

Milford Historic District No. 2, South of the Green  
Minutes of Regular Meeting and Public Hearing - Conference Room C, Parsons  
Government Center (unapproved)  
February 9, 2011

In the absence of the Chair and Vice Chair, Mr. Becker called the public hearing of the Milford Historic District No. 2, South of the Green to order at 6:34 p.m.

Members Present

Gary Becker  
Timothy J. Casey  
Marge Jones  
Arthur Stowe  
Marcia Winter (7:01 p.m.)

Not Present

Carol Molloy Smith  
Arthur Paulson  
Walter Ortoleva

Also Present

Kathy Freda

Application for Certificate of Appropriateness

Ms. Freda, owner of home on 52 Pond Street, shared a copy of the appropriate notices of mailing proof of mailing to be placed on file and added she is happy there is such a body as this Commission who will maintain the integrity of the neighborhood.

She explained her plans to enlarge windows in the master bedroom, bathroom and replace two windows that face Pond Street but she will not be enlarging those two windows.

Mr. Casey stated he and Chair Smith conducted a walk-through of the home and looked at the proposed windows that would be changed. He explained they felt it was worthwhile to do this because the windows were visible from the street.

Ms. Freda went on to say her plans to enlarge the windows in the bathroom and window but would be keeping them consistent with the other windows on the house. She added the replacement windows will be energy efficient windows with wood frames and she stated these changes will also provide her the opportunity to take advantage of the lovely view from the specific windows.

Mr. Casey felt these changes will be a great enhancement to the house.

There being no questions or comments, Mr. Stowe and Mrs. Jones made and seconded a motion to close the public hearing at 6:45 p.m. Motion carried unanimously.

Mr. Becker called the regular meeting of the Milford Historic District No. 2, South of the Green to order at 6:45 p.m.

Mr. Casey and Mr. Stowe made and seconded a motion to reorder the agenda in order to consider the ACOA for 52 Pond Street at this time. Motion carried unanimously

Mr. Casey and Mr. Stowe made and seconded a motion to approve the COA application for window replacements and window enlargements as presented by homeowner, Ms. Kathy Freda, 52 Pond Street. Motion carried unanimously.

#### Approval of Minutes

Mr. Casey and Mr. Stowe made and seconded a motion to approve the minutes of the January 19, 2011 meeting as presented.

Mr. Casey stated his corrections to the minutes were being made in order to maintain consistency with the title of the Milford Historical Society as noted on page 2, para. 2, para. 7 and para. 8.

Also, he stated para. 8 should read as follows:

Mr. Paulson and Mr. Casey made and seconded a motion that this commission notify the **Milford** Historical Society ***the revisions for their plans have been reviewed and it is felt a separate COA for these revisions is not needed.*** Motion carried unanimously

Mr. Stowe and Mr. Casey made and seconded a motion to approve the minutes as amended. Motion carried unanimously.

Chair's Report (including correspondence) - No Report

Clerk/Treasurer's Report – not available.

#### Unfinished Business

A. Tree Commission Report – no report at this time

#### New Business

A. Discussion re: proper filing of Certificate of Appropriateness – Mr. Casey distributed copies of what is included on Milford's website relevant to the business of this Commission. He requested that appropriate changes be made to keep the title consistent throughout and noted the title should be as follows: Milford Historic District No. 2, South of the Green. As well the website does offer a link to contact information and Mr. Casey noted that should be corrected to reflect current members. Discussion ensued regarding verbiage changes to the Application for Appropriateness – Process; Application for Certificate of Appropriateness; Sample Letter. The changes to those documents are included in draft form attached to the minutes and will be considered at the next regular meeting.

B. Comments with regard to Mary Dunn's presentation at the January meeting – no comments.

C. Other administrative issues - none

There being no further business to discuss, a Mr. Casey and Mr. Stowe made and seconded a motion to adjourn at 7:12 p.m.

Respectfully submitted,

Diane Candido  
Recording Secretary