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**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)  
REGULAR MEETING  
JUNE 22, 2021**

Milford City Clerk

The Milford Government Access Television Committee (MGAT) held their Regular monthly meeting on Tuesday, June 22, 2021, via Zoom teleconference. Chairwoman Flannery called the meeting to order at 7:07 p.m.

**I. Roll Call**

Committee Members Present

Kara Flannery, Chairwoman  
Nija Phelps  
Tad Weinstein

Also Present

Ald. Scott Marlow  
B. Nwaohuocha

**II. Public Comment**

None.

**III. Consideration of Minutes**

Mr. Weinstein and Ms. Phelps made and seconded a motion to approve the minutes from the January 26, 2021, meeting with the following change: change U Tube to read "You Tube."

Motion carried unanimously.

**IV. Treasurer's Report**

Mr. Weinstein reported they are coming to the end of the fiscal year. He stated all purchases were due in the mayor's office by June 1<sup>st</sup>. He also reported they are waiting for approval of the April and May invoices.

Mr. Nwaohuocha pointed out a total of 6-7 people were needed for the high school graduations.

**V. Producer's Report**

Mr. Nwaohuocha spoke about the filming of the high school graduations that were held. He stated in the future they need to be streamed because audio is a big part. A brief discussion ensued.

## **VI. Chairman's Report**

Chairwoman Flannery recognized former MGAT member Jessica Young and the amount of work she did last year to make the high school graduation ceremonies a success. Discussion ensued regarding live feeds for events, as well as audio concerns.

## **VII. Unfinished Business**

a) Year-end projects – Mr. Nwaohuocha reported he sent out a memo regarding housekeeping in both studios. He also reported he ordered a new control panel for the switchers.

Chairwoman Flannery stated a new ceiling tile microphone is needed in the Board of Education meeting room. She also stated she is still waiting for a table of contents for equipment but has not heard from Ms. Cirillo. Chairwoman Flannery also reported she would like to put together the You Tube trailer she spoke about at last month's meeting. A brief discussion ensued.

b) GATA Grant Review - Chairwoman Flannery stated the grant is due on July 15<sup>th</sup>. She suggested the Committee have a special meeting in early July to go over the details. In the interim she asked Committee members to think about what they would like to do to showcase MGAT and what they do. Also, she suggested talking about the four Boards that MGAT records meetings for, Planning and Zoning, Zoning Board of Appeals, Board of Education and Board of Aldermen. Discussion resumed.

Chairwoman Flannery suggested the Committee hold a special meeting on July 8, 2021, to further discuss the GATA Grant.

## **VIII. New Business**

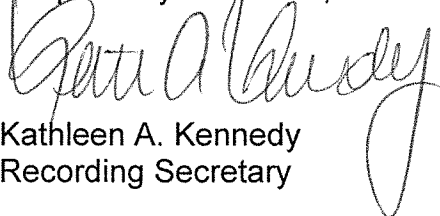
a) Operations Review: Job Descriptions – Chairwoman Flannery stated the Committee could formalize job descriptions and pay scales at the special meeting.

## **IX. Adjournment**

Being no further business to discuss, Ms. Phelps and Mr. Weinstein made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 7:42 p.m.

Respectfully submitted,

  
Kathleen A. Kennedy  
Recording Secretary