

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)  
REGULAR MEETING  
OCTOBER 23, 2018**

The Milford Government Access Television Committee (MGAT) held its Regular Meeting on Tuesday, October 23, 2018 in the Board of Education Meeting Room in the Parsons Complex. Chairwoman Flannery called the meeting to order at 7:09 p.m.

**Roll Call**

**Committee Members Present**

Kara Flannery, Chairwoman  
Jessica DeYoung  
Gayle McMillan

**Also Present**

Arney Rogoff

**Excused:** Nija Phelps, Chris Hiza

**Public Comment**

None.

**Consideration of the minutes of September 25, 2018**

Mrs. DeYoung and Ms. McMillan made and seconded a motion to approve the minutes of the regular meeting held on September 25, 2018. Motion carried unanimously.

**Treasurer's Report**

No report.

**Line Producer's Report**

Mr. Rogoff expressed concern with various services, the new equipment, missing equipment, internet issues, router, etc. Discussion ensued.

Chairwoman Flannery stated she would contact Cablevision as well as DNR.

Mr. Rogoff reported the recording functions was corrupt recently and that he did not know when or where it happened, but that function was been compromised. Discussion resumed.

### **Chairman's Report**

Chairwoman Flannery reported she would be submitting MGAT's proposed budget for 2019-2020 to the Finance Department by November 7, 2018, and that she would be doing so on behalf of the committee.

### **Unfinished Business:**

a) Internship program and partnership with Milford Public Schools – Chairwoman Flannery stated she would write to Dr. Cutai.

b) Update on Review and Document MGAT Operations and Workflow – No report.

c) Update on Equipment Inventory – No report.

d) Policies and Procedures – The Committee reviewed the second half of the proposed draft, with suggested edits. Discussion ensued regarding edits/suggestions.

e) GATA Grant and Upcoming Projects – Chairwoman Flannery reported she hoped to have the new server by the next meeting (November). Discussion ensued regarding the operation.

### **New Business:**

None.

### **Adjournment**

Being no further business to discuss, Ms. McMillan and Mrs. DeYoung made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Kathleen A. Kennedy  
Recording Secretary