearing – Conf. Room C, Parsons Government Center
(unapproved)
MAY 9, 2012

Chair Smith called the regular meeting of the Milford Historic District No. 2, South of the Green to order at 6:32 p.m.

Members Present

Gary Becker
Marge Jones
Elizabeth Kennard
Carol Molloy Smith
Arthur Paulson

Not Present/Excused

Walter Ortoleva
Arthur Stowe
Walter Ortoleva
Marcia Winter

It was noted there was a quorum present to conduct business.

Approval of Minutes

Mr. Paulson and Mrs. Jones made and seconded a motion to approve the minutes of the regular meeting of May 11, 2011 as presented. Motion carried unanimously.

Mr. Becker and Mr. Paulson made and seconded a motion to approve the minutes of the regular meeting of December 14, 2011 as presented. Motion carried unanimously.

Mr. Paulson and Mr. Becker made and seconded a motion to approve the minutes of the regular meeting of April 11, 2012 as presented. Motion carried unanimously.

Chair's Report (including correspondence) – Nothing to report at this time; however Chair Smith did note that she had previously forwarded a demolition notice to members.

Clerk/Treasurer's Report – not available

Unfinished Business

A. Tree Commission Report – discussion ensued regarding the hopes to not only send out an annual letter to the residents/homeowners in the District but also to include a letter from both this body and the Tree Commission regarding removal of trees in recent time and the hopes of replacing those trees appropriately. The letter would explain the trees have been donated by the Milford Tree Commission and said trees would not be placed on the curbside of the sidewalk but in the homeowners' property (lawn).

Mr. Paulson and Mr. Becker made and seconded a motion to include in the annual mailing to residents/homeowners of the District a letter explaining the process to be used to replace curbside trees that had previously been removed; further authorizing Mrs. Jones to alter the verbiage of the letter after follow up discussion with the leadership of the Tree Commission. Motion carried unanimously.

It was suggested by Mr. Paulson that the annual letter to be mailed go out on city letterhead.

Ms. Kennard questioned how many letters would be involved and she was told approximately 127.

B. Letter to Residents regarding need for COA – Following review of the revisions and suggested changes to be made to the annual letter, it was agreed that all of the revisions and comments would be acceptable. It was noted the letter should reference the fact that pertinent documents for the Historic District #2 including COA, rules and other necessary forms can be found on the city's website.

Mr. Paulson and Mr. Becker made and seconded a motion to accept the letter to be mailed to residents/homeowners in the Historic District #2 with the final revisions as noted. Motion carried unanimously.

Chair Smith stated she was hopeful that the correct mailing addresses could be found as soon as possible as she was hopeful the letter could be put in the mail shortly.

New Business - none

There being no further business to discuss, Mr. Becker and Mrs. Jones made and seconded a motion to adjourn the Commission Meeting at 7:14 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Candido
Recording Secretary