

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)
REGULAR MEETING
JANUARY 25, 2022**

The Milford Government Access Television Committee (MGAT) held their Regular monthly meeting on Tuesday, January 25, 2022, via Zoom teleconference. The secretary, Kathy Kennedy called the meeting to order at 7:34 p.m.

I. Roll Call

Committee Members Present

Kara Flannery, Chairwoman
Nija Phelps
Nicole Servas

Also Present

Blessing Nwaohuocha
Ald. S. Marlow
Lindsay Diaz

II. Election of Officers

Ms. Kennedy stated she would entertain a motion for nomination for Chair.

Ms. Phelps and Ms. Servas made and seconded a motion to have Ms. Flannery continue serving as Chairwoman. Being no further nominations, the secretary declared nominations closed and cast one ballot. Motion carried unanimously.

Ms. Kennedy turned over the meeting to Chairwoman Flannery.

Chairwoman Flannery stated she would entertain a motion for nomination of a Vice Chair. Chairwoman Flannery nominated Ms. Phelps to continuing serving as Vice Chair. The motion was seconded by Ms. Servas. There being no further nominations, the motion carried unanimously.

Chairwoman Flannery stated she would entertain a motion for nomination of a Treasurer. A brief discussion ensued.

There being no nominations for a Treasurer, Chairwoman Flannery stated she would leave nominations open until the next meeting.

II. Public Comment

None.

III. Consideration of Minutes of the Special Meeting held October 26, 2021

Ms. Phelps and Ms. Flannery made and seconded a motion to approve the minutes of the regular meeting held on November 23, 2021. Motion carried unanimously.

Chairwoman Flannery stated she would prepare the minutes from the special meeting held on November 11, 2021, for the next meeting

IV. Treasurer's Report

Chairwoman Flannery reported 52% of the budget has been used and that PO's are up to date. She also reported the grant report was completed and accepted.

Ms. Phelps asked if there were any areas in the budget where reductions could be made.

Chairwoman Flannery stated MGAT would be picking up several meetings since budget season begins shortly. A brief discussion ensued.

V. Producer's Report

Chairwoman Flannery introduced Lindsay Diaz, the Managing Producer.

Ms. Diaz reported the cable cast system at the Board of Education studio is still down.

Chairwoman Flannery added the equipment is currently out to repair with DNR. She also stated she is looking to bring in an associate producer. A brief discussion ensued as to assignments. She acknowledged the work of Mr. Nwaohuocha who does the Board of Education live which is a big investment with a lot involved and costly. Discussion ensued.

VI. Chairman's Report

Chairwoman Flannery welcomed Nicole Servas as the newest member of MGAT. Chairwoman Flannery also reported she completed the grant report. A brief discussion ensued regarding the town fiber to stream both studios simultaneously.

VII. Unfinished Business

None.

VIII. New Business

a) Programming Schedule – Ms. Phelps asked if any new requests had come in. Chairwoman Flannery stated she had not received any.

b) 2022 Meeting Schedule – Ms. Phelps corrected two errors on the schedule. Ms. Phelps and Ms. Servas made and seconded a motion to approve the 2022 Meeting Schedule as corrected. Motion carried unanimously.

c) Review Goals and Priorities – Chairwoman Flannery stated she would like to conduct a review and update of document procedures for MGAT. She also stated Brooke had started creating an equipment inventory, but that it needed to be updated. Chairwoman Flannery also stated they need to check the procedures for disposal of non-serviceable items. She stated she would check with the Mayor's Office. Chairwoman Flannery also stated she is looking to partner with the education programming with the assistance of Mr. Nwaohuocha. She also stated she wants to see this Committee work on community outreach, increased viewership, social media and press outreach.

Ms. Phelps stated she would like to see MGAT on Facebook. A brief discussion ensued.

Chairwoman Flannery stated there are still two open seats on this Committee.

IX. Adjournment

Being no further business to discuss, Ms. Phelps and Ms. Servas made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:34 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary