

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)
SPECIAL MEETING
AUGUST 28, 2018**

The Milford Government Access Television Committee (MGAT) held a Special Meeting on Tuesday, August 28, 2018 in the Board of Education Meeting Room in the Parsons Complex. Chairwoman Flannery called the meeting to order at 7:03 p.m.

Roll Call

Committee Members Present

Kara Flannery
Nija Phelps
Chris Hiza

Also Present

Arney Rogoff

Excused: Jessica DeYoung and Gayle McMillan

Public Comment

None.

Consideration of the minutes of July 10, 2018

Mr. Hiza and Ms. Phelps made and seconded a motion to approve the minutes of the July 10, 2018 meeting with the following correction:

Chairwoman Flannery noted the meeting was held in the Board of Education Meeting Room, not the learning center. He also corrected the spelling, *Gams Jager*.

Motion carried unanimously.

Treasurer's Report

Mr. Hiza stated he had no report tonight.

Chairwoman Flannery stated there had been very few invoices to date.

Line Producer's Report

Mr. Rogoff stated there are a lot of changes in the city hall studio. He stated he is unable to document because they are different each time he comes in. He explained his conversations with Don (last name?) He stated he is not receiving any feedback from Don or his people. A brief discussion ensued.

Chairwoman Flannery stated it was her understanding they were working on the server.

Mr. Rogoff stated the other issue concerns the switcher. Discussion resumed.

Chairwoman Flannery stated she would speak with Don regarding communications with MGAT going forward.

Mr. Rogoff mentioned the upcoming Jewish holidays, many of which fall during the week this year. Discussion ensued regarding coverage of those dates.

Chairman's Report

Chairwoman Flannery stated she had not formal report.

Unfinished Business:

- a) Internship program and partnership with Milford Public Schools – No report.
- b) Update on Review and Document MGAT Operations and Workflow – No report.
- c) Update on Equipment Inventory – No report.
- d) Policies and Procedures – No report.

New Business:

a) GATA Grant (Area 2 Cable Advisory Council Grant Fund) and Upcoming Projects - Chairwoman Flannery reported the grant came in at \$26,018.00. She stated it is \$4,000 less than what was requested. She stated the \$4,000 requested for labor was not granted and explained GATA had more requests than they had funds for. Chairwoman Flannery explained they provided more for equipment as opposed to personnel. She stated she would like to start with 2 of the 3 projects that this Committee has identified, the first would be the server.

Mr. Hiza noted it server project would be the most labor intensive. Discussion ensued regarding prioritization of the projects.

Chairwoman Flannery stated with regard to the editing suite, location was key, as well as the set up of an intra-net between Parsons and City Hall. Discussion ensued regarding the connection between the two buildings and the editing suite.

Ms. Phelps and Mr. Hiza made and seconded a motion to proceed with the city hall server upgrade, MGAT Remote Broadcast Kit and the Edit Suite in that order. Motion carried unanimously.

Hiza/Phelps - Adjourn 7:36 p.m.

Adjournment

Being no further business to discuss, Mr. Hiza and Ms. Phelps made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 7:36 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary